

## SITE PLAN SUBMITTAL CHECKLIST

Planning Department 108 E. Front Street P.O. Box 65, Lillington, NC 27546

Phone: (910) 893-7525 Fax: (910) 893-2793

Project Name:	
Contact:	
Telephone:	
Email:	

	Correct	Incorrect	N/A
TITLE BLOCK INFORMATION			
Name of Project & Date (Including all Revision Dates)			
Applicant/Owner(s) Contact Information (Name, Address, & Phone)			
Surveyor/Engineer Contact Information (Name, Address, & Phone)			
Parcel ID Number/Tax ID of Tract(s)			
Deed Reference of Tract(s)			
Zoning Classification of Tract(s)			
Location (Including Township, County, & State)			
Flood Plain Depicted & Noted (Zone, Map Number, & Effective Date)			
Watershed District Noted & Extent of Coverage Depicted			
Land Use Classification of Tract (s)			
GENERAL REQUIREMENTS			
Map Size 18" X 24" & Scale 1"=200' or Larger			
North Point, Graphic Scale, & Vicinity Map			
Name(s) & Location(s) of Adjacent Property Owner(s) & Use(s)			
Existing Boundaries of Tract(s) Showing Bearings & Distances			
Gross Acreage of Development			
Name(s) & Right(s)-of-way of Streets & State Road Number(s), Including			
Notation of Public or Private			Ш
Name, Location, Width, & Acreage of Additional Easement(s) &			
Right(s)-of-way Within or Adjacent to Site			
Building Envelope & Required Setbacks			
Existing & Proposed Utilities			
Signage Location, Easement, Type, & Size			
Thoroughfare Plan Notation			
Existing Structure(s) Located on Site			
Wetlands Delineated			
Easements, Open Space, & Areas Other Than for Residential Use with			
Explanation of Purpose & Maintenance Responsibility			
SITE PLAN			
Topography (Max Contour Levels of 5')			
Fire Hydrant(s) & Street Light(s) Noted			
Erosion Control Plan Submitted			
Hours & Days of Operation			
Impervious Surface (% Coverage of Lot)			
Hazardous Materials to be Stored on Site			
Existing & Proposed Mechanical Areas			
Existing & Proposed Trash Containment Areas			
Existing & Proposed Utility Areas			
Parking Lot Material & Space Typical			
All parking areas on site (Based on Type of Business and/or Sq. Ft.)			H
Existing & Proposed Fencing, Screening, Gate(s) and/or Dock(s)			

Spillage & Pollution Prevention & Response Methods			
Verification of Purchase of Road Signs			
BUFFERING REQUIREMENTS			
Buffering Regulations (Per Harnett County Zoning Ordinance Section 8.0)			
Streetscape Buffer (Required Width, Landscaping Type, & Maintenance Responsibility)			
STORMWATER MANAGEMENT			
Drainage Easement(s) & Maintenance Responsibility			
Proposed Storm Water Management Plan			
Storm Water Management Plan Calculations			
CERTIFICATIONS			
Harnett County Development Review Board (Hwy 87 Corridor only)			
Ownership, Dedication, & Jurisdiction			
Professional North Carolina Land Surveyor or Engineer (All developments located			
along a major thoroughfare, that disturb more than 1 acre of land, located within the Watershed, Flood Plain, Airport Overlay, Highway Corridor Overlay or requires and extension of Public Utilities must have the site plan prepared and certified)			
NCDOT (Driveway Permit Approval)			
Hese (Sirrewa) remieripsierary			
FEES			
File valid Land Use Application and pay \$175.00 review fee			
Note: Copies of the submitted site plan will be sent to the Fire Marshal, Public Utilities	s. and E-9	11 for revie	w.
Therefore additional requirements may requested from those departments.	,		