

Board of Health
September 15, 2011
Harnett County Health Department Board Room

Members present: Chairwoman Sherrie Byrd, Judy Herrin, RPH, Ms. Lynda Miller, Mr. Tolan Wade, Dr. Auston “Trey” Williams, III and Mr. John Rouse, Health Director. Mr. Dan Andrews voted via phone.

Others present: Graham Byrd, Debra Harris-Hawkins, Barbara Ross, Charlene Sharp, Donna Surles, and Debbie Williams.

Chairwoman Byrd called the meeting to order at 7:00 p.m.

Announcements – Mr. Rouse announced Chairwoman Byrd has been appointed to serve on the Good Hope Mental Health Services Board. Mr. Gordon Clapp had surgery and should return in November.

Consent Agenda - Minutes –Motion made by Ms. Judy Herrin for the July 21, 2011 minutes to be approved as presented and seconded by Ms. Lynda Miller. Motion Carried.

Nomination Committee – Chairwoman Byrd appointed Ms. Judy Herrin to serve as chair of the committee and Dr. Auston “Trey” C. Williams, III will serve as member. The committee will report back at the November meeting.

Consider additions and deletions to the published agenda – Mr. Rouse requested to apply for a grant to the Office of Women’s Health Conference Support RFP under 8 as 8a. **Motion by Ms. Judy Herrin to add the grant to the agenda and seconded by Ms. Lynda Miller. Motion carried.**

Public Comment - Period of up to 30 minutes for informal comments allowing 3 minutes for each presentation – None.

Medicaid Cost Settlement and Fees – Mr. Rouse discussed the need to change the fee schedule due to the methodology change in the Medicaid Cost Settlement Reporting process. A copy of the recommended fee schedule was provided. **Motion to change the rates as presented by Ms. Lynda Miller and seconded by Mr. Tolan Wade. Motion Carried.**

Program Monitoring Visits – WCH – WIC - Ms. Debbie Williams discussed the most recent State monitoring visits. The Women's Health division received an excellent monitoring visit with no deficiencies. No corrective action plan was needed. Women, Infant and Children (WIC) received a good monitoring visit with no funding conditions. They will need to write a corrective action plan for some deficiencies that were found that can easily be corrected. They were mostly the way paper work is done.

Women's Health Conference Support RFP – Ms. Debra Harris-Hawkins requested approval to apply for funding from the Office of Women's Health Conference Support RFP, to assist with implementing the "Girls are Great" a mother daughter annual conference. The application is due on October 31, 2011. This funding opportunity provides partial support for women's health conferences in the United States and its affiliated territories. Funding is available for non-federal conferences addressing issues that impact the health and well-being of women and girls. Local On-Site Conference (serving one or more counties or communities): Up to \$5,000. On-Site conferences must last at least one day (6 hours minimum). Must have other sources of funding however no matching funds are required. Attendance must be a minimum of 30 participants for on-site conferences. Must occur within the funding period (December 2, 2011 – September 14, 2012). **Motion to grant permission to apply for Women's Health Conference Support RFP as presented by Ms. Judy Herrin and seconded by Dr. Auston "Trey" Williams, III.**

FY 10/11 Financial – Mr. Rouse reviewed the FY 10-11 end of the year expenditure summary and revenues summary. Provided copy of reports. Mr. Rouse related that we lost \$23,000 from FY 11-12 budget because of Federal Government changing Administrative Random Moment Time money, Health Promotion money, the Federal Government took all the money, Bio-Terrorism money we are losing \$11,000. We were notified that the General-Aid-to-County money has been put back in the budget. The County Commissioners approved us using the carry forward money to cover some cuts we made in the budget.

Strategic Plan – Mr. Rouse related that the management team will be reviewing the previous Strategic Plan, Community Health Assessment to draft recommendation to bring to the Board at the November meeting. We were contacted by a student working on his Graduate Degree in Marketing Business Major. We are going to meet with him tomorrow and orientate him to public health and see if he has any suggestion on Market related items.

Health Director's Report and Program Reports – Mr. John Rouse

- Ms. Hawkins provided a flyer on “Coffee for the Cure”. This is the Annual Breast Cancer Awareness Breakfast set for Saturday, October 22, 2011. The keynote speaker will be Elizabeth Sherwood, UNC.
- **Clinical Reports** – Ms Williams reviewed the activities summary and pointed out that all clinics saw an increase in numbers this last month. We have started flu vaccine so those numbers will be reflected in the September and October reports.
- **Home Health** – Ms. Donna Surles provided the Progress Report for Home Health. Ms. Surles related the FY 2010-2011 was a successful yet challenging year for Home Health. Changes in Medicare and Medicaid coverage guidelines have resulted in decreased patient census, nursing and therapy visits. One of the guideline changes has allowed assisted living facilities to order patient supplies directly from DME vendors which were previously required to be provided by Home Health. We currently provide services to five assisted living facilities within the county. Our nursing staff has continued to assist with coverage for two vacant field positions. Due to the decreased patient census, I have not elected to fill those nursing positions at this time. Physical therapy has decreased one staff member to part-time status. We continue to offer Telehealth services through Well at Home for those patients who require close monitoring. We continue to monitor the home health budget closely. We implemented a ProActive Plan for Preventing Medication Errors in Home Health Patients with goals achieved within four months. Our Fall Report showed a 57.795 decrease in patient falls for the fiscal year. The HH-CAHP surveys required by Medicare have provided many positive comments from clients we have served. The home health agency underwent an onsite survey by The Joint Commission in February 2011 and was granted Accreditation for all services provided.
- **Environmental Health** – Mr. Byrd discussed the environmental health portion of the Activities Summary Report. This time of year we have fall festivals where we issue Temporary Food Permits to vendors. Mr. Byrd discussed the trash issue in the county.

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New Business – None.

There being no further business, Dr. Auston “Trey” Williams, III moved to adjourn, seconded by Ms. Judy Herrin. Motion Carried.

Respectfully submitted,

John Rouse
Health Director

Sherrie Byrd, Chairwoman