

Harnett County Inspection Department

Single Family Dwelling/New Homes

BUILDING PLANS & PERMIT CARD SHALL BE ON SITE ON DAY OF INSPECTION

Inspection Steps:

1. Footing: Call for inspection before the concrete is poured! The grade stakes and plywood forms for step-downs shall be in place when required. **Do not forget footing for brick steps!**
2. Foundation: Call for an inspection after all foundation walls and piers have been erected and prior to any structural framing. **Do not backfill** interior or exterior foundation wall. Clean around foundation exterior to expose bedjoint.
3. 911 Address: After foundation inspection scheduled you must go online or call Voice Permitting (893-7525 option 1) to request an address. **This will be your physical address and shall be posted on your home and at the road if you are more than 100 feet from the road for Emergency Services. This number shall remain on your home even after the final inspection. You will not get any further inspections until you have been given an address.**
4. Open Floor Inspection: Inspect girders, sill plates, ledger and floor joist before plywood sub-floor is installed.
5. Rough In: One inspection for all trades
 - a. *Building*: Includes wall sheathing, no brick or siding installed before rough-in. However, house wrap is allowed
 - b. *Electrical*
 - c. *Plumbing*: Includes water and drain stack test
 - d. *Mechanical*: Boots & returns
 - e. *Insulation*: Baffles
6. Insulation: Exterior walls
7. Final: ON FINAL INSPECTION ALL WORK SHALL BE COMPLETED
 - Building, electrical, mechanical completed
 - Plumbing completed, including sewer connection and operable water
 - Landscaping does not have to be done but the home must have positive drainage away from foundation.
 - Must have operations permit from Environmental Health for new septic tank.

Note: All permits shall be purchased before work begins. Inspections scheduled before 2:00 pm available next business day. Inspections can be cancelled online or on IVR by 2:00 pm on the day before inspection. Cancellations can also be called in at 910-893-7525 ext 3, or by calling the inspector directly, by 8:30 am on the day of inspection.

Inspections can be scheduled & status checked by phone at 910-893-7525 ext 1 or online at Click2Gov (www.harnett.org) then Services Online then Click2Gov)

- Home is to be unlocked so the inspector can go in and check the panel box. If home is locked there will be a Re-inspection fee that will have to be paid in the office or by phone before rescheduling the inspection. The inspector **will not accept money at the site.**
- If final inspection is approved inspector will leave a brown envelope in the meter box for the power company. Leave envelope in meter box and you call the power company, unless provider is Progress Energy then the inspector must call so we must be provided the premise number prior to final inspection.