

## HARNETT COUNTY BOARD OF COMMISSIONERS

Minutes of Regular Meeting

July 7, 2014

The Harnett County Board of Commissioners met in regular session on Monday, July 7, 2014, in the Commissioners Meeting Room, County Administration Building, 102 East Front Street, Lillington, North Carolina.

Members present:     Joe Miller, Chairman  
                           Jim Burgin, Commissioner  
                           Beatrice B. Hill, Commissioner  
                           Gordon Springle, Commissioner

Member absent:       Gary House, Vice Chairman

Staff present:         Tommy Burns, Harnett County Manager  
                           Joseph Jeffries, Deputy County Manager  
                           Dwight Snow, County Attorney  
                           Kimberly Honeycutt, Finance Officer  
                           Margaret Regina Wheeler, Clerk to the Board

Chairman Miller called the meeting to order at 9:00 am. Commissioner Burgin led the pledge of allegiance and invocation.

Chairman Miller called for additions and deletions to the published agenda. Commissioner Burgin moved to approve the agenda as presented. Commissioner Hill seconded the motion which passed 4 - 0.

Commissioner Burgin offered corrections to the June 12<sup>th</sup> Special Session Minutes and June 16<sup>th</sup> Regular Meeting minutes. Commissioner Burgin requested clarification regarding Budget Amendment 502 Public Utilities, Erwin WW Improvements PU0604. Mrs. Honeycutt discussed in detail her request for approval of award of the County's banking services proposal to PNC and award of the lockbox function for Public Utilities to First Tennessee Bank, which she said would be cheaper and more efficient. Mr. Ward confirmed it is cheaper to pay for the lockbox than to try to process payments in-house. Commissioner Burgin also asked if the County's Solid Waste Management Plan had been updated which Mr. Jeffries will follow-up on.

Commissioner Burgin moved to approve the items listed on the consent agenda. Commissioner Springle seconded the motion which passed 4 - 0.

1. Minutes:           - June 23, 2014 Special Session – Budget Public Hearing  
                           - June 16, 2014 Regular Meeting  
                           - June 12, 2014 Reconvened Special Session – Budget  
                           - June 10, 2014 Special Session

2. Budget Amendments:

502 Public Utilities, Erwin WW Improvements PU0604

Code	564-9100-431.45-01	Construction	1 decrease
	564-9100-431.45-05	Contract 4	1 decrease
	564-9100-431.45-20	Legal	1,128 decrease
	564-9100-431.45-30	Engineering	31,154 decrease
	564-9100-431.45-33	Materials & Supplies	1,132 decrease
	564-9100-431.45-40	Land & RW	15 decrease
	564-9100-431.45-58	Technical Hydro's	14 decrease
	564-9100-431.45-70	Interest During Construction	205,589 decrease
	564-9100-431.45-80	Contingency	36,388 decrease
	564-9100-431.46-01	Residual Equity	210,119 increase
	564-9100-431.90-30	Public Utilities	65,433 increase
	564-0000-314.50-00	Sales Tax	33 increase
	564-0000-361.10-00	Interest	97 increase

7 Planning Services Department

Code	110-7200-465-3345	Professional/Contracted Services (NC WRC grant to update Land Use Plan)	10,000 increase
	110-0000-334-7205	Planning/NC WRC Land Use Plan	10,000 increase

1 Library

Code	110-8100-450.33-45	Contracted Services	59,753 increase
	110-0000-331.81-02	Library / LSTA Grant	59,753 increase

3. Tax refunds, rebates and release (**Attachment 1**)
4. Harnett County Board of Commissioners approved statement to the Tax Administrator of the County of Harnett as “You are hereby authorized, empowered and commanded to collect the taxes set forth in the tax records filed in the office of Harnett County and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Harnett, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.
5. County Staff Attorney, on behalf of Public Utilities, requested approval of Amended Harnett County Water and Sewer Ordinance (“An Ordinance Regulating the Use of Water and Sewer Facilities Operated by the Harnett County Department of Public Utilities Fixing Rents, Rates, Fees and Other Charges and Providing for Collection of the Same”) with an effective date of July 1, 2014 to incorporate the fee schedule for Harnett County Public Utilities previously adopted per the fiscal year 2014-2015 budget ordinance on June 23, 2014.

6. Finance Officer requested approval of award of the County's banking services proposal to PNC. Finance Officer also requests approval of award of the lockbox function for Public Utilities be awarded to First Tennessee Bank. The County received four bids for banking services. **(Attachment 2)** The Finance Officer reported, based upon an analysis of bids, it has been decided that the County's primary banking should remain with PNC but that the lockbox function for Public Utilities be awarded to Tennessee Bank. Staff feels that the earnings credit and fees charged by PNC are comparable to the market and will continue to be the "best fit" for County needs.
7. Cooperative Extension requested permission to submit grant application to PNC Grow Up Great in the amount of \$125,000 Parenting Grassroots Efforts to fund the Parents As Teachers Program.
8. Cooperative Extension requested permission to submit grant application to Duke Energy Foundation in the amount of \$60,000 Parenting Grassroots Efforts
9. Cooperative Extension requested permission to accept additional funds for the Race to the Top Grant from Child Care Networks, Inc. for the 2014-2015 fiscal year in the amount of \$12,665.
10. Planning Services requested permission to accept the NC Wildlife Resources Commission Partners for Green Growth Grant in the amount of \$10,000 to help complete the environmental portion of the County's Land Use Plan.
11. Planning Services requested adoption of the updated Capital Area Metropolitan Planning Organization (CAMPO) Memorandum of Understanding (MOU). As a result of the 2010 Census, the Capital Area MPO's boundary has grown so an updated MOU is required to add the Town of Archer Lodge as a member as well as a few minor adjustments such as adding the Federal Transit Administration & Federal Rail Administration as stakeholders.
12. Planning Services requested approval to accept the Abandoned Manufactured Home Grant Contract #6038 from the NC Department of Environment and Natural Resources in the amount of \$24,000. The grant does not require any matching county funds.
13. Public Utilities requested approval of an increasing engineering amendment in the amount of \$26,277 for MBD Consulting Engineers for services provided on the South Central Wastewater Phase 1C1 Project. USDA Rural Development, the funding agency for the project, concurred with this request as additional design services and inspection services were required during the course of construction. The specific design change and the resulting construction changes resulted in approximately \$87,137.26 in savings.
14. Harnett County Public Library requested permission to accept the NC LSTA Grant for NC Cardinal from the State Library in the amount of \$59,753. The grant will reimburse the Library for changes incurred during the migration of our ILS to the NC Cardinal System.

15. County Engineer requested approval of revised agreement between Harnett County and NCDOT for the acceptance of funds from NCDOT for roadway improvements at Highland Middle School.
16. Administration requested approval to accept funding allocations from Mid-Carolina Area Agency on Aging Home and Community Care Block Grant.
17. Administration requested approval of Termination of Lease between County of Harnett and Johnston County Industries, Inc on June 23, 2014. The lease covered a parcel of real property located at 200 Alexander Drive in Lillington upon which the Harnett Production Enterprises facility was located. The facility has been vacated and inspected by staff and determined to be in excellent condition.

Chairman Miller opened the floor for informal comments by the public, allowing up to 3 minutes for each presentation up to 30 minutes. No one spoke.

Commissioner Burgin moved to approve the appointments listed below. Commissioner Springle seconded the motion which passed 4 - 0.

CITY OF DUNN – BOARD OF ADJUSTMENT ETJ

Gary Beasley of 567 Ammons Road in Dunn (nominated by Commissioner Hill) was reappointed to serve on the City of Dunn's Board of Adjustment as an ETJ member for a term of three years expiring June 30, 2017.

HISTORIC PROPERTIES COMMISSION

Suzanne Prince (nominated by Commissioner Springle) was reappointed to serve on this commission for a term of 3 years expiring June 30, 2017.

Chairman Miller recognized Taylor Foster who will be attending the NCACC Conference as the Harnett County 4-H Youth Delegate this year. Mr. Foster is 15 years of age and has participated in the Harnett County 4-H Program for over 10 years.

Commissioner Burgin moved to designation Commissioner Springle as the voting delegate for Harnett County at the 107<sup>th</sup> Annual Conference of the North Carolina Association County Commissioners to be held in Buncombe County, NC, on August 14 – 17, 2014. Commissioner Hill seconded the motion which passed 4 – 0.

Mr. Burns presented the following report:  
- Veteran Affairs Activities Report June 2014

Mr. Burns noted staff is still in the process of getting everything in place for the new fiscal year.

Chairman Miller called for any new business. Commissioner Springle said we need to do a better job educating our citizens about what we are doing with our money. Commissioner Springle asked that the following things be done as he believes they will help us move forward:

- 1) Recovery plan from the Tax Department with a time-line of collecting the \$2.6 Million in outstanding taxes;
- 2) Set a date for a meeting with developer builders along with Public Utilities and Planning Services to talk about where we are and what we are trying to do together;
- 3) Talk with the Board of Education about looking at Shawtown, Boone Trail and Lillington as well as asking them about using their fund balance to fix the roofs included in their list of needs;
- 4) Look at health insurance and what we could do differently especially regarding the cost of retired employees on health insurance;
- 5) Get the Human Resources policy manual updated and requested a completion date;
- 6) Talk to Harnett Forward Together Committee and discuss ways to better cooperate with them on the properties they own; and
- 7) Consider, for the next budget process, using what is call a “Zero Balance Budget” which is a different process that he thinks will help us look at where we are.

Commissioner Springle said he thinks there is a lot more positives than negatives and he thinks we are moving forward. He said he appreciates the staff and all of their hard work on the budget.

Commissioner Hill said she feels when someone has a series of questions that they need to contact the Finance Office for clarification before the meeting. She said she hasn't heard a lots of complaints regarding the recent tax increase and thinks people are aware of the fact that we need that increase if we are to continue to run this county as it should be.

Commissioner Burgin said he has been contact by businesses regarding the tax increase.

Commissioner Burgin said he thinks we need to do the following:

- 1) Get a quarterly report on the self-insured health insurance. He said we will really need to tract that as he is afraid they have really underestimated what the total cost will be;
- 2) Ask Human Resources to implement a driver training program as soon as possible, to include the Sheriff's Office, and everyone that drives a county vehicle needs to have a safe driver training class that must renew every year;
- 3) Get an update from Harnett Health and asked Mr. Burns to reach out to them;
- 4) Get an update from Harnett Forward Together Committee and see what they have sold and develop a plan;
- 5) Occasionally hold a morning Board meeting at a local high school as he believes young people need to see how government works;
- 6) Video the Board of Commissioner's meetings and reminded the group that staff previously got price quotes for this;
- 7) Asked about the Board of Education's budget and fund balance; and
- 8) Confirmed our fund balance is hoovering around \$15 Million.

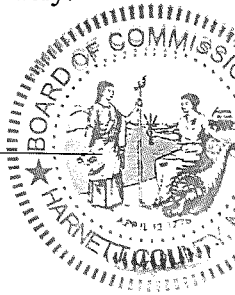
Mr. Jeffries reported staff is currently looking at how much it will cost to rehab the old Boone Trail School. Mr. Jeffries also noted staff is evaluating a space plan for county programs.

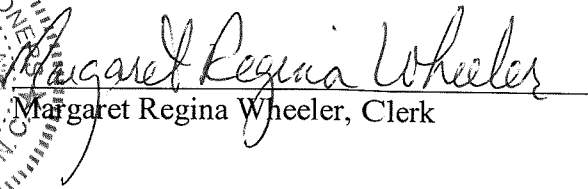
Commissioners agreed it would also be a good idea to use the old Shawtown School. Commissioners discussed if Fort Bragg would have an influx or decrease of 15,000 soldiers in the near future. Commissioner Burgin said it has always been his fear that the County would build four or five additional schools only to see a decrease in the military population. Some believe that Dunn will experience the next growth in school areas. Commissioners continued to discuss schools and their wishes for a more constructive dialogue with the School Board now that the budget has been approved.

There was no need for closed session.

Commissioner Burgin moved to adjourn the meeting at 9:41 am. Commissioner Hill seconded the motion which passed unanimously.

  
Joe Miller, Chairman



  
Margaret Regina Wheeler, Clerk

Approved by the Harnett  
County Board of Commissioners

Date: 7-7-14  
*Naama Wheeler*

**Board Report**

Date : 07/07/2014

*Clerk*

Approved By : HE BOC 7-7-14

TO : HARNETT COUNTY BOARD OF COMMISSIONERS

RE: CONSIDERATION OF REFUND FOR TAXES, INTEREST AND PENALTIES FOR ALL MUNICIPALITIES

No	Name of Tax Payer	Bill #	Tax, Interest and Penalties	Total Refund	Request Status	Reason
1	ANITCHE, VINCENT UGOCHUKWU	0002097723- 2013- 2013- 000000	City 0.00 County 98.92	98.92	Refund	Military Exemption
2	SILLETT, JONATHAN P SILLETT, JEANNETTE MARIE	0001262025- 2011- 2011- 000000	City 0.00 County 145.38	145.38	Refund	Value Decrease
3	SILLETT, JONATHAN P SILLETT, JEANNETTE MARIE	0001262025- 2012- 2012- 000000	City 0.00 County 145.38	145.38	Refund	Value Decrease
4	SILLETT, JONATHAN P SILLETT, JEANNETTE MARIE	0001262025- 2013- 2013- 000000	City 0.00 County 147.19	147.19	Refund	Value Decrease
<b>S. KEITH FAULKNER Revenue Administrator</b>			City Total	0.00		
			County Total	536.87		
			<b>Total to be Refunded</b>	<b>536.87</b>		

CC:  
S. KEITH FAULKNER

County of Harnett  
Banking Services Bid

	First Tennessee	PNC Bank	First Citizens	BB&T
Earnings Credit Rate	0.25	0.25	*N/A	0.21
Pricing Term	2 Yrs	3 Yrs	1 Yr	1 Yr
Contract Term	5 Yrs	5 Yrs	5 Yrs	3 Yrs
Avg Monthly Lockbox Costs	3,048.40	3,617.35	2,587.07 <i>(Based on avg ledger \$63,976,485)</i>	Not Provided
Cash County generated checks at no cost to bearer	N/A	DSS and Employee workplace accounts	Agreed	No
Online Banking Services Supporting ACH/Wire Transfers/Direct Deposit	Yes	Yes	Yes	Yes
Branch in Lillington	No	Yes	No	Yes
<b>Fees:</b>				
Monthly Maintenance Fee Per Account	\$25.00	\$5.00	\$20.00	\$20.00
Return Items	8.80	6.00	9.00	12.00
Wire Transfers Outgoing	12.00	5.95	10.00	11.00
Wire Transfers Incoming	15.00	6.00	16.00	14.00
ACH Debit/Credits	0.13	0.07	0.13	0.14
ACH File Processed	5.50	5.00	6.00	10.00
Monthly Zero Balance Account Fees	20.00	25.00	25.00	Not Provided
Deposits	0.70	1.00	0.60	0.78
Deposit Adjustments	5.00	10.00	5.00	6.00
Stop Payments Issued	Not Provided	13.00	23.00	Not Provided

First Citizens proposes the Public Insured Money Market Checking account. The interest rate is subject to change monthly, but has held steady at 1.10% during each of the past 3 months. The interest rate is determined by money market conditions and the current rate environment.