

Harnett County Manager

Lillington, NC

Details of the Position

- **Job Function:** County Manager
- **Salary Range:** Negotiable
- **Position Type:** Full Time
- **Form of Government:** Board of Commissioners/Manager

- **Submit resume packet to:**

Mr. Dwight Snow, County Attorney
PO Box 397
302 West Edgerton Street
Dunn, NC 28334

Phone: 910-892-8199

HOW TO APPLY

Post Date: Wednesday, January 31, 2018

Deadline: Friday, February 16, 2018

Anyone interested in applying for this position should submit a letter of interest and your resume to the address listed above. The deadline is Friday, February 16, 2018 at 5 PM.

For more details, use the following links:

<http://www.harnett.org> (position, benefits, and general information)

<http://www.harnettedc.org> (demographic information)

<https://www.harnett.k12.nc.us/> (public school information)

Harnett County is an Equal Opportunity Employer. We consider applications for all without regard to race, gender, creed, religion, sexual orientation, national or ethnic origin or any other legally protected status.

Community

Harnett County is located in central North Carolina in close proximity to Raleigh-Durham, the Research Triangle region, and the Fayetteville/Fort Bragg area and is in the top five of the fastest growing counties in NC. Current population is approximately 130,000. The Cape Fear River is a great asset, along with nearly 6,000 acres of park land. There is access to several nearby community colleges and Campbell University is right in the heart of Harnett County. Our Public Utilities Department provides water to 97% of the county residents and several surrounding municipalities with a capacity of 42 million gallons a day.

Position Summary

The Harnett County Manager position is an excellent opportunity for a talented public-sector professional to make a difference in a dynamic and growing county.

The County operates under a manager form of government with five elected Board of Commissioners members from a variety of districts during their staggered four year terms. The Board of Commissioners is the policy-making and legislative authority for the County. The Manager is responsible for ensuring the plans and priorities of the Board are carried out by County staff. The position is the leading authority to ensure the provision of effective services through the coordination and direction of County operations on a day-to-day basis. The Manager also ensures the policies and guidelines mandated by the federal government, the State of North Carolina, and the Board are properly implemented. Additional responsibility details of the position are listed on the county site.

Qualifications and Education

- Bachelor's degree with emphasis in Public or Business Administration, Finance, Economics or a related field is required; Master's degree is preferred but not required.
- A minimum of eight years' experience as a County Manager, Assistant County Manager, department head or comparable experience at other local government levels is required.
- An equivalent combination of education and experience is acceptable.
- Firm understanding of the complexities of a large public utilities department.
- Must exercise effective and strong communication skills, both orally and written, with the Board and County partners.
- Working knowledge of municipal finance, budgeting, and economic development. Possess strong financial aptitude and demonstrated budget and financial management skills.

- Knowledge of organizational management principles and ability to apply to public sector organizations.
- Ability to establish and maintain effective working relationships with a variety of people/groups such as board members, directors, consultants, other government entities, the public, and to manage a large and diverse workforce.
- Ability to communicate with the public, present proposals, discuss problems and respond to complaints.

Harnett County offers a competitive salary commensurate with qualifications and experience. Benefits include health, dental, and vision insurance, retirement plan options, as well as vacation, sick, and holiday leave.