

**HARNETT COUNTY  
DEPARTMENT OF PUBLIC UTILITIES  
Equal Opportunity Provider and Employer**

**RESIDENTIAL WATER/SEWER USER AGREEMENT**

**\*COPY OF RECORDED DEED & PICTURE ID ARE REQUIRED\***

( ) \_\_\_\_\_ Water and Sewer District of Harnett County

( ) Retrofitted Sprinkler Connection (For accounts with county sewer)

( ) Full Service Sprinkler Connection

Owner's Mailing/Billing Address:

For Office Use Only:

\_\_\_\_\_  
LAND OWNER'S NAME

\_\_\_\_\_  
AMOUNT PAID

\_\_\_\_\_  
CURRENT STREET, ROUTE OR P.O. BOX

\_\_\_\_\_  
CUSTOMER NO.

\_\_\_\_\_  
CITY OR TOWN, STATE, ZIP

\_\_\_\_\_  
PROPERTY NO.

\_\_\_\_\_  
TELEPHONE NUMBER

\_\_\_\_\_  
STATE RD NAME & NO.

\_\_\_\_\_  
NUMBER OF PERSONS LIVING IN

\_\_\_\_\_  
OWNER SOCIAL SECURITY & DRIVERS LICENSE #

\_\_\_\_\_  
SPOUSE'S SOCIAL SECURITY & DRIVERS LICENSE#

\_\_\_\_\_  
EMPLOYER, ADDRESS AND PHONE NUMBER

\_\_\_\_\_  
SPOUSE'S EMPLOYER, ADDRESS AND PHONE NUMBER

\_\_\_\_\_  
NAME OF NEAREST RELATIVE, ADDRESS AND PHONE NUMBER

This Agreement, made and entered into this the \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_, between the Harnett County Department of Public Utilities, as operator of the water supply and distribution system indicated above, (hereinafter "County") and \_\_\_\_\_ (hereinafter "Owner").

WITNESSETH:

The County, as operator of the water supply and distribution system indicated above, sells water to citizens and residents of Harnett County. The County also treats wastewater for its citizens and residents where such treatment facilities are located within Harnett County. The Owner above named desires to purchase water and/or sewer treatment services from the County and further desires to enter into this Agreement with the County to obtain these services described.

NOW THEREFORE, In consideration of the mutual promises herein set forth, it is agreed by the County and Owner as follows:

1. The property which is the subject of this Agreement and to which water shall be supplied and/or sewer treatment services provided is described as follows:
2. Owner agrees to pay to County the amount of \_\_\_\_\_ per connection as a tap-on charge, said amount being due upon the execution of this Agreement by Owner.
3. County, pursuant to its Rules and Regulations, agrees to provide a water and/or sewer service connection on the above described property and to provide potable water and treatment of said wastewater to the Owner, provided that there is an existing water line capable of providing a connection on said property. **IN THE EVENT THE COUNTY DETERMINES THAT THERE IS NO EXISTING WATER AND/OR SEWER LINE CAPABLE OF PROVIDING A WATER SERVICE CONNECTION TO THE PROPERTY DESCRIBED ABOVE, ALL MONIES PAID PURSUANT TO THIS RESIDENTIAL WATER/SEWER USER AGREEMENT WILL BE REFUNDED TO OWNER.**
4. Owner agrees to pay to County a minimum amount of Twenty-five Dollars (\$25.00) as a water deposit (and \$25 as a sewer deposit, if water and sewer tap requested, \$50 total), provided they are approved by the On-line Utility Database procedure described in Section 20 (c) of the County Rules and Regulations. If not approved by the above-mentioned procedure, the owner agrees to pay a minimum of Fifty Dollars (\$50.00) as a water deposit (and \$50 as a sewer deposit, if water and sewer tap requested, \$100 total). This deposit may be returned without interest as provided by said Rules and Regulations. Said deposit shall be due upon the execution of this Agreement by Owner.
5. Owner grants the County, its successors and assigns, a perpetual easement in, over, under, and upon the above described land with the right to erect, construct, install, lay and thereafter use, operate, inspect, repair, maintain, replace and remove water and/or sewer lines, meters, meter service facilities and appurtenant facilities thereon, together with the right of ingress and egress over adjacent land for the purposes mentioned above.
6. Owner shall install and maintain at Owner's own expense a 3/4 inch cut-off valve on the Owner's side of the County's water meter and a service line which shall begin at the meter and extend to the dwelling or place of use, and such other facilities as may be required by the Inspections Section of the Harnett County Planning and Inspections Department. The service line shall connect with the water system of the County at the nearest place of desired use by the Owner, provided the County has determined in advance that the county water system is of sufficient capacity to permit the delivery of water at that point.
7. Owner agrees to comply with all requirements, rules and regulations applicable to water users adopted by the Division of Health Services of North Carolina Department of Human Resources. Owner further agrees that upon and after the date a plumbing connection is made between the Owner and the County, Owners shall allow no cross connection to exist between the County's system and any pipeline containing a contaminant or any pipeline connected to other present or future sources of water.
8. Owner agrees to pay for water and/or sewer service at such rates, time, and place as shall be determined by the County and agrees to the penalties for non-compliance with the above, as set out in the County's Rules and Regulations.
9. County shall install a water and/or sewer service connection for the Owner, and Owner shall then have thirty (30) days from the date of such installation to make the plumbing connection from the place of use on the above described property to the

6/30/2017

County's system. Charges for water and/or sewer shall commence on the date that the plumbing connection is completed, but in no event later than the end of the thirty (30) day period. That is to say, if the plumbing connection is not completed by the end of the thirty (30) day period, user charges shall commence and Owner shall be obligated to pay the minimum user bill from and after the end of such period, regardless of whether water and/or sewer service is being provided to Owner.

9A. THIS PARAGRAPH APPLIES ONLY TO AGREEMENTS FOR RETROFITTED SPRINKLER CONNECTIONS.

No monthly minimum charge will be made to Owner except during those months when the connection has been used. The Bill rendered will be for gallons used, but in no event less than the applicable minimum bill. A separate bill will be provided for the connection and the same schedule of rates applicable in the service District shall apply to it. No sewer charges will be made to Owner for water used through the connection. The Retrofitted Sprinkler Connection shall not be connected to any plumbing or other pipeline where residential water there from is required to be discharged into the public sewer system.

10. Owner agrees to abide by the Rules and Regulations of the County as from time to time promulgated by the Harnett County Board of Commissioners, and further agrees to abide by such other Harnett County ordinances, rules and regulations with respect to water and/or sewer service connections, as are adopted by the Harnett County Board of Commissioners. Additionally, Owner agrees to obtain the necessary inspections and permits related to water and/or sewer service connections as required by the Inspections Section of the Harnett County Planning and Development Department.

11. County shall purchase and install a cutoff valve and water meter for each service. The County shall own said meter and shall have the exclusive right to use it.

12. Owner agrees that there shall be one water and/or sewer connection for each building or structure requiring connections on the above described property. A tap-on charge shall be due for each such connection.

13. County shall have final jurisdiction on any question of location of any service line connection to its distribution system; shall determine the allocation of water to Owner in the event of a water shortage and may shut off water to Owner if Owner allows a connection or extension to be made to Owner's service for the purpose of supplying water and/or sewer service to another user.

14. In the event User transfers title or agrees to transfer title to the above described property, before or after such connection, User agrees that this agreement shall run with the property title thereto and agrees to advise the new owner with respect hereto and furnish new owner a copy thereof.

15. After County has executed this Agreement, a copy shall be provided to Owner by person delivery or by mailing to the Owner's address as indicated above.

Signed by Owner this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Witness

Signed by County this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

**HARNETT COUNTY DEPARTMENT  
OF PUBLIC UTILITIES**

BY: \_\_\_\_\_  
Steve Ward, Director

WHEN RETURNING THIS AGREEMENT BY MAIL PLEASE SENT TO:  
Harnett County Department of Public Utilities

Post Office Box 1119  
Lillington, NC 27546

### APPLICATION DIRECTIONS

DATE: \_\_\_\_\_

\_\_\_\_\_ is requesting a water and/or sewer service at the location as noted below. This request is for a \_\_\_\_\_ inch water service and/or a residential sewer service. The cost of the service will be as follows:

**Water tap cost:**

3/4" \$2000  
1" \$2350  
2" \$3700

**Residential Sewer tap cost:**

ALL DISTRICTS \$2750  
BUNNLEVEL & RIVERSIDE \$4300

Retrofitted sprinkler tap fee for customers with county sewer: \$300

\*There will also be a deposit on all new accounts for water and/or sewer as required.

For all other sizes refer to Harnett County Department of Public Utilities @ (910) 893-7575.

Should a line extension be required to install this service, the customer would be required to pay the amount of \$\_\_\_\_\_ before the installation of the requested service. This amount is based on materials and labor as required to extend the line to the customer's property.

DIRECTIONS TO LOCATION OF REQUESTED TAP: Detailed Map/Description

CUSTOMERS SIGNATURE \_\_\_\_\_

Office Use:

This service can be installed as noted above. \_\_\_\_\_

This service requires a line extension: cost above. \_\_\_\_\_

Date of returned notification from Maintenance. \_\_\_\_\_

Maintenance Personnel Signature: \_\_\_\_\_

## VOLUNTARY SURVEY OF CUSTOMER DEMOGRAPHICS

The following information is requested by the Federal Government in order to monitor compliance with Federal laws prohibiting discrimination against applicants seeking to apply for water service. You are not required to furnish this information, but are encourage to do so. This information will not be used in evaluating your application or discriminate against you in any way. However, if you choose not to furnish it, we are required to note the ethnicity, race, and gender of the individual applicants on the basis of visual observation or surname.

<b>Gender:</b> <input type="checkbox"/> Male (1) <input type="checkbox"/> Female (2)
<b>Ethnicity:</b> <input type="checkbox"/> Hispanic or Latino (0) <input type="checkbox"/> Not Hispanic or Latino (9)
<b>Race:</b> <input type="checkbox"/> American Indian/Alaskan Native (3) <input type="checkbox"/> Asian (4) <input type="checkbox"/> Black or African American (5) <input type="checkbox"/> Native Hawaiian or Other Pacific Islander (6) <input type="checkbox"/> White (7) <input type="checkbox"/> Other (8)
<input type="checkbox"/> I respectfully decline to provide this information.

REQUIREMENTS FOR CONNECTION  
TO THE HARNETT COUNTY WATER SYSTEM

1. You must first obtain a plumbing permit at the Harnett County Central Permitting (located at 108 E. Front Street, County Administration Bldg, in Lillington). The cost of this permit is \$40 for water and \$50 for sewer. If you are building a new house, this permit may be included in your building permits; check with Central Permitting (910-893-7525).

**NOTE: If you live in another county and are connecting to Harnett County's water system, go to the inspection department for that county to obtain your permits and requirements.**

2. Upon receiving your plumbing permit, and after the taps are installed, you may proceed with your work.

3. Contact a licensed plumber and arrange a time that your line can be installed. You may install your own service for your residence. If the new service is for a rental property, you are required to hire a licensed plumber. If you are hiring a plumber, you may want to obtain several estimates for your job. It is not permissible for a friend or neighbor to connect your service. It must be the property owner or a licensed plumber.

4. Before you or your plumber begin digging, especially in State right-of-ways, you should contact North Carolina One-Call Center at 811 and have the area marked for under-ground power, cable, or phone lines. You will need to contact NC One-Call 48 hours prior to beginning the work in order to allow adequate time for notification to all pertinent utilities. You should advise the operator of the date and time you will be performing the work and a detailed location of the service. They will contact all the necessary utilities in that area.

5. You are required to install a minimum of a 3/4" water line from the building to the water tap and a 3/4" cut-off valve on your side of the water tap. The cut off valve installed on the customer side of the tap must be in a separate box. It is not permissible to install the customer cut-off valve inside the meter box. This will benefit you should you need to turn your water off for repairs or leaks. Excessive water could be lost while waiting for a meter technician if this valve is not installed. For standard connections, 3/4" pipe should be used from the meter to the residence/building being connected, with a minimum pressure rating of 160 psi. We recommend that you also install a pressure reducing valve at your service to control the amount of pressure feeding into your line and prevent excessive pressures. This reducer is especially important on residences with older plumbing. The Inspections Department also requires a cut-off valve at the house or building.

6. After the customer cut-off valve has been installed within 12" of the water tap and attached to the setter, contact our office at 910-893-7575 to order the installation of your meter at least **48 business hours prior** to when you actually need the meter set. **Be sure that the cut-off valve has been installed on your side of the meter box before calling for your meter. This cut off valve must be within 12 inches of the meter box in a box of it's own. Second call outs for meters will be charged a service fee. (This cut off valve is required by ALL customers in all counties.)**

**Before requesting the meter to be installed, make sure the cut off valve on your side is in the off position. The valve on the county side is turned on when the meter is installed. Harnett County is not responsible for water damage or loss.**

7. The licensed plumber shall not remove the water meter box. The water line leaving the meter box shall be 18” deep for the first 5 feet leaving the meter. This is to insure that the meter is at the desired depth set by your contractor to prevent frost damage inside the meter. Our meter is installed so that the meter is 9” below the top of the meter box, therefore putting the water line 18” from the top of the ground. Our meter reader will not install a meter if the meter setter has not been left at the proper depth inside the box, which is a minimum of 8” below the box lid.

8. Your well water lines must be completely disconnected from the building that is to be serviced by the County water system. State Health Laws do not permit cross-connections. You cannot tie or plumb your well to the county system in any way either inside or outside of the building. They cannot be physically connected together by using cut-off valves between the County system and private wells or building plumbing. The N.C. Division of Health Services requires a 10 foot physical separation between private well systems and a public water supply. This code will be strictly enforced. Failure to comply will result in fines and disconnection of service from the Public Utilities Department.

9. This notice is valid for one house or unit only. **Two properties cannot be connected to the same service.** If this is found, the water will be disconnected. Application must be made for a separate water tap at the prevailing rate.

10. If this service is for a rental account, please have the tenant come into our office before the service is connected. All tenants will be required to pay a water deposit (and sewer deposit, where applicable), which is refundable when they discontinue service and their account is paid in full. A \$15 connection fee is also due at the time of application (non-refundable). If water is used and the tenant has not made application, the owner will be responsible for the water charges. If you have rental property that has a water tap and is occupied, but you have not connected this property, you will receive a flat rate bill until you make the service available for the tenant and the tenant applies for service in their name.

11. Upon completion of your service by your plumber, you are to call the Harnett County Inspections Department for a final inspection at 893-7525. If your connection is found to be out of compliance, you will have 5 days to make the necessary corrections. Failure to comply with County Inspection requirements will result in disconnection of your service. A \$40 reconnect fee will be assessed from the Public Utilities Department.

We look forward to serving you. Should you have any questions, please contact our office Monday through Friday, 9 AM to 4 PM at 910-893-7575. For questions regarding inspections, please call the Inspections office at 910-893-7525, Monday through Friday, 8 AM to 5 PM.

## **NOTICE ON CUT OFF VALVES**

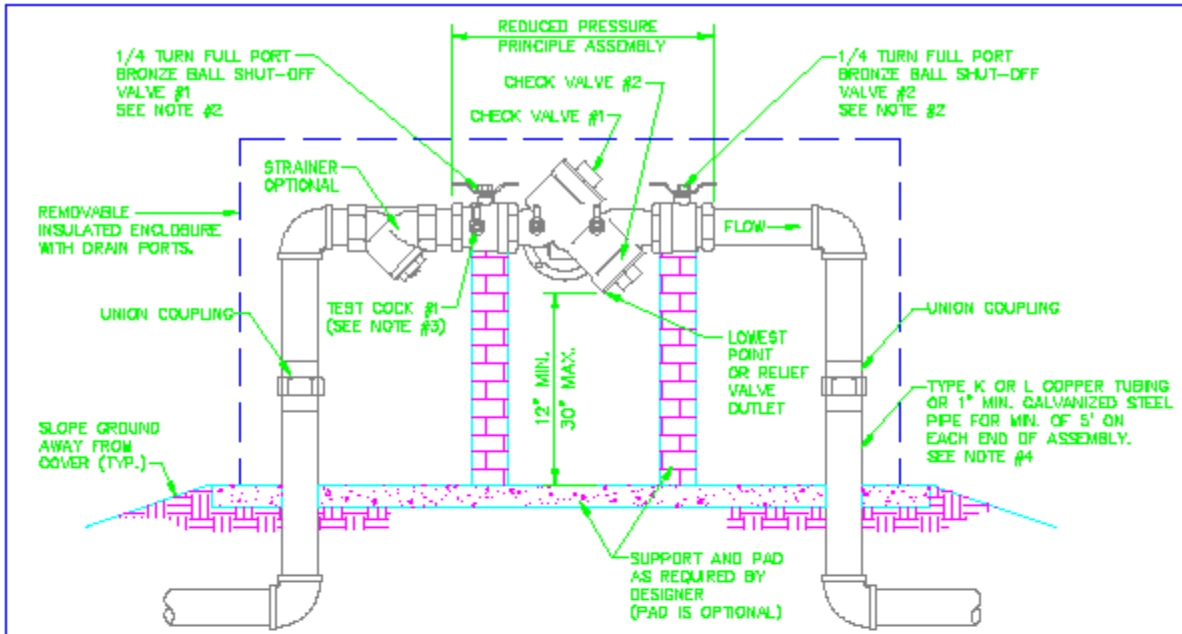
Per Harnett County Rules and Regulations,  
meters will be installed in new services  
only  
if the customer has installed  
a separate box for their cut off valve.

Cut off valves installed inside the meter box  
will not  
be issued a meter until this has been corrected.

Please ensure your cut off box is installed  
according to the installation handout  
before requesting your meter.  
Additional trips to install meters  
can be charged a service fee.

Please ensure residence or facility is prepared for  
water connection. Harnett County is not responsible  
for water damage or loss; please ensure the cut off  
valve on your side is in the off position. The valve on  
the county side is turned on when the meter is  
installed.



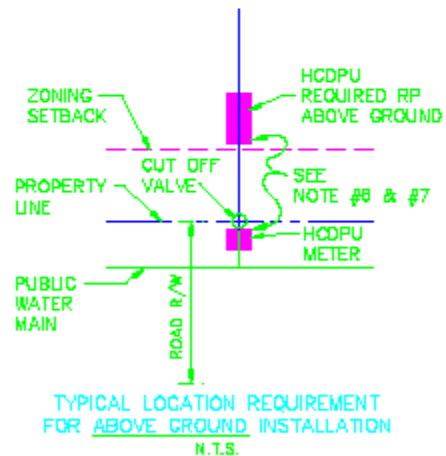


SIZE 3/4"–2"

SPRINKLER REQUIREMENTS

NOTES:

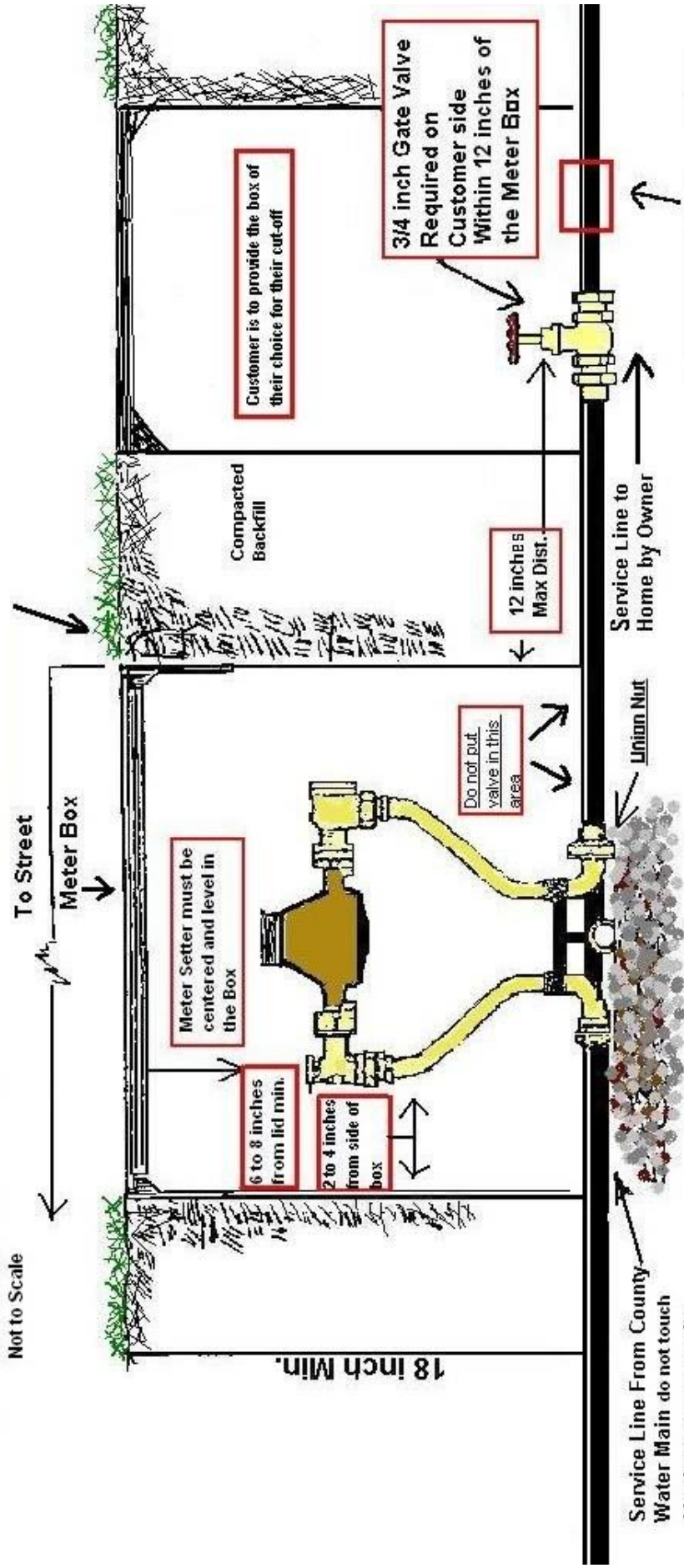
1. REDUCED PRESSURE PRINCIPLE ASSEMBLIES (RP) MUST CONFORM TO HCDPU SPECIFICATIONS. REFER TO HCDPU APPROVED LIST OF RP'S.
2. HCDPU APPROVED RP INCLUDES SHUT-OFF VALVES #1 AND #2 AS PART OF THE ASSEMBLY. NO SUBSTITUTIONS SHALL BE PERMITTED.
3. TEST COCK #1 SHALL BE UPSTREAM OF SHUT-OFF VALVE #1 AND IS PART OF THE APPROVED ASSEMBLY.
4. PIPE MATERIAL AND FITTINGS SHALL BE AS SPECIFIED IN HCDPU STANDARDS & SPECIFICATIONS.
5. INSULATED ENCLOSURE SHALL BE AS SPECIFIED IN HCDPU ENCLOSURE INFORMATION.
6. ALL LOCATIONS FOR RP'S REQUIRE HCDPU APPROVAL.
7. NO TAPS, BRANCHES, FH'S OR OTHER ACCESSORIES ARE PERMITTED ON THE PIPING BETWEEN THE RP & METER, EXCEPT FOR REQUIRED CUT OFF VALVE TO BE LOCATED WITHIN 12" OF THE METER BOX.



<b>HARNETT COUNTY UTILITIES</b>	
<b>SYSTEM PROTECTION DIVISION</b>	
<b>HARNETT COUNTY, NORTH CAROLINA</b>	
Job No. _____	File No. _____
PLAN _____	Section N.T.S.
PROFILE _____	_____
As Built _____	Date _____
<b>BACKFLOW PREVENTION STANDARD DETAIL</b>	
<b>REDUCED PRESSURE PRINCIPLE ASSEMBLY (RP) 3/4"–2" ABOVE GROUND</b>	
Surveyed By _____	Designed By _____
Drawn By _____	Project-Eng _____
Approved By _____	Date 4-5-08
Sheet 1	

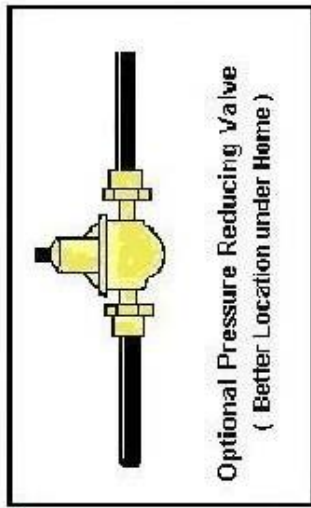
# Typical Meter Box Installation

Pay careful attention to anything written, outlined or underlined in red. All is required before meter is installed by technician.



Cut-off valve requirement as specified in "AN ORDINANCE REGULATING THE USE OF WATER AND SEWER FACILITIES OPERATED BY THE COUNTY OF HARNETT, SECTION 32" AUTHORIZED BY THE HARNETT COUNTY BOARD OF COMMISSIONERS, SEPTEMBER 6TH 1994

- The meter will not be installed if the setter is not centered in the box, the setter has been pulled up on one end, the setter is laying on its side, the setter is to close to the box lid, the box is below grade or broken, the customers service line is not hooked to the union nut, the 3/4 gate valve has not been installed within 12 inches of the meter box.
- The meter box must have easy access at all times. Do not plant bushes within 4 feet of the meter box.
- Do not install a fence where the meter box will be inside.
- The customer is responsible for leaks at the union nut and their service line.



Brass fittings are recommended for all connections to the county water system.