

IC File # \_\_\_\_\_

# ITEMIZED STATEMENT OF CHARGES FOR TRAVEL

Emp. Code # \_\_\_\_\_

The Use of This Form Is Required Under the Provisions of the Workers' Compensation Act

Carrier Code # \_\_\_\_\_

Employee's Name _____	Employer's Name _____	Telephone Number _____
Address _____	Employer's Address _____	City _____ State _____ Zip _____
City _____ State _____ Zip _____	Insurance Carrier _____	
( ) - _____ Home Telephone	( ) - _____ Work Telephone	Carrier's Address _____ City _____ State _____ Zip _____
		( ) - _____ Carrier's Telephone Number
		( ) - _____ Fax Number

Employees are entitled to reimbursement of **\$0.56** per mile for travel for medical treatment, provided they travel 20 miles or more roundtrip, starting January 1, 2021. Special consideration will be given to employees who are totally disabled. No reimbursement is allowed for trips to purchase medications or supplies unless medically necessary. These items must be purchased on visits to medical providers (G.S. § 97-25).

DATE	NAME OF MEDICAL PROVIDER	CITY	TOTAL MILES ROUNDTRIP
/ /			
/ /			
/ /			
/ /			
/ /			
OTHER EXPENSES	If overnight stay is necessary, the following items will be approved as submitted. (Receipts must be furnished for carrier's file.)	Total motel expense (actual, up to \$71.20 per day in-state or \$84.10 per day out-of-state):	Total Miles:
		Total meal expense (\$8.40 Breakfast, \$11.00 Lunch, and \$18.90 in-state or \$21.60 out-of-state Dinner):	<b>X [mileage rate]*</b>
		Total parking & cab expense (actual charge):	Other expenses:
		Total for other expenses:	Total all expenses:

\*Prior mileage rates are as follows: (a) **\$0.575** for 2020; (b) **\$0.58** for 2019; (c) **\$0.545** for 2018; (d) **\$0.535** for 2017; (e) **\$0.54** for 2016.

I hereby certify that I have incurred all expenses listed above as a result of my workers' compensation injury.

**Employee signature**

**Employee:**  
Mail your bill in duplicate promptly to employer and/or insurance carrier

**Carrier's approval**

**Employer or Carrier/Administrator:**  
Travel may be reimbursed directly to the employee. It is not necessary to submit bills to the Commission for approval. Pay and retain copy in carrier's file.

**NOTICE TO INJURED EMPLOYEE:**  
THIS FORM SHOULD BE RETURNED TO THE CARRIER AT THE ADDRESS ABOVE FOR PAYMENT.

**FOR ASSISTANCE, CALL:**  
N.C. INDUSTRIAL COMMISSION  
MAIN TELEPHONE: **(919) 807-2500**  
HELPLINE: **(800) 688-8349**