

# HARNETT COUNTY APPLICATION FOR A TEMPORARY FOOD PERMIT

This application must be submitted with a permit fee of **\$75.00** no later than **10 (ten) calendar days** prior to the scheduled event. Fees will not be collected in the field. Payment of this fee does not guarantee a permit. A permit will not be issued for your operation if the payment is received after the ten days. An incomplete application may result in the application and fee being returned. Applications must be submitted to Harnett County Health Department, Environmental Health Section, 307 W. Cornelius Harnett Blvd., Lillington, NC 27546. If you believe you are exempt from a permit and fee, refer to the required documentation on page 3 of this application.

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

\*Non-Profit? \_\_\_\_\_

\*Non-Profit documentation provided? \_\_\_\_\_

Name of food stand: \_\_\_\_\_

Application submission date: \_\_\_\_\_

Name and location of event: \_\_\_\_\_

\_\_\_\_\_

Dates and times of event: \_\_\_\_\_

\_\_\_\_\_

Event Coordinator(s) and contact numbers:

a. \_\_\_\_\_

b. \_\_\_\_\_

Date and time vendor will set up: \_\_\_\_\_

\_\_\_\_\_

List all foods prepared by the TFE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Describe potable water supply for the TFE: \_\_\_\_\_

\_\_\_\_\_

Food grade hose provided? \_\_\_\_\_

Describe wastewater disposal for TFE: \_\_\_\_\_  
\_\_\_\_\_

Toilet facilities provided? \_\_\_\_\_ Type: \_\_\_\_\_

Will electricity be provided for TFE? \_\_\_\_\_  
How? \_\_\_\_\_

Facilities for garbage disposal: \_\_\_\_\_  
\_\_\_\_\_

Describe handwashing facilities for TFE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List all food suppliers:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

When will potentially hazardous foods be bought? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How and where will these foods be stored prior to the event? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have a thermometer for monitoring food temperatures? (0-220F)? \_\_\_\_\_  
Refrigerator thermometers? \_\_\_\_\_

Are separate employees available to handle money? \_\_\_\_\_

Describe utensil washing station and procedures to wash, rinse and sanitize  
utensils: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Where will utensils be air dried: \_\_\_\_\_

What methods of sanitizing will be used for utensils and equipment? \_\_\_\_\_

Are test strips available? \_\_\_\_\_

Is at least a one compartment sink with drainboards available? \_\_\_\_\_

Are sneeze guards, shields, covers and/or other protective measures available to protect food from dust and insects? \_\_\_\_\_ Describe: \_\_\_\_\_

Will hair restraints be worn? \_\_\_\_\_

\_\_\_ Provide a diagram of TFE (i.e. sinks, equipment location, food storage area, water hookup, waste tanks) on following page.

\_\_\_ Complete the food preparation procedures for all food being prepared.

\* **NO** food can be prepared before a permit is issued that day. Leftovers from other events cannot be used. Aluminum cans and food packages must remain unopened.

### **EXEMPT?**

If you believe you are exempt from this fee and permit, you must provide documentation that your corporation is:

- (a) incorporated as a nonprofit corporation in accordance with Chapter 55A of the North Carolina General Statutes
- (b) exempt from federal income tax under the Internal Revenue Service code as defined in General Statute 105-228.90 (have 501(c)(3) status)
- (c) a political committee as defined in North Carolina General Statute 163- 278.6(14)

Non-profit organizations may prepare or serve food for pay no more frequently than once a month for a period not to exceed two consecutive days without obtaining a permit. You must provide documentation and an "Application for Health Permit Exemption", available at the Harnett County Health Department. The application and documentation must be submitted before the event to verify your organization meets the above criteria if you wish to be exempt from the fee and permit. Your non-profit documentation must be submitted with this application to be considered for exemption of the \$75.00 fee. A tax ID # or EIN # is NOT proof of exemption. For more information call 910-893-7547

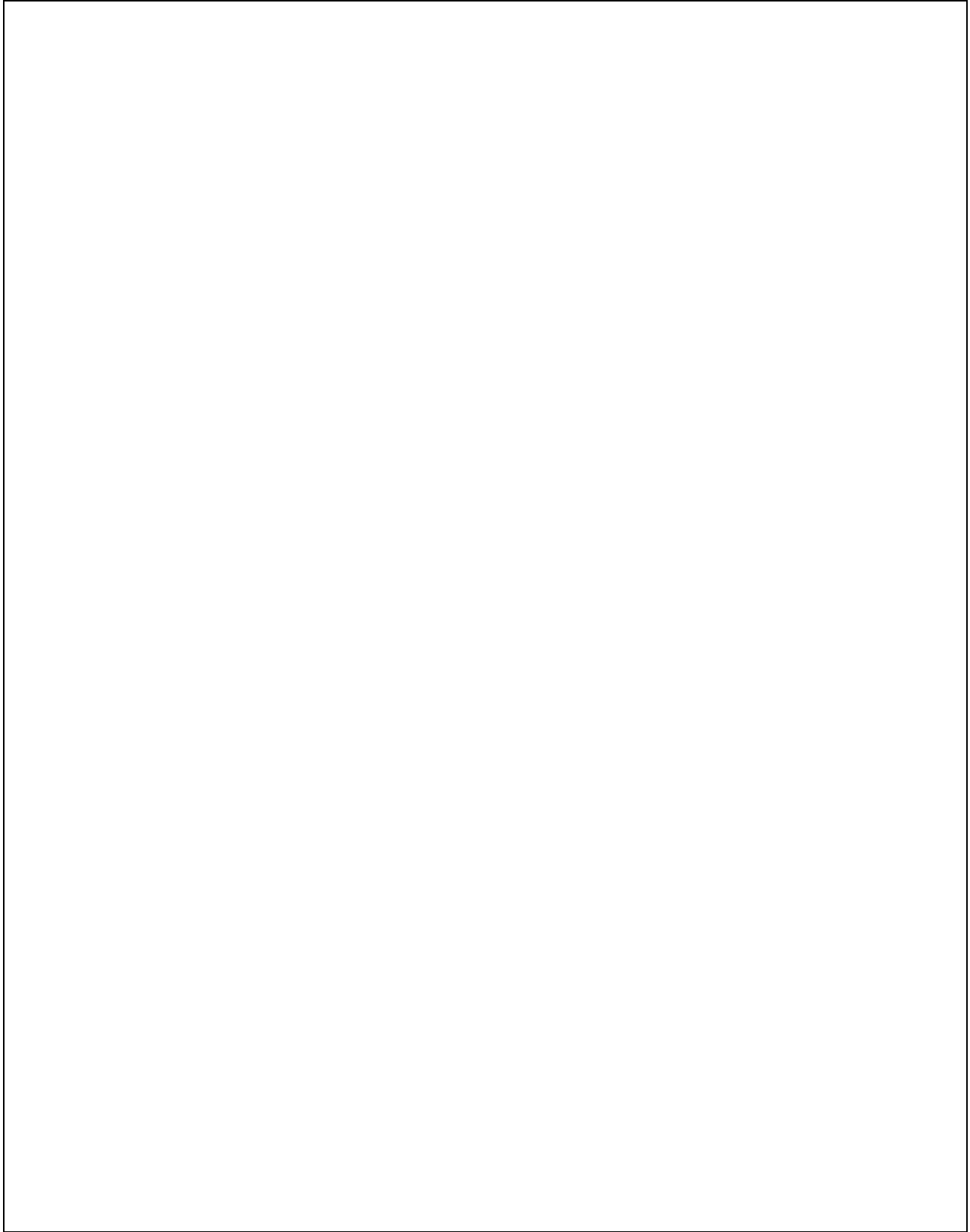
**STATEMENT:** I hereby certify that the above information is correct and I fully understand that any deviations from the above without prior permission from Harnett County Environmental Section may nullify final approval and prevent issuance of a permit. I understand that a pre-opening inspection is required and if not in compliance with 15A NCAC 18A .2635 a temporary food establishment permit will not be issued.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**TFE DIAGRAM**



Drawn to scale



