



Harnett  
C O U N T Y  
NORTH CAROLINA

**HARNETT COUNTY**  
**Fiscal Year 2021**  
**Corrected Budget Ordinance**



**BUDGET ORDINANCE**

**Fiscal Year 2020-2021**

BE IT ORDAINED by the Board of Commissioners of Harnett County, North Carolina, in accordance with G.S. 159-13 of the North Carolina General Statutes, that:

**Section 1: Expenditures**

The following expenditure amounts are hereby appropriated for the operation of the county government and its activities for the fiscal year beginning July 1, 2020, and ending June 30, 2021, in accordance with the chart of accounts heretofore established for the County:

**Capital Reserve Funds**

Board Of Education Capital Reserve Fund	1,021,528
General Government Capital Reserve Fund	950,000
Parks & Recreation Capital Reserve Fund	200,000
Sheriff's Capital Reserve Fund	466,662
Solid Waste Capital Reserve Fund	887,185
Solid Waste Post-Closure Capital Reserve Fund	237,350

**Debt Service Funds**

General Government Debt Service Fund	19,701,829
Harnett Regional Water Debt Service Fund	4,678,309
Solid Waste Debt Service Fund	366,983

### Enterprise Funds

<b>Harnett Regional Water (HRW)</b>	
HRW Administration	14,652,213
Water Treatment Plant	5,966,684
Wastewater Treatment Plant	3,064,330
South Harnett Wastewater Plant	2,976,613
Water Distribution	4,935,366
Sewer Collections	5,312,578
<b>Total HRW</b>	<b>36,907,784</b>
<b>Solid Waste</b>	<b>6,554,692</b>

### General Fund

<b>Culture &amp; Recreation</b>	
Culture & Recreation Appropriation	184,598
Library Department	1,438,006
Parks & Recreation Department	1,399,432
<b>Economic &amp; Physical Development</b>	
Community Development	925
Cooperative Extension	405,145
Cooperative Extension--Special Programs	176,662
Development Services	1,665,394
Economic Development	685,156
<b>Education</b>	
Central Carolina Community College	1,621,978
Harnett County Board Of Education	25,702,131
<b>Environmental Protection</b>	
Environmental Protection Allocation	4,000
NC Forestry Program	138,026
Soil & Water Conservation District	231,133

<b>General Government</b>	
Administration	908,363
Board Of Elections	514,244
Clerk Of Court	31,083
Facilities Maintenance	3,610,387
Finance	1,306,824
Fleet Maintenance	628,538
General Services	225,575
Governing Body	422,426
Human Resources	474,531
Information Technology	2,588,099
Information Technology--GIS	696,509
Legal Services	314,440
Register Of Deeds	889,071
Retiree Insurance	882,000
Tax	1,550,703
<b>Human Services</b>	
General Services --Restitution	86,365
Health Department --Senior Services	1,391,780
Health Department--Administration	6,037,333
Health Department--Mental Health	605,679
Human Services Appropriations	32,000
Social Services--Administration	2,300,214
Social Services--Adoptions	397,847
Social Services--Adult Medicaid	2,219,262
Social Services--Adult Services	948,982
Social Services--Child Care Subsidy	207,802
Social Services--Child Protective Services	2,063,659
Social Services--Child Support	1,331,417
Social Services--Day Care	52,315
Social Services--Energy Programs	1,053,558
Social Services--Family & Children's Medicaid	1,541,975
Social Services--Food Stamps	1,462,504
Social Services--Foster Care	2,621,423
Social Services--Fraud Prevention	297,397
Social Services--Medicaid Transportation	211,078
Social Services--Temporary Resources	124
Social Services--Workfirst	273,231
Veterans Services	299,997

<b>Non-Departmental</b>	
Contingency	772,748
Transfers To Capital And Debt:	
Capital Reserve Fund - General Government	950,000
Capital Reserve Fund - Parks & Recreation	200,000
Capital Reserve Fund - Sheriff	450,000
Debt Service Fund - General Government	11,000,000
Internal Service Fund - Fleet Services	150,000
Internal Service Fund - Information Technology	350,000
Special Revenue Fund - Tax Reappraisal	690,000
Special Revenue Fund - Veterans Treatment Court	48,893
Subtotal--Transfers to Capital and Debt	13,838,893
<b>Public Safety</b>	
Animal Services--Animal Control	315,176
Animal Services--Animal Shelter	351,244
Emergency Services	1,002,004
Emergency Services--Emergency Management Grants	54,279
Emergency Services--Emergency Medical Services	8,793,873
Emergency Services--Medical Examiner	75,000
Emergency Services--Rescue Districts	3,673,427
Sheriff's Office	11,395,256
Sheriff's Office--Campbell Deputies	477,204
Sheriff's Office--Child Support Enforcement	71,676
Sheriff's Office--Emergency Communications	1,912,248
Sheriff's Office--Jail	5,835,977
Sheriff's Office--School Resource Officers	2,394,482
<b>Transportation</b>	
Harnett Area Rural Transit System (HARTS)—Transportation	1,508,704
Harnett Area Rural Transit System (HARTS)--Administration	614,881
Harnett Regional Jetport	196,165
<b>General Fund Total</b>	<b>127,414,558</b>

**Internal Service Funds**

Dental Insurance Internal Service Fund	516,000
Employee Clinic Internal Service Fund	174,690
Fleet Replacement Internal Service Fund	267,108
Health Insurance Internal Service Fund	9,388,585
Information Technology Internal Service Fund	1,211,164
Retiree Health Insurance Internal Service Fund	1,500,000
Unemployment Insurance Internal Service Fund	250,000
Workers Compensation Internal Service Fund	1,200,000

**Special Districts**

The actual net proceeds from the property taxes levied within each district below and the sales tax collected on behalf of each district below shall constitute the appropriation. All net taxes including sales tax shall be distributed to the appropriate district, as estimated below:

<b>Averasboro School</b>	299,904
<b>Fire/Rescue Districts</b>	
Anderson Creek	1,340,401
Angier & Black River	782,699
Benson Banner	69,214
Benhaven	816,534
Boone Trail	348,669
Buies Creek	495,910
Coats Grove	467,189
Crains Creek	50,715
Cypress Pointe	40,104
Dunn	1,339,537
Erwin	265,555
Flat Branch	433,309
Flatwoods	98,670
Godwin	3,287
Northwest Harnett	675,157
Spout Springs	1,924,083
Summerville-Bunnlevel	581,354
West Area	43,662
West Johnston	15,672
<b>Total Fire/Rescue Districts</b>	<b>9,791,719</b>

### Special Revenue Funds

Automation Enhancement & Preservation Special Revenue Fund	151,500
Concealed Weapons Permit Special Revenue Fund	150,000
Education & Economic Development Special Revenue Fund	3,343,348
Emergency Response Planning Special Revenue Fund	75,000
Emergency Telephone Special Revenue Fund	939,545
Fines And Forfeitures Special Revenue Fund	104,382
Public Safety Special Revenue Fund	18,780
Radio System Special Revenue Fund	369,000
Revaluation Special Revenue Fund	690,000
Veterans Treatment Court Special Revenue Fund	82,816
Workforce Development (WIA) Special Revenue Fund	787,153

### Section 2: Revenues

The following revenues are estimated to be available to fund the operations of the county government and are hereby approved for the fiscal year beginning July 1, 2020 and ending June 30, 2021, in accordance with the chart of accounts heretofore established for the county.



**Capital Reserve Funds**

<b>Board of Education Capital Reserve Fund</b>	
Miscellaneous	1,021,528
<b>General Government Capital Reserve Fund</b>	
Transfers In	950,000
<b>Parks &amp; Recreation Capital Reserve</b>	
Transfers In	200,000
<b>Sheriff's Capital Reserve Fund</b>	
Transfers In	450,000
Fund Balance	16,662
<b>Total Sheriff's Capital Reserve Fund</b>	<b>466,662</b>
<b>Solid Waste Capital Reserve</b>	
Transfers In	887,185
<b>Solid Waste Post Closure Fund</b>	
Transfers In	237,350

**Debt Service Funds**

<b>General Government Debt Service Fund</b>	
Sales Tax	8,000,000
Transfers In	11,000,000
Fund Balance	701,829
<b>Total General Government Debt Service</b>	<b>19,701,829</b>
<b>Harnett Regional Water Debt Service Fund</b>	
Transfers In	4,678,309
<b>Solid Waste Debt Service Fund</b>	
Transfers In	366,983

### Enterprise Funds

<b>Harnett Regional Water (HRW) Enterprise Fund</b>	
Local	3,703
Service Charges - Invest Earnings	10,581
Service Charges - Other Services	350,000
Service Charges - Special Charges	250,000
Service Charges - Returned Check	8,500
Service Charges - Penalties	975,000
Service Charges - Water	22,500,000
Service Charges - Sewer	11,500,000
Service Charges - Energy	600,000
Sale Of Materials And Scrap	5,000
Contributions And Donations	390,000
Rents	115,000
Other Revenue	200,000
<b>Total HRW Enterprise Fund</b>	<b>36,907,784</b>
<b>Solid Waste Enterprise Fund</b>	
Solid Waste Availability Fee	4,300,000
Solid Waste Availability Fee - Delinquent	16,439
State	282,000
Service Charges - Invest Earnings	553
Service Charges - Other Services	1,900,000
Service Charges - Special Charges	10,200
Sale Of Materials And Scrap	45,000
Other Revenue	500
<b>Total Solid Waste Enterprise Fund</b>	<b>6,554,692</b>

### General Fund

<b>General Fund</b>	
Ad Valorem Taxes - Real	59,000,000
Ad Valorem Taxes - Motor Vehicles	7,400,000
Ad Valorem Taxes - Real Delinquent	250,000
Ad Valorem Taxes - Penalties	200,000
Article 39 Sales Tax	6,300,000
Article 40 Sales Tax	5,600,000
Article 42 Sales Tax	700,000
Article 44 Sales Tax	4,000,000
Excise Tax	530,000
Federal	14,832,848
State	3,551,155
Local	25,937
Medicaid Hold Harmless	2,220,000
Service Charges - Departmental	13,730,107
Service Charges - Indirect Cost	1,422,070
Service Charges - Concessions	75,000
Service Charges - Invest Earnings	313,939
Enterprise Charges - Returned Check	3,000
Contributions And Donations	19,600
Rents	98,883
Other Revenue	1,246,874
Transfers From - Special Revenue	3,343,348
Fund Balance Appropriated	2,551,797
<b>Total General Fund Revenue</b>	<b>127,414,558</b>

**Internal Service Funds**

<b>Dental Self Insurance Fund</b>	
Services Charges	516,000
<b>Employee Clinic Fund</b>	
Services Charges	174,690
<b>Fleet Replacement Fund</b>	
Services Charges	89,508
Miscellaneous	27,600
Transfers In	150,000
<b>Total Fleet Replacement Fund</b>	<b>267,108</b>
<b>Health Self Insurance Fund</b>	
Services Charges	9,371,585
Miscellaneous	17,000
<b>Total Health Self Insurance Fund</b>	<b>9,388,585</b>
<b>Information Techonology Fund</b>	
Services Charges	861,164
Transfers In	350,000
<b>Total Information Technology Fund</b>	<b>1,211,164</b>
<b>Retiree Health Self Insurance Fund</b>	
Services Charges	1,500,000
<b>Unemployment Fund</b>	
Services Charges	250,000
<b>Workers Comp Fund</b>	
Services Charges	1,200,000

**Special Revenue Funds:**

<b>Automation Enhancement &amp; Preservation Fund</b>	
Services Charges	65,000
Fund Balance	86,500
<b>Total Automation Enhancement &amp; Preservation Fund</b>	<b>151,500</b>
<b>Concealed Weapons Fund</b>	
Services Charges	150,000
<b>Education &amp; Economic Development Fund</b>	
Fund Balance	3,343,348
<b>Emergency Response Planning Fund</b>	
Miscellaneous	75,000
<b>Emergency Telephone Fund</b>	
Other Taxes	893,534
Fund Balance	46,011
<b>Total Emergency Telephone Fund</b>	<b>939,545</b>
<b>Fines &amp; Forfeitures Fund</b>	
Miscellaneous	104,382
<b>Public Safety Fund</b>	
Federal Intergovernmental	18,780
<b>Radio System Fund</b>	
Services Charges	369,000
<b>Revaluation Fund</b>	
Transfers In	690,000

<b>Special Districts Fund</b>	
Ad Valorem Taxes	8,492,959
Miscellaneous	1,598,664
<b>Total Special Districts Fund</b>	<b>10,091,623</b>
<b>Veterans Treatment Court Fund</b>	
Federal Intergovernmental	33,923
Transfers In	48,893
<b>Total Veterans Treatment Court</b>	<b>82,816</b>
<b>Workforce Development Fund</b>	
Federal Intergovernmental	787,153

### Section 3: Board of Commissioners Compensation

The following is the salary schedule for the Harnett County Board of Commissioners for the fiscal year beginning July 1, 2020 and ending June 30, 2021 as in accordance with G.S. 153A-28 and G.S. 153A-92:

Chairman	\$ 10,375	per year	+\$ 610	per month (Travel)
Vice Chairman	\$ 9,726	per year	+\$ 610	per month (Travel)
Commissioner	\$ 9,083	per year	+\$ 610	per month (Travel)

### Section 4: Tax Levies

#### General Fund

There is hereby levied a tax at the rate of seventy-five cent (.75) per one hundred dollars (\$100) valuation of property listed as of January 1, 2020, for the purpose of raising revenue listed as Tax - Ad Valorem Tax in the Harnett County General fund in Section 2 of this ordinance. The rate of tax, for the purpose of taxation, is based upon an estimated total valuation of real and personal property of \$8,036,086,716 and motor vehicles of \$1,001,692,047, together with anticipated delinquent collections of \$250,000 and penalties of \$200,000, should generate a total Tax - Ad Valorem of at least \$66,850,000 FY 2020-2021 estimates for real and personal property and for motor vehicle values are based on a property tax collection percentage of 98.5. The property tax collection percentage for the fiscal year ending June 30, 2019 was 99.61 percent.

**Special Averagesboro School District Tax Levy**

There is hereby levied a tax at the rate of two cents (.02) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2020 located within the Special Averagesboro School District for the raising of revenue for said Special School District. This rate of tax, for the purpose of taxation, is based upon an estimated total valuation of property of \$1,239,994,676, a projected levy of \$247,031 and an estimated collection rate of 99.61 percent.

**Special Fire District Tax Levies**

There is hereby levied the following tax rates per hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2020, located within the Special Districts indicated below for the purpose of providing revenue for said Districts.

Anderson Creek Fire District	0.110
Angier/Blackriver Fire District	0.070
Averagesboro (Dunn) Fire District	0.090
Benhaven Fire District	0.100
Benson Banner Fire District	0.100
Boone Trail Fire District	0.070
Buies Creek Fire District	0.100
Coats / Grove Fire District	0.090
Crains Creek Fire District	0.100
Circle V (Cypress Creek) Fire District	0.085
Duke (Erwin) Fire District	0.095
Flat Branch Fire District	0.130
Flatwoods / Lillington Fire District	0.120
Godwin / Falcon Fire District	0.100
Northwest Harnett Fire District	0.080
Spout Springs Fire District	0.120
Summerville / Bunnlevel Fire District	0.100
West Area Fire District	0.100
West Johnston Fire District	0.070

The Tax Collector of Harnett County is hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Harnett County Tax Department in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Harnett, and this order shall be a full and sufficient authority to direct, require, and enable the Tax Collector to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with the law.

### **Section 5: Board of Education**

The following categories of funding are provided for the 2020-2021 budget year to meet the needs of the Harnett County Board of Education as detailed in the Harnett County Schools 2020-2021 Budget Request dated April 20, 2020.

- A. Current Expense: On July 1, 2016 Harnett County adopted a funding formula for current expense which will annually budget an amount equal to the most recent known 2nd month average daily membership (ADM) count of students within the Harnett County Public School System, times the most recent known Three-Year Average of Appropriations per ADM for Harnett County, as determined by the NC Department of Public Instruction. For the fiscal year 2020-2021 budget, Harnett County will use this base funding formula to allocate a total of \$24,680,603 for current expense. This appropriation will provide an approximated per pupil funding of \$1,184.63 based upon a Harnett County School ADM of 20,147 and a Charter School ADM of 561. The total allocation has been calculated as follows:



1. Base Calculation:

$$20,147 \quad \times \quad \$1,184.63 \quad = \quad \$23,866,741$$

Expanded Calculation:

In addition to this calculation, the County will include an appropriation to provide increased current expense funding to offset charter school allocations. This amount has been calculated as follows.

$$561 \quad \times \quad \$1,184.63 \quad = \quad \$664,578$$

Total Calculation:

$$20,708 \quad \times \quad \$1,184.63 \quad = \quad \$24,531,318$$

2. Hold-harmless funding:

For the 2020 - 2021 budget, the current expense allocation will remain at \$24,680,603 to hold the schools harmless for the reduction in the ADM from the prior year.

3 Supplemental taxes for the Special Averagesboro School District, as outlined in Section 3 of this document, are not included in this current expense funding formula.

B. Capital Outlay: Harnett County has adopted a funding formula for capital and capital maintenance. Appropriations will be based on an amount equal to 65% of the prior fiscal year ADM Lottery proceeds.

For the 2020 - 2021 budget year, the following amount has been calculated:

$$65.00\% \quad \times \quad \$1,072,917 \quad = \quad \$697,396$$

The remaining 35% shall be retained in the Public School Building Capital Fund for future land purchase or debt payments.

In order to not penalize the Board of Education for the decrease value of lottery proceeds last fiscal year, the Board of Commissioners has agreed to fund the capital and capital maintenance needs at the same rate as last fiscal year, \$1,021,528.

C. School Debt: Funds to continue to retire the debt for our public schools have been included. The amounts are as follows:

<b>COPS 2010 (COPS 2000 &amp; Angier Elementary)</b>	
Interest	147,600
Principal	782,000
<b>COPS 2011 (COPS 2002 Refunding)</b>	
Interest	168,118
Principal	1,971,040
<b>2012B Qualified School Construction Bonds</b>	
Interest	1,365,195
Principal	743,573
<b>COPS 2015 (COPS 2007) Refunding</b>	
Interest	228,239
Principal	1,295,973
<b>QZAB III</b>	
Interest	0
Principal	40,539
<b>2016 Qualified School Construction Bonds</b>	
Interest	
Principal	220,000
<b>2016 Refinancing (2009) COPS - School</b>	
Interest	457,094
Principal	2,499,000
<b>2017 GO Bonds - Schools (Benhaven Elementary)</b>	
Interest	999,313
Principal	1,475,000
<b>2020 GO Bonds (pending) for Erwin Elementary School</b>	
Interest	1,031,250
Principal	0
<b>2020 GO Bonds (projected) for NW Harnett Elementary School</b>	
Interest	952,900
Principal	0
<b>Total School Debt Payments</b>	<b>\$ 14,376,834</b>

- D. Board of Education member compensation: In accordance with G.S. 115C-38 and G.S. 153A-92, the following maximum compensation levels for the Harnett County Board of Education are established for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

Chairman	\$ 10,375 per year	+\$ 610 per month (Travel)
Vice Chairman	\$ 9,726 per year	+\$ 610 per month (Travel)
Member	\$ 9,083 per year	+\$ 610 per month (Travel)

### Section 6: Economic Development

Section 1 of this document includes funding for the following economic development purposes:

Personnel	183,846
Professional Consultants	8,250
Marketing/Advertising/Incentives	361,461
Impositions	50,000
Operations	26,018
Professional Dues	55,581
<b>Total Economic Development</b>	<b>685,156</b>

All of these funds will be used to promote development and infrastructure improvements in Harnett County.

### Section 7: Periodic Financial Reports

The Finance Officer shall make available to each Department Director or their designee, access to that director's accounting data maintained on the County's computerized financial management system. The level of access and the ability to manipulate said data shall be determined at the sole discretion of the Finance Officer but shall be no less restrictive than the ability to view such data and generate reports of same. The Finance Officer shall provide monthly expense and revenue reports to the Board of Commissioners in a manner and format agreed to by both parties.

## Section 8: Rates & Fees

The Board of Commissioners hereby declares that all rates and fees set forth in Attachment A: Rate & Fee Schedule are in effect during Fiscal Year 2020-2021 and that the County has the authority to charge said rates and fees as set forth in Attachment A until rescinded or modified. The following fees have been added, rescinded or modified from FY 2019-2020 and are already reflected in Attachment A:

Department	New or Increase	Fee Name	Current Fee Amount	Proposed Fee Amount	Units
Animal Services	Increase	Rabies Lab Testing Container Fee	25.00	50.00	Per Container
Animal Services	New	Large Livestock Adoption Fee (owner surrender only)	0	100.00	Per Animal
Animal Services	New	Small Livestock Adoption Fee (owner surrender only)	0	25	Per Animal
Animal Services	New	Poultry/Fowl Adoption Fee (owner surrender only)	0	5	Per Animal
Development Services	Change	Commercial Mechanical Permits	% of job cost	90.00	Up To Two Units Being Changed Out
Development Services	Change	Commercial Mechanical Permits	% of job cost	110.00	More Than Two Units Being Changed Out
Emergency Medical Services	New	Specialty Care	N/A	1,279.82	Per Call
Emergency Medical Services	New	Round Trip	N/A	829.50	Per Call
Emergency Medical Services	Increase	ALS 1: Emergency	428.20	748.21	Per Call
Emergency Medical Services	Increase	ALS 1: Non-Emergency	270.44	472.55	Per Call
Emergency Medical Services	Increase	ALS 2: Emergency	619.77	1,082.94	Per Call
Emergency Medical Services	New	ALS Routine Disposable Supplies	0.00	90.00	Per Call
Emergency Medical Services	Increase	BLS- Emergency	360.59	630.07	Per Call

Department	New or Increase	Fee Name	Current Fee Amount	Proposed Fee Amount	Units
Emergency Medical Services	New	BLS Routine Disposable Supplies	0.00	75.00	Per Call
Emergency Medical Services	Increase	BLS Non-Emergency	225.37	393.80	Per Call
Emergency Medical Services	New	Defibrillation	0.00	85.00	Per Call
Emergency Medical Services	New	Intubation	0.00	125.00	Per Call
Emergency Medical Services	New	IV Supplies	0.00	25.00	Per Call
Emergency Medical Services	Increase	Loaded Patient Mileage	11.43	13.33	Per Loaded Mile
Emergency Medical Services	New	Oxygen	0.00	20.00	Per Call
Emergency Services	Increase	90 Day Explosive Material	200.00	250.00	Per Site
Emergency Services	Increase	Amusement Building	50.00	75.00	Per Site
Emergency Services	Increase	Automatic Fire Extinguishing System	35.00	50.00	Per System And \$2 Per Head
Emergency Services	Increase	Carnivals/Fairs	50.00	75.00	Per Event
Emergency Services	New	Change In Liquid Tanks	0.00	75.00	Per Tank
Emergency Services	New	Combustible Dust Producing Operations	0.00	75.00	Per Site
Emergency Services	Increase	Covered Mall Buildings (Not Individual Tenant Space)	50.00	75.00	Per Site
Emergency Services	Increase	Exhibit/Trade Shows/Festivals	50.00	75.00	Per Event

Department	New or Increase	Fee Name	Current Fee Amount	Proposed Fee Amount	Units
Emergency Services	Increase	Fire Alarm Detection System And Related Equipment	35.00	50.00	Per System And \$2 Per Head
Emergency Services	Increase	Fireworks Display	100.00	150.00	Per Visit
Emergency Services	New	Liq/Gas Fueled Vehicles In Assembly Buildings	0.00	75.00	Per Site
Emergency Services	New	Liquid Dispensing - AGST/UGST To Vehicles	0.00	75.00	Per Site
Emergency Services	New	Liquid Dispensing - Tanker To Vehicle	0.00	75.00	Per Site
Emergency Services	New	Liquid Use/Dispensing/Storage/Transportation	0.00	75.00	Per Site
Emergency Services	New	Manufacture/ Process Liquids	0.00	75.00	Per Site
Emergency Services	New	Private Fire Hydrants	0.00	75.00	Per Hydrant
Emergency Services	Increase	Re-Inspection (Storage Tank)	50.00	100.00	Per Visit
Emergency Services	New	Spraying Or Dipping Operations	0.00	75.00	Per Site
Emergency Services	Increase	Standpipes	50.00	150.00	Per Building
Emergency Services	New	Vehicles In Assembly Buildings	0.00	75.00	Per Permit
General Services- Restitution	Increase	Juvenile Restitution Service Fee	5.00	7.25	Per Hour
Health	Increase	Flu Vaccine Quad	48.00	55.00	Per Dose
Health	Increase	HPV Vaccine (3 Dose) Gardasil	585.00	720.00	Per 3 Doses
Health	Increase	Proquad (Mmr & Varicella)	225.00	232.00	Per Dose
Health	Increase	Varicella	133.00	145.00	Per Dose

Department	New or Increase	Fee Name	Current Fee Amount	Proposed Fee Amount	Units
Information Technology	Increase	Email Hosting For Towns: Microsoft Exchange Mailbox 100 Users Or More	3.00	6.00	Per User Email Box Per Month
Information Technology	Increase	Email Hosting For Towns: Microsoft Exchange Mailbox Under 100 Users	4.00	7.00	Per User Email Box Per Month
Information Technology	New	Netmotion VPN License Fee Town Fee	0.00	6.00	Per User Per Month
Parks & Rec	New	Adult Softball Men's Team Fee (Church League)		550.00	Per Team
Parks & Rec	New	Adult Softball Women's Team Fee (Church League)		500.00	Per Team
Parks & Rec	Increase	Ballfield Rental: Each Additional Hour	10.00	15.00	Per Hour
Parks & Rec	Increase	Ballfield Rental: Half Day (Up To 5 Hours	50.00	60.00	Per Half Day
Parks & Rec	Increase	Multipurpose Field Rental: Field Preparation	20.00	30.00	Per Field
Parks & Rec	Increase	Senior Golf Tournament Participation Fee	25.00	30.00	Per Participant
Harnett Regional Water	Increase	Bulk Sewer Capacity Holders	2.05	2.30	1,000 Gallons
Harnett Regional Water	Increase	Bulk Sewer Linden Oaks	2.38	2.60	1,000 Gallons
Harnett Regional Water	Increase	Bulk Water	2.38	2.60	1,000 Gallons
Harnett Regional Water	Increase	Bulk Water Capacity Holders	1.85	2.05	1,000 Gallons
Harnett Regional Water	Increase	Bulk Water Woodlake	2.77	2.90	1,000 Gallons
Solid Waste	Increase	Availability Fee	65.00	80.00	Per Household
Solid Waste	Increase	C & D Landfill Tipping Fee	45.00	48.00	Per Ton
Solid Waste	Increase	Collection Hauler Permit	100.00	125.00	Per Permit
Solid Waste	Increase	Mattress / Box Spring Small	2.00	5.00	Per Mattress
Solid Waste	New	Minimum Charge	0.00	5.00	Per Load

## Section 9: Authorized Positions

The Board of Commissioners has authorized the following number of full-time positions budgeted by function/department.

<b>FY 2021</b>	
96.00	General Government
	Public Safety:
226.00	Sheriff
8.50	Emergency Service
84.00	Emergency Medical Services
26.00	Emergency Communications
8.00	Animal Services
18.00	Transportation
3.00	Environmental Safety
22.00	Economic & Physical Development
	Human Services:
59.30	Health
182.00	Social Services
14.70	Human Services (all others)
25.00	Cultural & Recreational
5.00	Workforce Development
0.50	Emergency Response Planning Grant
104.00	Harnett Regional Water
17.00	Solid Waste
1.00	Employee Clinic
<b>900.00</b>	<b>Total Positions Budgeted</b>

## Section 10: Personnel and Compensation

The Board of Commissioners has authorized the Fiscal Year 2020-2021 Budget to include:

- A. Funding is included in the previously listed sections for the Employee Performance Pay Plan in the amount of 1.5% and is to be administered in accordance with the Harnett County Personnel Ordinance.
- B. A County contribution of 5% of sworn law enforcement officers' salary into the State supplemental 401K plan, regardless of employee contribution, as required by G.S. 143-166.50(e).



- C. A County contribution of 2% of general employees' (non-sworn law enforcement officers') salary into the State supplemental 401K plan, regardless of employee contribution.
- D. The County shall pay the individual cost of medical and dental insurance of all regular full-time active employees. The monthly rates for full time active employees are posted in the Rate & Fee Schedule.
- E. Vision insurance is available for eligible full-time employees to purchase as an elected deduction. The County does not participate in the cost of this insurance for the employee. The monthly rate for full time active employees is posted in the Rate & Fee Schedule.
- F. The County will transfer \$15.00 per full-time employee per month to the Employee Clinic Internal Service Fund to fund the employee health clinic. The County will provide the service for all full and part-time employees and their dependents. Those retirees who are covered by the County health insurance plan may also utilize the clinic. The employees will not be required to use leave while receiving treatment at the clinic nor pay a co-pay for services received.
- G. The County will transfer \$10.00 per full-time employee per month to the OPEB Internal Service Fund to fund the OPEB Trust. Additionally, the County will transfer \$10.00 per sworn law enforcement employee per month to the OPEB Internal Service Fund to fund the LEOSEP Trust. These funds will be placed into a special fund to be invested with the State Treasurer to accumulate for use in paying future benefits owed to qualifying employees who separate from the County's employment.
- H. Requests for new positions, salary adjustments, position reclassifications, transfers and/or department reorganizations will only be considered by management as part of the annual budget process. Should the need arise to address one or more of these items during the course of the fiscal year, the department will present their request to the County Manager who may address the matter based on his/her level of discretion granted in the Personnel Ordinance. All requests for new positions will be required to be presented to the full Board of County Commissioners at a regularly scheduled work session to obtain their approval at the following regular meeting.

## **Section 11: Salary Grade Table**

The Board of Commissioners hereby adopts the Fiscal Year 2020-2021 Classification and Grade Table as set forth in Attachment B to be effective from July 1, 2020 through June 30, 2021. Staff is hereby authorized to make modifications and adjust any and all pay ranges, accordingly, to maintain the integrity of the table going forward.

## **Section 12: Reduction in State and Federal Funding**

It will be the general policy of this Board that it will not absorb any reduction in State and Federal funds; however, the Board, in its discretion, may amend the budget ordinance to appropriate additional funds to compensate for the reduction in State and Federal funds so long as the ordinance, as amended, satisfies the requirements of G.S. 159-8 and 159-13. If the Board does not appropriate additional funds, the agency shall reduce personnel or program expenditures to stay within the authorized County appropriation.

The policy is extended to any agency that is funded by the County and receives State or Federal funds. This shall remain in effect until otherwise changed or amended by the Board of Commissioners. The County Manager is hereby directed to distribute this policy to each of the agencies that may be involved.

## **Section 13: Fiscal Control Act**

- A. The County Manager and the Finance Officer are hereby directed to make any changes in the budget or fiscal practices that are required by the Local Government Budget and Fiscal Control Act. This shall extend to permitted consolidation of funds and "Single Tax Levies" permitted in the Fiscal Control Act. Any changes made by this authorization shall be reported to the Board of Commissioners for their approval. The known changes that follow shall in no way be a limitation to the County Manager and Finance Officer in complying with said Act.
- B. As provided by G.S. 159-25(b), the Board has authorized dual signatures for each check or draft that is made on County funds. The signatures of the County Manager or the Chairman of the Board of Commissioners and the Finance Officer following proof or warrant, shall be the authorized signatures of the County.
- C. Department directors may request the transfer of line item appropriations between cost centers under their jurisdiction. Transfers made from salary and wage accounts shall not result in the increase of salary obligations. Transfers into capital outlay lines shall not result in the purchase of additional capital items not previously approved by the Board of Commissioners. The County Manager, as the budget officer, is hereby authorized to approve such transfers. All budget transfers as referenced herein will be reported at the next regular meeting of the Board of Commissioners as in accordance with G.S. 159-15.
- D. The Harnett County Board of Commissioner's establish a capitalization threshold of \$20,000 for equipment and vehicles, \$100,000for renovations/improvements and \$250,000 for new construction.

- E. The County Manager, who serves as the Budget Officer, is hereby directed to administer the budget within the following legal parameters and the guidelines contained within the Fiscal Policy, adopted by the Harnett County Board of Commissioners on February 17, 2020 and incorporated by reference. A copy is attached as Attachment C.
1. Except where in conflict with C above, transfer funds within a department without limitation.
  2. Transfer amounts of up to \$5,000 between departments of the same fund with a memorandum report of such transfers at the next regular meeting of the Board of Commissioners.
  3. Employ temporary help from time to time to meet the needs of county departments.
  4. Transfer amounts of up to \$50,000 from contingency to any department with a memorandum report of such transfers at the next regular meeting of the Board of Commissioners. Amounts of \$50,000 or above must be approved by the Board of Commissioners.
  5. Execute contracts provided that funds for the contract have been approved as part of the annual budget and the contract does not exceed the funds appropriated, the contract's term does not exceed three years, does not automatically renew beyond three years, and all applicable state laws and county policies regarding purchasing are followed, and the contract does not exceed \$100,000.
  6. Execute on behalf of the Board of Commissioners any other contract, change order, purchase order or other instrument incurring any obligation which is specifically approved by the Board of Commissioners.
  7. Authorize payment in an amount not to exceed \$5,000 in settlement of any liability claims against the County or against any of its officers or employees.
- F. Other changes in this budget will be made by amendment only. Transfers between Funds requires the specific approval of the Board of Commissioners. Appropriation from Contingency in a capital project fund can be made following previously adopted Best Management Practices as listed in Attachment D.

## **Section 14: Capital Improvement Plans**

### **General Government and Solid Waste Capital Improvements Plan**

The General Government and Solid Waste Capital Improvements Plan was adopted on December 19, 2019, is available in the Office of the Clerk to the Board of Commissioners and is included in the FY 2020-2021 Approved Budget Document. The plan is acknowledged as being a working tool developed by the County staff to give guidance toward the County's general government infrastructure development and capital needs. The amounts listed in the FY 2020-2021 fiscal year are approved as part of this budget ordinance, with the following changes:

- A. The scheduled \$100,000 transfer to the Greenway Capital Reserve is eliminated.
- B. The scheduled \$200,000 transfer to the Fleet Internal Service Fund is reduced by \$50,000 to \$150,000.

### **Harnett Regional Water Capital Improvements Plan**

The Harnett Regional Water Department Capital Improvement Plan was adopted on June 15, 2020, is available in the Office of the Clerk to the Board of Commissioners and is included in the FY 2020-2021 Approved Budget Document. The plan is acknowledged as being a working tool developed by the County staff to give guidance toward the County's water and sewer infrastructure development and capital needs. The amounts listed in the FY 2020-2021 fiscal year are approved as part of this budget ordinance.

### **Section 15: Document Availability**

Copies of this Budget Ordinance shall be furnished to the Tax Collector, Budget Officer, Clerk to the Board of Commissioners and to the Finance Officer to be kept on file by them for their direction in the disbursement of funds and collection of taxes and fees.

Adopted this, the 30<sup>th</sup> day of June, 2020.

#### **HARNETT COUNTY BOARD OF COMMISSIONERS**

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Howard Penny, Chairman

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Paula K Stewart, County Manager

ATTEST:

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Margaret Regina Wheeler, Clerk to the Board



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
ANIMAL SERVICES	Dangerous Dog Appeal	20.00	20.00	20.00
	Livestock at Large	Auction (New State Mandate) G.S 68-20 24(a)	Auction (New State Mandate) G.S 68-20 24(a)	Notice of Sale (State Mandate) G.S §68-20
	Large Livestock Adoption Fee	0.00	0.00	100.00
	Small Livestock Adoption Fee	0.00	0.00	25.00
	Poultry/Fowl Adoption Fee	0.00	0.00	5.00
	Rabies Lab Testing / Container Fee	25.00	25.00	50.00
	Animal pick-up (if animal is reclaimed)	30.00	30.00	30.00
	Animal boarding, per day (if animal is reclaimed)	10.00	20.00	20.00
	Adoption Fees:			
	Canine Adoption Fee (includes Rabies, Vaccinations and microchip)	55.00	55.00	55.00
	Feline Adoption Fee (includes Rabies and microchip)	45.00	45.00	45.00
	Veteran's Adoption Fee	20.00	20.00	20.00
	Small Animal Adoption Fee	10.00	10.00	10.00
	Rescue Fees:			
	Canine Rescue Fee (first three canines, each)	45.00	45.00	45.00
	Canine Rescue Fee (after three canines, each)	25.00	25.00	25.00
	Feline Rescue / Rescue only fee	16.00	16.00	16.00



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED	
<b>ANIMAL SERVICES</b>	Civil Summons:				
	First Offense	100.00	100.00	100.00	
	Second Offense	200.00	200.00	200.00	
	Third Offense	400.00	400.00	400.00	
	Current Quarantine:				
	If the animal is picked up	130.00	130.00	130.00	
	If animal is brought in	100.00	100.00	100.00	
	Rabies Vaccination	8.00	8.00	8.00	
	Rabies Vaccination (special clinic)	5.00	5.00	5.00	
	Wormer all dogs	5.00	5.00	5.00	
	Feline / Canine Testing	15.00	15.00	15.00	
	<b>BOARD OF ELECTIONS</b>	Paper List, per page	0.10	0.10	0.10
		Labels, per sheet (30 per sheet)	0.30	0.30	0.30
Fax, per sheet		0.20	0.20	0.20	
CD ROM		3.00	3.00	3.00	
Copies, per page		0.10	0.10	0.10	
Postage		actual cost	actual cost	actual cost	
provided at no cost:					
The State chair of each political party (1 list)					



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>BOARD OF ELECTIONS</b>	The County chair of each political party:			
	One in every odd number year			
	numbered year			
<b>COOPERATIVE EXTENSION</b>	Laminating:			
	9 x 11 1/2" pouch	0.25	0.25	0.25
	9 x 14 1/2" pouch	0.35	0.35	0.35
	12 x 18" pouch	0.50	0.50	0.50
	25" wide roll	\$0.80 / ft	\$0.80 / ft	\$0.80 / ft
	Replacement training certificates (each)	1.00	1.00	1.00
<b>DEVELOPMENT SERVICES</b>	Board of Adjustments:			
	Conditional use permits, residential	175.00	175.00	175.00
	Conditional use permits, minor non-residential	200.00	200.00	200.00
	Conditional use permits, neighborhood non-residential	200 plus \$50 per acre \$500 max	200 plus \$50 per acre \$500 max	200 plus \$50 per acre \$500 max
	Conditional use permits, community non-residential	200 plus \$50 per acre \$1,000 max	200 plus \$50 per acre \$1,000 max	200 plus \$50 per acre \$1,000 max
	Conditional use permits, regional non-residential	200 plus \$75 per acre \$1,500 max	200 plus \$75 per acre \$1,500 max	200 plus \$75 per acre \$1,500 max
	Conditional use permits, planned unit development	\$175 plus \$10 per acre for commercial and \$3 res/ unit (includes SFR & MF, Max \$1,500)	\$175 plus \$10 per acre for commercial and \$3 res/ unit (includes SFR & MF, Max \$1,500)	\$175 plus \$10 per acre for commercial and \$3 res/ unit (includes SFR & MF, Max \$1,500)
	Conditional use permit, cell tower	200.00	200.00	200.00



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>DEVELOPMENT SERVICES</b>	Appeal or interpretation	\$260 with refund option	\$260 with refund option	\$260 with refund option
	Variance	400.00	400.00	400.00
	Variance, administrative	400.00	400.00	400.00
	Re-inspect for Conditional Use permit	50.00	50.00	50.00
	Planning Board:			
	Alternate plan review	200.00	200.00	200.00
	Rezoning, first 10 acres	250.00	250.00	250.00
	Rezoning, each additional acre	50.00	50.00	50.00
	with maximum of	2,000.00	2,000.00	2,000.00
	Ordinance text amendment	250.00	250.00	250.00
	Land Use Plan / Map Amendment		250.00	250.00
	Mobile Home Park Plan	175.00	175.00	175.00
	plus per lot charge	20.00	20.00	20.00
	Major subdivision plat	500.00	500.00	500.00
	plus per lot charge	20.00	20.00	20.00
	Major subdivision plat - Revision to preliminary	100.00	100.00	100.00
	plus per lot charge for new lots	20.00	20.00	20.00
	Major subdivision plat - final plat	100.00	100.00	100.00
	Re-inspection fee for final plats	50.00	50.00	50.00
	Major subdivision plat final recreation fee, per lot	500.00	500.00	500.00
	Minor subdivision plat w/o improvements	100.00	100.00	100.00
	plus per lot charge	20.00	20.00	20.00
	Minor subdivision plat with improvements	160.00	160.00	160.00
plus per lot charge	20.00	20.00	20.00	





# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>DEVELOPMENT SERVICES</b>	Highway Corridor Overlay Review	60.00	60.00	60.00
	Exempt Plats	30.00	30.00	30.00
	Permits & Licenses:			
	Land Use permit	25.00	25.00	25.00
	Land Use permit renewal	75.00	75.00	75.00
	Sign permit, ground	50.00	50.00	50.00
	Sign permit, wall	\$1/square foot	\$1/square foot	\$1/square foot
	Sign permit renewal	100.00	100.00	100.00
	Outdoor advertising signs (billboards)	refer to Commercial building permit	refer to Commercial building permit	refer to Commercial building permit
	Site plan, minor	100.00	100.00	100.00
	Site plan, neighborhood	250.00	250.00	250.00
	Site plan, community	400.00	400.00	400.00
	Site plan, regional	1,200.00	1,200.00	1,200.00
	Site plan, renewal	100.00	100.00	100.00
	Historic property application	25.00	25.00	25.00
	Improvement guarantee review	400.00	400.00	400.00
	Improvement guarantees, modification	200.00	200.00	200.00
	Improvement guarantees, renewal	100.00	100.00	100.00
	Mobile home park zoning inspection	150.00	150.00	150.00
	plus per lot charge	7.00	7.00	7.00
	Mobile home re-inspection, per trip	50.00	50.00	50.00
	Vested rights certificate	400.00	400.00	400.00
	Flood Permit	100.00	100.00	100.00
	Letter of map amendment (LOMA) review	50.00	50.00	50.00
Conditional letter of map amendment (CLOMA) review	50.00	50.00	50.00	



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>DEVELOPMENT SERVICES</b>	Letter of map revision (LOMR) review	50.00	50.00	50.00
	Conditional letter of map revision (CLOMR) review	50.00	50.00	50.00
	Watershed	100.00	100.00	100.00
	Special nonresidential intensity allocation permit (SNIA)	\$1,000/acre	\$1,000/acre	\$1,000/acre
	Watershed variance	400.00	400.00	400.00
	Ordinances:			
	Unified Development Ordinance	30.00	30.00	30.00
	Zoning Compliance (letter)	75.00	75.00	75.00
	Zoning Verification (letter)	25.00	25.00	25.00
	Copies:			
	Previously Issued Permit (per page)	3.00	3.00	3.00
	Maps	5.00	5.00	5.00
	Board Meeting Recordings on CD		5.00	5.00
	Cell Towers:			
	church steeple)	5,000.00	5,000.00	5,000.00
	Collocated or combined wireless communications facility (i.e. basic co-location)	\$1,000 (per change in General Statutes)	\$1,000 (per change in General Statutes)	\$1,000 (per change in General Statutes)
	clock tower)	6,000.00	6,000.00	6,000.00
lattice, guided tower, monopole)	7,000.00	7,000.00	7,000.00	



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>DEVELOPMENT SERVICES</b>	Electrical:			
	Electrical permit (minimum)	\$60/\$120 after the fact	\$60/\$120 after the fact	\$60/\$120 after the fact
	200 amps	\$80/\$160 after the fact	\$80/\$160 after the fact	\$80/\$160 after the fact
	Over 200 amps	\$90/\$180 after the fact	\$90/\$180 after the fact	\$90/\$180 after the fact
	Residential Solar Panels (new law requires 2 trips)	80.00	\$120 / \$240	\$120 / \$240
	Residential Generator		\$120 / \$240	\$120 / \$240
	Commercial Solar Panels	Based on Contractor's Labor Cost	Based on Contractor's Labor Cost	Based on Contractor's Labor Cost
	Residential Mechanical:			
	Minimum residential mechanical (ductwork & gas line only, etc.)	\$60/\$120 after the fact	\$60/\$120 after the fact	\$60/\$120 after the fact
	Up to 2 residential unit replacement (includes electrical)	\$90/\$180 after the fact	\$90/\$180 after the fact	\$90/\$180 after the fact
	More than 2 residential units (includes electrical)	\$110/\$220 after the fact	\$110/\$220 after the fact	\$110/\$220 after the fact
	Commercial Mechanical			
	Up to 2 commercial unit replacement (includes electrical)		% of job cost	90.00
	More than 2 commercial units (includes electrical)		% of job cost	110.00
	Manufactured Home:			



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>DEVELOPMENT SERVICES</b>	Travel Trailer	\$125/\$250 after the fact	\$125/\$250 after the fact	\$125/\$250 after the fact
	Singlewide Mobile Home	\$150/\$300 after the fact	\$150/\$300 after the fact	\$150/\$300 after the fact
	Doublewide Mobile Home	\$200/\$400 after the fact	\$200/\$400 after the fact	\$200/\$400 after the fact
	Triplewide Mobile Home	\$225/\$450 after the fact	\$225/\$450 after the fact	\$225/\$450 after the fact
	Plumbing:			
	Minimum Plumbing, 2 or less fixtures	\$50/\$100 after the fact	\$50/\$100 after the fact	\$50/\$100 after the fact
	Water service line	\$40/\$80 after the fact	\$40/\$80 after the fact	\$40/\$80 after the fact
	Sewer service line	\$50/\$100 after the fact	\$50/\$100 after the fact	\$50/\$100 after the fact
	Residential Plumbing, more than 2 fixtures	\$100/\$200 after the fact	\$100/\$200 after the fact	\$100/\$200 after the fact
	Insulation	\$55/\$110 after the fact	\$55/\$110 after the fact	\$55/\$110 after the fact
	Miscellaneous:			
	Homeowner's Recovery Fund	10.00	10.00	10.00
	Day Care or Group Home	100.00	100.00	100.00
	Demolition (Residential or Commercial - requires asbestos report)	75.00	75.00	75.00
	First trip		50.00	50.00
	Second trip (existing violations not corrected)		100.00	100.00
	Third trip		150.00	150.00



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>DEVELOPMENT SERVICES</b>	Plan Review Fee (Residential)	25.00	25.00	25.00
	Plan Review (Commercial)	50.00	50.00	50.00
	Plan Review (Industrial)	100.00	100.00	100.00
	Expired permits (6 months to 2 years)	150.00	150.00	150.00
	Expired permits over 2 years	full cost	full cost	full cost
	Change of use (n/a when building permits issued)	100.00	100.00	100.00
	Second home removal permit & inspection		\$350 with partial refund option for compliance	\$350 with partial refund option for compliance
	Swimming pools (does not include electrical) Moved from Mechanical	\$100/\$200 after the fact	\$100/\$200 after the fact	\$100/\$200 after the fact
	<b>New Single Family Dwelling:</b>			
	Description by dimension per square fee (heated and garage). Includes building, electrical, plumbing, mechanical, insulation and t.s.p. permit			
	Up to 1,200 square feet	\$600/\$1,200 after the fact	\$600/\$1,200 after the fact	\$600/\$1,200 after the fact
	1,201 to 2,000 square feet	\$700/\$1,400 after the fact	\$700/\$1,400 after the fact	\$700/\$1,400 after the fact
	2,001 to 2,500 square feet	\$805/\$1,610 after the fact	\$805/\$1,610 after the fact	\$805/\$1,610 after the fact
	2,501 to 3,000 square feet	\$940/\$1,880 after the fact	\$940/\$1,880 after the fact	\$940/\$1,880 after the fact
	3,001 to 3,500 square feet	\$1,045/\$2,090 after the fact	\$1,045/\$2,090 after the fact	\$1,045/\$2,090 after the fact
	3,501 to 4,000 square feet	\$1,200/\$2,400 after the fact	\$1,200/\$2,400 after the fact	\$1,200/\$2,400 after the fact
4,001 to 4,500 square feet	\$1,290/\$2,580 after the fact	\$1,290/\$2,580 after the fact	\$1,290/\$2,580 after the fact	



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>DEVELOPMENT SERVICES</b>	4,501 to 5,000 square feet	\$1,390/\$2,780 after the fact	\$1,390/\$2,780 after the fact	\$1,390/\$2,780 after the fact
	5,001 or more square feet	\$1,390 plus \$0.20 x sq. ft	\$1,390 plus \$0.20 x sq. ft	\$1,390 plus \$0.20 x sq. ft
	<b>Residential additions:</b>			
	Attached and detached garage, storage buildings, renovations, and fire damage renovation (building permit only)			
	0 to 500 square feet	\$100/\$200 after the fact	\$100/\$200 after the fact	\$100/\$200 after the fact
	501 to 1,200 square feet	\$175/\$350 after the fact	\$175/\$350 after the fact	\$175/\$350 after the fact
	1,201 to 2,000 square feet	\$250/\$500 after the fact	\$250/\$500 after the fact	\$250/\$500 after the fact
	2,001 or more square feet	\$325/\$650 after the fact	\$325/\$650 after the fact	\$325/\$650 after the fact
	<b>Modular Home (fee includes electrical, plumbing and mechanical)</b>			
		\$375/\$750 after the fact	\$375/\$750 after the fact	\$375/\$750 after the fact
	<b>Modular Construction Trailer - Temporary</b>			
		\$125/\$250 after the fact	\$125/\$250 after the fact	\$125/\$250 after the fact
	<b>Moved house or building (fee includes electrical, plumbing and mechanical)</b>			
		\$375/\$750 after the fact	\$375/\$750 after the fact	\$375/\$750 after the fact
*Please note that there are additional fee requirements for additions or renovations to Modular Home or Move House setups.				



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED	
<b>DEVELOPMENT SERVICES</b>	Commercial, Industrial and Multi-Family :				
	Fee is for each trade and is separate from the total cost of the project				
	\$0 - \$1,200	\$80/\$160 after the fact	\$80/\$160 after the fact	\$80/\$160 after the fact	
	\$1,201 - \$2,500	\$160/\$320 after the fact	\$160/\$320 after the fact	\$160/\$320 after the fact	
	\$2,501 - \$25,000	\$300/\$600 after the fact	\$300/\$600 after the fact	\$300/\$600 after the fact	
	\$25,001 - \$50,000	\$500/\$1000 after the fact	\$500/\$1000 after the fact	\$500/\$1000 after the fact	
	\$50,001 - \$100,000	\$905/\$1,810 after the fact	\$905/\$1,810 after the fact	\$905/\$1,810 after the fact	
	\$100,001 - \$200,000	\$1,710/\$3,420 after the fact	\$1,710/\$3,420 after the fact	\$1,710/\$3,420 after the fact	
	\$200,001 - \$350,000	\$2,915/\$5,830 after the fact	\$2,915/\$5,830 after the fact	\$2,915/\$5,830 after the fact	
	\$350,001 - \$500,000	\$3,820/\$7,640 after the fact	\$3,820/\$7,640 after the fact	\$3,820/\$7,640 after the fact	
	\$500,001 - \$750,000	\$5,075/\$10,150 after the fact	\$5,075/\$10,150 after the fact	\$5,075/\$10,150 after the fact	
	\$750,001 - \$1,000,000	\$6,330/\$12,660 after the fact	\$6,330/\$12,660 after the fact	\$6,330/\$12,660 after the fact	
	Fees in excess of \$6,330 will require an additional .002 of each added million dollars or portion thereof (i.e. \$2,000,000 total cost: 2,000,000 - 1,000,000 = 1,000,000 x .002 = 2,000 + 6,330 = 8,330 total permit				
	Each T-pole		60.00	60.00	60.00



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>DEVELOPMENT SERVICES</b>	Commercial Modular Unit (any size) plus each trade cost	\$375/\$750 after the fact	\$375/\$750 after the fact	\$375/\$750 after the fact
	Harnett County Board of Education Classroom Huts:			
	Single Room	100.00	100.00	100.00
	Two Rooms	200.00	200.00	200.00
	Three or more	300.00	300.00	300.00
	<hr/>			
<b>EMERGENCY SERVICES</b>	Annual Fees:			
	Foster home inspection	25.00	25.00	25.00
	Non-Compliance of Violations:			
	First reinspection for non-compliance, if code requirements are met	50.00	50.00	50.00
	Second and subsequent inspections for non-compliance	100.00	100.00	100.00
	Special User Permits for Specific Times:			
	Fireworks - Pyrotechnic Special Effects (Includes Site Plan Review)	100.00	100.00	150.00
	Tents & Temporary Membrane Structure (Includes Site Plan Review)	100.00	100.00	100.00
	Temporary kiosks or displays for merchandising	-	-	-
	Insecticide fogging or fumigation (Includes Site Plan Review)	75.00	75.00	75.00
	Explosive Materials (blasting permits):			
	90 days (Includes Site Plan Review)	200.00	200.00	250.00
	72 hours (Includes Site Plan Review)	100.00	100.00	100.00
	Amusement Buildings (Includes Site Plan Review)			
	Carnivals and fairs (Includes Site Plan Review)	50.00	50.00	75.00





# ATTACHMENT A: RATE AND FEE SCHEDULE

## FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED	
<b>EMERGENCY SERVICES</b>	Covered Mall Buildings (Includes construction plan review. Does not include individual tenant spaces.)	50.00	50.00	75.00	
	Exhibits, Trade Shows and Festivals (Includes Site Plan Review)	50.00	50.00	75.00	
	Liquids Use, Dispensing, Storage, Transportation	N/C	N/C	75.00	
	Change in Liquid in Tanks	N/C	N/C	75.00	
	Manufacture or Process Liquids	N/C	N/C	75.00	
	Liquid Dispensing - AGST/UGST to Vehicles	N/C	N/C	75.00	
	Liquid Dispensing - Tanker to Vehicles	N/C	N/C	75.00	
	Liquid or gas-fueled vehicles or equipment in assembly buildings	N/C	N/C	75.00	
	Private Fire Hydrants	N/C	N/C	75.00	
	Combustible Dust Producing Operations	N/C	N/C	75.00	
	Spraying or Dipping	N/C	N/C	75.00	
	<b>Required Construction Permits:</b>				
	Automatic Fire Extinguishing System (Ansul/Sprinkler)		\$35.00 + \$2.00 per Nozzle Head	\$35.00 + \$2.00 per Nozzle Head	\$50.00+ \$2.00 per Nozzle Head
	Fire Alarm Detection System and Related Equipment		\$35.00 + \$2.00 per initiating device	\$35.00 + \$2.00 per initiating device	\$50.000+ \$2.00 per initiating device
	Standpipes		50.00	50.00	150.00
	Certificate of occupancy certification (Final Inspection)		50.00	50.00	50.00
Certificate of occupancy (Final Inspection) re-check per violation		50.00	50.00	50.00	
Any Life Safety Construction Permits Requiring Plans Review Shall also be applicable to the fee schedule indicated under the Plan Review Section.					
Any required permits not obtained prior to work being conducted shall be applicable for					



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>EMERGENCY SERVICES</b>	AGST/UGST (Above Ground/Underground Storage Tanks):			
	Removal (per tank) (Includes Site Plan Review)	100.00	100.00	100.00
	New installations (per tank) (Includes Site Plan Review)	100.00	100.00	100.00
	Reinspection (per tank)	50.00	50.00	100.00
	AGST/UGST Pipe Inspection (Includes Site Plan Review)	100.00	100.00	100.00
	Plans Review:			
	Up to 5,000 sq. ft.	50.00	50.00	50.00
	5,001 to 10,000 sq. ft.	100.00	100.00	100.00
	10,001 to 25,000 sq. ft.	150.00	150.00	150.00
	Over 25,000 sq. ft.	250.00	250.00	250.00
	Major Subdivision Site Plant (DRB Review and Inspection Fee)	100.00	100.00	100.00
	Commercial Site Plan Review	50.00	50.00	50.00
	Revisions / Resubmittals	50.00	50.00	50.00
	Imminent Hazard Violations:			
	Locked or Blocked exit doors	250.00 Each Exit Door / Each Occurance	250.00 Each Exit Door / Each Occurance	250.00 Each Exit Door / Each Occurance
Exceeding Posted Occupancy Capacity w/failure to comply	250.00 Each Occurance	250.00 Each Occurance	250.00 Each Occurance	
<b>EMERGENCY MEDICAL SERVICES</b>	BLS:			
	Non-Emergency	231.96	225.37	393.80
	Emergency	371.14	360.59	630.07
	BLS Routine Disposable Supplies	0.00	0.00	75.00
	ALS 1:			



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED	
EMERGENCY MEDICAL SERVICES	Non-Emergency	278.36	270.44	472.55	
	Emergency	440.73	428.20	748.21	
	ALS 2:				
	Emergency	637.90	619.77	1,082.94	
	ALS Routine Disposable Supplies	0.00	0.00	90.00	
	Loaded Patient Mileage	11.18	11.43	13.33	
	Wheel Chair Van Transport :				
	Within Harnett County - mileage included	50.00	50.00	50.00	
	Outside Harnett County	3.00	3.00	3.00	
	Note: Fees are based upon the current NC Medicare/Medicaid Fee Schedule.				
	Specialty Care	0.00	0.00	1,279.82	
	Round Trip	0.00	0.00	829.50	
	Defibrillation	0.00	0.00	85.00	
	Intubation	0.00	0.00	125.00	
	IV Supplies	0.00	0.00	25.00	
	Oxygen	0.00	0.00	20.00	
	BLS Training (Organizations & Individuals):				
	Harnett County Resident	50.00	50.00	50.00	
	Non-Harnett County Resident	75.00	75.00	75.00	



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED	
<b>EMERGENCY MEDICAL SERVICES</b>	BLS Certification Card	3.25	3.25	3.25	
	Health Saver Certification Card	18.00	18.00	18.00	
	Health Saver Required Workbook	3.25	3.25	3.25	
	Local Government & Non-Profit Agencies within Harnett County - cost of certification card and workbook if applicable, no cost for training.				



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>GIS / E911</b>	Maps, Print Outs, Deed Plots or Copies printed on Copier (cost per page)	1.00	1.00	1.00
	Maps printed on Plotter:			
	Without Ortho's	6.00	6.00	6.00
	With Ortho's	10.00	10.00	10.00
	Without Ortho's on Poster Paper	16.00	16.00	16.00
	With Ortho's on Poster Paper	20.00	20.00	20.00
	Specialty Maps, Requests and Projects (hourly cost)	35.00	35.00	35.00
	Specialty Maps on Poster Paper	-	-	-
	Digital Data	35.00	35.00	35.00
	Map Book	20.00	20.00	20.00
	Police Departments, Towns and anyone who utilizes an 800 MHZ radio).	25.00	25.00	25.00
	Road Signs	225.00	250.00	250.00
	Road Name Petition	500.00	500.00	500.00
	Subdivision Name Change	500.00	500.00	500.00
	Reflective Address Number Sign:			
	Complete	20.00	20.00	20.00
	Sign Only	15.00	15.00	15.00
	Post Only	10.00	10.00	10.00



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>HARNETT REGIONAL WATER</b>	All Water Districts:			
	Flat Rate Water, Residential 1st 2,000 gallons	18.50	20.00	20.00
	Per Thousand Water, Residential	5.25	5.50	5.50
	Flat Rate Water, Commercial, 1st 2,000 gallons (flat)	25.00	27.00	27.00
	Per Thousand Water, Commercial (per 1,000 over 2,000)	\$5.25/1,000	\$5.50/1,000	\$5.50/1,000
	Water Bulk Rate (per 1,000)	\$2.38/1,000	\$2.38/1,000	\$2.60/1,000
	Water Bulk Rate - Capacity Owners	\$1.85/1,000	\$1.85/1,000	\$2.05/1,000
	Water Bulk Rate- Woodlake	\$2.77/1,000	\$2.77/1,000	\$2.90/1,000
	Hydrant 3/4" Meter Rental-Daily/Monthly/Yrly	\$5 / \$140 / \$1,200	\$5 / \$140 / \$1,200	\$5 / \$140 / \$1,200
	Hydrant 3" Meter Rental-Daily/Monthly/Yrly	\$10 / \$280 / \$2,500	\$10 / \$280 / \$2,500	\$10 / \$280 / \$2,500
	Institutional Rate	Same as residential	Same as residential	Same as residential
	Commercial, per month (50,000 gallon minimum/month)	-	-	-
	Energy Charges per 1,000 Water (Out of County Municipal Customers only)	\$0.25/1,000	\$0.25/1,000	\$0.25/1,000



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>HARNETT REGIONAL WATER</b>	All Sewer Districts:			
	Flat Rate Sewer, Residential, no gallons	15.00	15.00	15.00
	Per Thousand Sewer, Residential	\$5.25/1,000	\$6.00/1,000	\$6.00/1,000
	Flat Sewer, One person household	35.00	40.00	40.00
	Flat Sewer, Two + person household	40.00	45.00	45.00
	Flat Rate Sewer, Commercial, no gallons	37.00	40.00	40.00
	Per Thousand Sewer, Commercial	\$5.25/1,000	\$6.00/1,000	\$6.00/1,000
	Institutional Rate, Minimum	225.00	250.00	250.00
	Per Thousand Sewer, Institutional	\$5.25/1,000	\$6.00/1,000	\$6.00/1,000
	Sewer Bulk Rate Capacity Holders (per 1,000)	\$2.05/1,000	\$2.05/1,000	\$2.30/1,000
	Sewer Bulk Rate Linden Oaks	\$2.38/1,000	\$2.38/1,000	\$2.60/1,000
	All Water Districts:			
	Water Tap On Fee, 3/4" Service (includes Capacity Use Fee)	\$800.00 (total \$2,800)	\$800.00 (total \$2,800)	\$800.00 (total \$2,800)
	Water Tap On Fee, 1" Service (includes Capacity Use Fee)	\$1,500.00 (total \$3,500)	\$1,500.00 (total \$3,500)	\$1,500.00 (total \$3,500)
	Water Tap On Fee, 2" Service (includes Capacity Use Fee)	\$2,500.00 (total \$4,500)	\$2,500.00 (total \$4,500)	\$2,500.00 (total \$4,500)
	Meter Fees 3/4" Mechanical	70.00	70.00	70.00
	Meter Fees 3/4" Electronic/Radio Read	200.00	200.00	200.00
	Sprinkler Tap	300.00	300.00	300.00
	Water Tap, New District - Construction	200.00	200.00	200.00
	Water System Development Fee, per lot	2,000.00	2,000.00	2,000.00
	Water System Development Fees - Commercial	Based on SDF/Res Eq	Based on SDF/Res Eq	Based on SDF/Res Eq
Late or delinquent fee	10.00	10.00	10.00	



# ATTACHMENT A: RATE AND FEE SCHEDULE

## FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>HARNETT REGIONAL WATER</b>	All Sewer Districts:			
	Sewer Tap on Fee, Residential, All Districts (does not include Sewer Capacity Use Fee)	\$1,000 (total \$3,500)	\$1,000 (total \$3,500)	\$1,000 (total \$3,500)
	Sewer Capacity Use Reserve Fee, All districts	2,500.00	2,500.00	2,500.00
	Sewer Tap, Step Tank, Bunnlevel / Riverside	\$2,000 (total \$4,500)	\$2,000 (total \$4,500)	\$2,000 (total \$4,500)
	Sewer Tap on Fee, Commercial	Based on SDF/Res Eq	Based on SDF/Res Eq	Based on SDF/Res Eq
	Sewer Tap Fees: All Residential	2,150.00	2,150.00	2,150.00
	Septage Hauler Fees:			
	Basic Facilities Charge	truckload	truckload	truckload
	Usage Charge	\$50.00/1,000	\$85.00/1,000	\$85.00/1,000
	All Water & Sewer Districts:			
	Deposits, Owner, Water	25.00	25.00	25.00
	Deposits, Owner, Water (if credit is denied due to unpaid utilities)	50.00	50.00	50.00
	Deposits, Owner, Sewer	25.00	25.00	25.00
	Deposits, Owner, Sewer (if credit is denied due to unpaid utilities)	50.00	50.00	50.00
	Deposits, Rental, Water	50.00	50.00	50.00
	Deposits, Rental, Water (if credit is denied due to unpaid utilities)	100.00	100.00	100.00
	Deposits, Rental, Sewer	50.00	50.00	50.00
	Deposits, Rental, Sewer (if credit is denied due to unpaid utilities)	100.00	100.00	100.00
	Deposits, 3/4" Hydrant Meter-Refundable	250.00	250.00	250.00
	Deposits, 3" Hydrant Meter-Refundable	500.00	500.00	500.00
	Setup Fees	15.00	15.00	15.00
	After Hours Call Out	50.00	50.00	50.00
	Transfer Fee	15.00	15.00	15.00
	Water Samples	\$30 & up	\$30 & up	\$30 & up





# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>HARNETT REGIONAL WATER</b>	All Water & Sewer Districts (con't):			
	Reconnect Fees	40.00	40.00	40.00
	Damaged Fees - as allowed by the State	\$100 & up	\$100 & up	\$100 & up
	Preliminary Plan Review - all projects	250.00	250.00	250.00
	Construction Phase Review - per residential equivalent unit	40.00	40.00	40.00
	Meters:			
	3/4" Mechanical	70.00	70.00	70.00
	3/4" Electronic/Radio Read	200.00	200.00	200.00
	1"	300.00	300.00	300.00
	1 1/2"	525.00	525.00	525.00
	2"	2,050.00	2,050.00	2,050.00
<b>HEALTH</b>	Miscellaneous Fees:			
	Camp/sport/college physicals	Moved to CH Services	Moved to CH Services	Moved to CH Services
	17P (Prenatal Patients Only)	125.00	125.00	125.00
	DTaP	50.00	50.00	50.00
	Flu Vaccine, Prsrv free / Fluzone	48.00	48.00	48.00
	Flu Vaccine Quad	48.00	48.00	55.00
	Flu Vaccine (Super) / Fluzone High Dose age 65>	74.00	78.00	78.00
	Flu Vaccine Trivalent MDV	40.00	40.00	40.00
	Hep B	45.00	60.00	60.00
	Hepatitis A Vaccine	45.00	45.00	45.00
	MMR - Adult	70.00	75.00	75.00
	Pneumonia shot	107.00	105.00	105.00
	PPD/TB Skin Test	25.00	25.00	25.00
Menactra	135.00	135.00	135.00	



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
HEALTH	HPV Vaccine (3 dose)	585.00	585.00	720.00
	IPV	30.00	30.00	30.00
	Kinrix (IPV, Dtap)	60.00	60.00	60.00
	Pentacel (Dtap, IPV, HIB)	85.00	88.00	88.00
	Prevnar (PCV13)	198.00	210.00	210.00
	Proquad (MMR & Varicella)	190.00	225.00	232.00
	Rabies	300.00	300.00	300.00
	Rotateq	79.00	79.00	79.00
	Shingriz (only patients 50-64)		182.00	182.00
	Twinrix (Hep A & Hep B Combination)	95.00	95.00	95.00
	Varicella (Meningitis)	115.00	133.00	145.00
	Tele health originating site facility fee	25.00	25.00	25.00
	Adult Health Physicals	Sliding Fee, Ins. Medicaid	Sliding Fee, Ins. Medicaid	Sliding Fee, Ins. Medicaid
	Blood sugars	Sliding Fee, Ins. Medicaid	Sliding Fee, Ins. Medicaid	Sliding Fee, Ins. Medicaid
	Child Health Services	Sliding Fee, Ins. Medicaid	Sliding Fee, Ins. Medicaid	Sliding Fee, Ins. Medicaid
	Care Coordination for Children	Medicaid	Medicaid	Medicaid
	Chronic Disease/Diabetes	Sliding Fee, Ins. Medicaid	Sliding Fee, Ins. Medicaid	Sliding Fee, Ins. Medicaid
	Family Planning	Sliding Fee, Ins. Medicaid	Sliding Fee, Ins. Medicaid	Sliding Fee, Ins. Medicaid
	OBCM - OB Care Management	Medicaid	Medicaid	Medicaid
	Pregnancy Test	Sliding Fee, Ins. Medicaid	Sliding Fee, Ins. Medicaid	Sliding Fee, Ins. Medicaid
	Prenatal Program Services	Sliding Fee, Ins. Medicaid	Sliding Fee, Ins. Medicaid	Sliding Fee, Ins. Medicaid



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED	
<b>HEALTH</b>	STD Control/Treatment	Insurance, Medicaid	Insurance, Medicaid	Insurance, Medicaid	
	TB Control Treatment	Medicaid	Medicaid	Medicaid	
	Environmental Health Fees:				
	Inorganic/Organic Water Samples	100.00	100.00	100.00	
	Water samples / Microbiology	50.00	50.00	50.00	
	Improvement / Septic Tank Permit	750.00	750.00	750.00	
	Return Trip Fee ( if not properly marked)	25.00	25.00	25.00	
	Existing tanks	100.00	100.00	100.00	
	Swimming pool permits	200.00	200.00	200.00	
	Swimming pool reinspection fee	25.00	25.00	25.00	
	Tattoo Artist Permits	500.00	500.00	500.00	
	Temporary Tattoo Artist Permits	125.00	125.00	125.00	
	Plan Review for Food & Lodging	200.00	200.00	200.00	
	Pool Plan Review	300.00	300.00	300.00	
	Well Fees	250.00	250.00	250.00	
	Engineered Option Permit Fee	225.00	225.00	225.00	
	Simple Revision Fee	25.00	25.00	25.00	
	Revision Fee	100.00	100.00	100.00	
	Expansion / Relocation Fee	375.00	375.00	375.00	
	Drain Field Redesign	100.00	100.00	100.00	
(based on Federal Poverty level)	Sliding Fee Scale	Sliding Fee Scale	Sliding Fee Scale		
Medicaid Reimbursement Schedule	Based on Current Medicaid Rates	Based on Current Medicaid Rates	Based on Current Medicaid Rates		



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
IT	Current Customers (all amounts are per hour of service):			
	Technical Support Services - No Block of Time	95.00	95.00	95.00
	Block of 50 hours of Technical Support Services	80.00	80.00	80.00
	Block of 100 hours of Technical Support Services	75.00	75.00	75.00
	Block of 200 hours of Technical Support Services	70.00	70.00	70.00
	Block of 300 hours of Technical Support Services	65.00	65.00	65.00
	Block of 400 hours of Technical Support Services	60.00	60.00	60.00
	Overages if block of hours chosen	85.00	85.00	85.00
	New Customers (all amounts are per hour of service):			
	Technical Support Services - No Block of Time	110.00	110.00	110.00
	Block of 15 hours of Technical Support Services	105.00	105.00	105.00
	Block of 25 hours of Technical Support Services	95.00	95.00	95.00
	Block of 50 hours of Technical Support Services	80.00	80.00	80.00
	Block of 100 hours of Technical Support Services	75.00	75.00	75.00
	Block of 200 hours of Technical Support Services	70.00	70.00	70.00
	Block of 300 hours of Technical Support Services	65.00	65.00	65.00
	Block of 400 hours of Technical Support Services	60.00	60.00	60.00
	Overages if block of hours chosen	85.00	85.00	85.00
	Email Hosting (all amounts are per month per user):			
	Microsoft Exchange Mailbox under 100 users	4.00	4.00	7.00
	Microsoft Exchange Mailbox 100 users or more	3.00	3.00	6.00
	Virtual Server Space and 1TB of Storage (per month)	400.00	400.00	400.00
	Netmotion VPN (per month per user)	0.00	0.00	6.00



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>IT</b>	Additional Hosted Virtual Server (per month)	100.00	100.00	100.00
	VoIP / FoIP Line and Maintenance (per month)	12.50	12.50	12.50
	10MB Internet (per month)	75.00	75.00	75.00
<b>LIBRARY</b>	Copy & Printer Fees:			
	Black & White, per page (8 1/2 x 11)	0.10	0.10	0.10
	Black & White, per page (11 x 17)	0.20	0.20	0.20
	Color, per page (8 1/2 x 11)	1.00	1.00	1.00
	Color, per page (11 x 17)	2.00	2.00	2.00
	Overdue Fines:			
	to a maximum of \$10)	0.10	0.10	0.10
	Launchpads, per day (up to maximum of \$25)	1.00	1.00	1.00
	DVDs, per day (maximum of \$20)	0.50	0.50	0.50
	Replacement Library Card	1.00	1.00	1.00
	Fax fees (no international faxes sent or received):			
	Local, per page	0.10	0.10	0.10
	Long distance, per page	1.00	1.00	1.00
	All incoming faxes, per page	0.10	0.10	0.10
	Cold Lamination, per ft.	0.75	0.75	0.75
	All Library Materials			
	Lost Items	Purchase cost of item	Purchase cost of item	Purchase cost of item
Damaged beyond use	Purchase cost of item	Purchase cost of item	Purchase cost of item	



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
LIBRARY	Books			
	Markings on pages non-obstructing of text	5.00	5.00	5.00
	Torn pages	5.00	5.00	5.00
	Torn cover	5.00	5.00	5.00
	Minor liquid damage	5.00	5.00	5.00
	AudioBooks, DVDs, and Kits			
	Audiobook bag missing	2.00	2.00	2.00
	Audiobook missing disc	10.00	10.00	10.00
	Audiobook-case damage	8.00	8.00	8.00
	AudioVox Charger	5.00	5.00	5.00
	Missing Audio CD case	1.00	1.00	1.00
	Missing DVD case	2.00	2.00	2.00
	Missing DVD Bonus Material	5.00	5.00	5.00
	Missing Kit Items	Purchase Cost of item	Purchase Cost of item	Purchase Cost of item
	Damaged or missing cover art (Audiobooks, Music CDs, DVDs)	1.00	1.00	1.00
	Damaged or missing Literacy Kit Container	14.00	14.00	14.00
	LaunchPads			
	Damaged beyond repair or missing electronic device	70.00	70.00	70.00
	Missing or damaged Launch USB cord	7.00	7.00	7.00
	Missing or damaged LaunchPad case	13.00	13.00	13.00
	Missing or damaged LaunchPad power adapter	8.00	8.00	8.00
	Missing or damaged LaunchPad bumper	9.00	9.00	9.00
	Magazines			
	Damaged (torn pages)	3.00	3.00	3.00



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
MISCELLANEOUS	Employee Mileage Reimbursement	Current IRS Mileage Reimbursement Rate		
	Employee Subsistence Per Diem (subject to County travel policy):			
	Breakfast	7.00	7.00	7.00
	Lunch	13.00	13.00	13.00
	Dinner	26.00	26.00	26.00
	Medical Insurance:			
	Employee Only (County pays)	769.10	804.48	804.48
	Employee + Spouse (Employee pays)	325.01	339.96	339.96
	Employee + Child(ren) (Employee pays)	300.22	314.03	314.03
	Employee + Family (Employee pays)	678.34	709.54	709.54
	Dental Insurance:			
	Employee Only (County pays)	28.82	29.89	29.89
	Employee + Spouse (Employee pays)	28.66	29.72	30.46
	Employee + Child(ren) (Employee pays)	32.03	33.21	34.04
	Employee + Family (Employee pays)	80.39	83.36	85.44
	Vision Insurance:			
	Employee Only (Employee Pays)	6.46	6.46	6.46
	Employee + Spouse (Employee Pays)	12.28	12.28	12.28
	Employee + Child(ren) (Employee Pays)	12.93	12.93	12.93
	Employee + Family (Employee Pays)	19.00	19.00	19.00
	Medicare Supplement amount for qualified retirees	not to exceed \$200	not to exceed \$200	not to exceed \$200
	Returned Check Fee	25.00	25.00	25.00



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>PARKS &amp; RECREATION</b>	Ball fields / Multipurpose fields:			
	1st hour	15.00	15.00	15.00
	each additional hour	10.00	10.00	15.00
	per hour with lights	20.00	25.00	25.00
	half day (up to 5 hours)	50.00	50.00	60.00
	half day with lights (up to 5 hours)	90.00	100.00	100.00
	full day	125.00	125.00	125.00
	full day with lights	150.00	150.00	150.00
	Ball field preparation (lining & dragging)	20.00	20.00	20.00
	Each additional field preparation	10.00	10.00	10.00
	Rapid dry (per bag)	15.00	15.00	15.00
	Multipurpose field preparation		20.00	30.00
	Picnic Shelter:			
	per hour	15.00	15.00	15.00
	discount for 3 hour or more rental		(10.00)	(10.00)
	Tennis Courts:			
	per hour	5.00	5.00	5.00
	per hour with lights	10.00	10.00	10.00
	Gyms:			
	per hour	50.00	50.00	50.00
per full day	350.00	350.00	350.00	
Deposit required for any rentals over 2 hours	100.00	100.00	100.00	
party package (includes 1 hour meeting room rental at BTCC)	70.00	70.00	70.00	
Multi-purpose Rooms:				





# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED	
PARKS & RECREATION	Barbecue Creek Park Room				
	per hour	20.00	20.00	20.00	
	per 4 hour block	75.00	75.00	75.00	
	refundable deposit	50.00	50.00	50.00	
	Anderson Creek Senior Center				
	per hour	35.00	35.00	35.00	
	per 4 hour block	130.00	130.00	130.00	
	refundable deposit	100.00	100.00	100.00	
	Boone Trail Community Center Meeting Room				
	per hour	25.00	25.00	25.00	
	per 4 hour block	90.00	90.00	90.00	
	refundable deposit	50.00	50.00	50.00	
	Late fee for rental			10.00	10.00
	Recreation Fees:				
	Anderson Creek Senior Center Programs				
	Class A - per participant	20.00	20.00	20.00	20.00
	Class B - per participant	10.00	10.00	10.00	10.00
	Class C - per participant			5.00	5.00
	Adult Kickball (per team)	275.00	275.00	275.00	275.00
	Adult Softball -- Mens (per team) <i>requires 2 umpires</i>	0.00	0.00	0.00	550.00
	Adult Softball -- Women's (per team) <i>requires 1 umpire</i>	0.00	0.00	0.00	500.00
Co-ed Softball Team Fee	450.00	450.00	450.00	450.00	
Co-ed Softball Participant Fee	40.00	40.00	40.00	40.00	
Senior Golf Tournament Participant Fee (could vary depending on course)	25.00	25.00	25.00	30.00	
Couch to 5K	10.00	10.00	10.00	10.00	



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>PARKS &amp; RECREATION</b>	Open Gym			
	Daily Pass	1.00	1.00	1.00
	6 Month Pass	30.00	30.00	30.00
	12 Month Pass	50.00	50.00	50.00
	Summer Camp			
	Weekly (County Resident)	100.00	110.00	110.00
	Weekly (Out of County Resident)	120.00	120.00	120.00
	Late pickup fee		1.00 / minute	1.00 / minute
	Afterschool Care			
	Monthly	120.00	120.00	120.00
	Weekly	40.00	40.00	40.00
	10% discount on children after 1st child (same household)	10 % discount	10 % discount	10 % discount
	Teacher workday		20.00	20.00
	Later pickup fee		1.00 / minute	1.00 / minute
	Leisure / Fitness Programs and Activities	Varies	Varies	Varies
	Late fee per program		10.00	10.00
	Movies in the Park Sponsorship:			
	Gold level (3 movies, naming rights)	900.00	900.00	900.00
	Silver level (3 movies)	375.00	375.00	375.00
	Bronze level (1 movie)	150.00	150.00	150.00
Nickel level (co-sponsor 1 movie)				



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>REGIONAL JETPORT</b>	FBO - Full Service	900.00	900.00	900.00
	FBO/SASO - Aircraft Maintenance	900.00	900.00	900.00
	FBO/SASO - Flight Training	900.00	900.00	900.00
	FBO/SASO - Aircraft Charter or Taxi	900.00	900.00	900.00
	FBO/SASO - Aircraft Rental	900.00	900.00	900.00
	FBO/SASO - Ground Services (cleaning, servicing)	900.00	900.00	900.00
	Facility Fee	Not to exceed \$25	Not to exceed \$25	Not to exceed \$25
	Fee assessed based upon service provided for commercial aviation			
	Fee can be waived based upon other qualified purchases such as fuel, aviation fuel/oil products, navigation aids and other KHRJ provided products			
	Parking Fee:			
	Per day	10.00	10.00	10.00
	Per month	45.00	50.00	50.00
	Open Hangar / Shade, per month		100.00	100.00
	After hours call out service fee, per trip	Not to exceed \$100	Not to exceed \$100	Not to exceed \$100
	Fee assessed based upon service provided and qualified purchases			
	Fuel Flowage Fee for Delivered Fuel (negotiated sliding scale)	per gallon	per gallon	per gallon
	**All FBO/SASO fees are annual unless otherwise noted			



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>REGISTER OF DEEDS</b>	General Recordings:			
	First 15 pages (\$6.20 is paid to the State Treasurer)	26.00	26.00	26.00
	Each additional pages	4.00	4.00	4.00
	Deed Recordings:			
	First 15 pages (\$6.20 is paid to the State Treasurer)	26.00	26.00	26.00
	Each additional pages	4.00	4.00	4.00
	DT Recordings:			
	First 15 35 pages (\$6.20 is paid to the State Treasurer)	64.00	64.00	64.00
	Each additional page	4.00	4.00	4.00
	Additional assignment instrument index reference, each	10.00	10.00	10.00
	Multiple Instrument fee	10.00	10.00	10.00
	Non Standard Document Fee	25.00	25.00	25.00
	Additional party to index in excess of 20, each	2.00	2.00	2.00
	of Revenue; less 2% Administrative cost)	2.00	2.00	2.00
	Certified copies:			
	First Page	5.00	5.00	5.00
	Each additional page	2.00	2.00	2.00
	UCC copies	1.00	1.00	1.00
	Xerox copies	0.10	0.10	0.10
	Outgoing faxes - local, per page			
	Local, per page	0.10	0.10	0.10
	Long distance, per page	0.50	0.50	0.50



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>REGISTER OF DEEDS</b>	Deaths	10.00	10.00	10.00
	Marriage license copies	10.00	10.00	10.00
	Birth amendments	20.00	20.00	20.00
	Legitimations	20.00	20.00	20.00
	Delayed births	20.00	20.00	20.00
	Notary oaths	10.00	10.00	10.00
	out of County births issued by Register of Deeds.)	24.00	24.00	24.00
	Births	10.00	10.00	10.00
	UCC's	38.00	38.00	38.00
	Instruction. County keeps \$25)	60.00	60.00	60.00
	Lamination of births & marriages	2.00	2.00	2.00
	Maps	21.00	21.00	21.00
	Right-of-Way plans	21.00	21.00	21.00
	Certified copies of maps	5.00	5.00	5.00
	Notary acts	5.00	5.00	5.00



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>REGISTER OF DEEDS</b>	Torren fees original plots:			
	First page	26.00	26.00	26.00
	Each additional page	4.00	4.00	4.00
	Torren fees recording new certificate:			
	First page	31.00	31.00	31.00
	Each additional page	2.00	2.00	2.00
	Corporations:			
	First page	26.00	26.00	26.00
	Each additional page	4.00	4.00	4.00
	Uncertified map copies	0.50	0.50	0.50
	Copies of plats/plans larger than 18 X 24	1.00	1.00	1.00
	Lamination of paper, per foot	0.50	0.50	0.50
	<b>RESTITUTION</b>	Juvenile Restitution Service Fees:		
1 Juvenile per hour		5.00	5.00	7.25
2 Juveniles per hour		10.00	10.00	14.50
3 Juveniles per hour		15.00	15.00	21.75
4 Juveniles per hour		20.00	20.00	29.00
5 Juveniles per hour		25.00	25.00	36.25



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>SHERIFF</b>	Service fee:			
	Per person - in state (State mandated)	30.00	30.00	30.00
	Per person - out of state	30.00	30.00	30.00
	Pistol permits	5.00	5.00	5.00
	Fingerprints:			
	In County Residents	\$5 additional	\$5 additional	\$5 additional
	Out of County Residents	\$10 additional	\$10 additional	\$10 additional
	Copy of reports	3.00	3.00	3.00
	Local Jail Fee:			
	Per day	5.00	5.00	5.00
	State reimbursement, per day	18.00	18.00	18.00
	Concealed handgun application:			
	New	90.00	90.00	90.00
	Renewal	75.00	75.00	75.00
	Concealed sign	1.00	1.00	1.00
	Nartest Drug Testing Fee	-	-	-
	Storage Fee, per day	-	-	-



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>SOCIAL SERVICES</b>	NC Health Choice Annual Fees:			
	One Child	50.00	50.00	50.00
	Multiple Children	100.00	100.00	100.00
	Adoption - preplacement assessments	1,300.00	1,300.00	1,300.00
	Adoption - report to court	200.00	200.00	200.00
	HCWD - Health Coverage for Workers with Disabilities	50.00	50.00	50.00
	Home Study	400.00	400.00	400.00
	Adoption Initial Search Intermediary Fee (fees charged to locate parties involved in an adoption or the retrieval of background information in accordance with NCGS 48-9-101, 104, and 109).	250.00	250.00	250.00
	Adoption Additional Services Intermediary Fee, per hour (extended provision of services to facilitate the exchange of information or personal contact between parties involved in an adoption if the initial search is not successful).	75.00	75.00	75.00
	Case record copy fee:			
	First page	2.00	2.00	2.00
	Multiple pages	0.25	0.25	0.25
	CSE NPA application fees - a non-public application fee collected in the amount of \$10 or \$25 , based upon income and the number in a	10/25	10/25	10/25
	Governmental Complex meeting room fee (per day)	N/A	N/A	N/A





# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>SOLID WASTE MANAGEMENT</b>	Furniture/Toys/Electronics (indoor or outdoor), per ton	45.00	45.00	45.00
	Collection/hauler permits (annual)	100.00	100.00	125.00
	Availability Fee (Household solid waste fee)	65.00	65.00	80.00
	Recycling fee	5.00	5.00	5.00
	Landfill tipping fee:			
	Construction & demolition, per ton	45.00	45.00	48.00
	Land clearing/ inert debris and yard waste, per ton	30.00	30.00	30.00
	All other non-household/recycling items, per ton	45.00	45.00	45.00
	Uncertified tires, per ton	76.00	76.00	76.00
	Illegal waste, per ton	106.00	106.00	106.00
	Disposal of single wide                      Not allowed per	0.00	0.00	0.00
	Disposal of double wide                    G.S. 130A-309.113	0.00	0.00	0.00
	Mattress / Box Spring (all sizes)	2.00/5.00	2.00/5.00	5.00
	Minimum Charge per Load	0.00	0.00	5.00
	Screened Mulch	Cost + 10%	Cost + 10%	Cost + 10%
	Surcharge for digging out loads	100.00	100.00	100.00
	Fine for including trash bags or debris in LCID	100.00	100.00	100.00
	Solid waste citation	100.00	100.00	100.00



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
<b>TAX</b>	Garnishment Fee:			
	Employee	30.00	30.00	30.00
	Employer	30.00	30.00	30.00
	Bank Attachment Fee	60.00	60.00	60.00
	Advertising Fee	5.00	5.00	5.00
	Returned Check Fee	10% of face amount or \$25.00, whichever is greater	10% of face amount or \$25.00, whichever is greater	10% of face amount or \$25.00, whichever is greater



# ATTACHMENT A: RATE AND FEE SCHEDULE

FISCAL YEAR 2020-2021

6/15/20

(Changes from the previous year are highlighted)

DEPARTMENT	TYPE OF FEE	2018 - 2019	2019 - 2020	2020 - 2021 ADOPTED
TRANSPORTATION	Dial-A-Ride - within City limits, one way	3.00	3.00	3.00
	Outside city limits, one way	3.00	3.00	3.00
	Out of County, medical trips only	5.00	5.00	5.00
	Senior discount (one way)	2.00	2.00	2.00
	Medicaid Approved Transportation per mile	3.75	3.75	3.75
	Deviated Fixed Rate, per ride	2.00	2.00	2.00
	Van use fee (per mile, Harnett County agencies only)	2.00	2.00	2.00

## ATTACHMENT B: SALARY GRADE TABLE

### Fiscal Year 2020-2021

(Rev 7/1/2020, rev 1)

Grade	Job Title	FLSA		Minimum	Job Rate	Mid Point	Maximum
		Status	Frequency				
1	Not Used		Annual	\$ 15,683	\$ 18,820	\$ 20,780	\$ 25,877
2	Park Maintenance Assistant		Annual	\$ 16,467	\$ 19,761	\$ 21,819	\$ 27,171
			Monthly	\$ 1,372.25	\$ 1,646.75	\$ 1,818.25	\$ 2,264.25
			Hourly	\$ 7.9168	\$ 9.5005	\$ 10.4899	\$ 13.0630
3	Gym Supervisor Park Attendant Camp Counselor		Annual	\$ 17,291	\$ 20,749	\$ 22,910	\$ 28,529
			Monthly	\$ 1,440.92	\$ 1,729.08	\$ 1,909.17	\$ 2,377.42
			Hourly	\$ 8.3130	\$ 9.9755	\$ 11.0144	\$ 13.7159
4	Not Used		Annual	\$ 18,155	\$ 21,786	\$ 24,055	\$ 29,956
5	Office Aide		Annual	\$ 19,063	\$ 22,875	\$ 25,258	\$ 31,454
			Monthly	\$ 1,588.58	\$ 1,906.25	\$ 2,104.83	\$ 2,621.17
			Hourly	\$ 9.1649	\$ 10.9976	\$ 12.1433	\$ 15.1221
6	Computer Support Assistant Youth Program Assistant		Annual	\$ 20,016	\$ 24,019	\$ 26,521	\$ 33,026
			Monthly	\$ 1,668.00	\$ 2,001.58	\$ 2,210.08	\$ 2,752.17
			Hourly	\$ 9.6231	\$ 11.5476	\$ 12.7505	\$ 15.8779
7	Not Used		Annual	\$ 21,017	\$ 25,220	\$ 27,847	\$ 34,678
8	4-H Program Assistant Community Health Assistant Community Social Services Assistant Custodian Transit Driver		Annual	\$ 22,068	\$ 26,481	\$ 29,240	\$ 36,412
			Monthly	\$ 1,839.00	\$ 2,206.75	\$ 2,436.67	\$ 3,034.33
			Hourly	\$ 10.6096	\$ 12.7313	\$ 14.0577	\$ 17.5058
9	Data Entry Assistant		Annual	\$ 23,171	\$ 27,805	\$ 30,702	\$ 38,232
			Monthly	\$ 1,930.92	\$ 2,317.08	\$ 2,558.50	\$ 3,186.00
			Hourly	\$ 11.1399	\$ 13.3678	\$ 14.7606	\$ 18.3808
10	Community Health Technician		Annual	\$ 24,330	\$ 29,195	\$ 32,237	\$ 40,144
			Monthly	\$ 2,027.50	\$ 2,432.92	\$ 2,686.42	\$ 3,345.33

		<i>Hourly</i>	\$ 11.6971	\$ 14.0361	\$ 15.4986	\$ 19.3000
11	Animal Shelter Attendant	<i>Annual</i>	\$ 25,546	\$ 30,655	\$ 33,848	\$ 42,151
	Bailiff	<i>Monthly</i>	\$ 2,128.83	\$ 2,554.58	\$ 2,820.67	\$ 3,512.58
	Breastfeeding Coordinator	<i>Hourly</i>	\$ 12.2817	\$ 14.7380	\$ 16.2731	\$ 20.2649
	Data Entry Operator II					
	Data Entry Specialist					
	Landfill Maintenance Worker					
	Library Assistant					
	Maintenance Worker					
	Medical Office Assistant					
	Office Assistant I					
	Office Assistant III - Child Support					
	Park Supervisor					
	Processing Assistant III					
	Recreation Center Assistant					
	Security Screening Technician					
12	Fire Inspector	<i>Annual</i>	\$ 26,823	\$ 32,188	\$ 35,541	\$ 44,258
	Meter Reader	<i>Monthly</i>	\$ 2,235.25	\$ 2,682.33	\$ 2,961.75	\$ 3,688.17
	Office Assistant II	<i>Hourly</i>	\$ 12.8957	\$ 15.4750	\$ 17.0870	\$ 21.2779
	Transit Services Assistant					
13	Income Maintenance Technician	<i>Annual</i>	\$ 28,164	\$ 33,797	\$ 37,318	\$ 46,471
	Office Assistant IV	<i>Monthly</i>	\$ 2,347.00	\$ 2,816.42	\$ 3,109.83	\$ 3,872.58
	Parks & Grounds Maintenance Technician	<i>Hourly</i>	\$ 13.5404	\$ 16.2486	\$ 17.9413	\$ 22.3418
	Processing Assistant IV					
	Recreation Center Coordinator					
	Senior Maintenance Worker					
	Senior Meter Reader					
	Transit Dispatcher					
14	Administrative Support Specialist	<i>Annual</i>	\$ 29,573	\$ 35,487	\$ 39,184	\$ 48,795
	Deputy Register of Deeds	<i>Monthly</i>	\$ 2,464.42	\$ 2,957.25	\$ 3,265.33	\$ 4,066.25
	Evidence Technician	<i>Hourly</i>	\$ 14.2178	\$ 17.0611	\$ 18.8385	\$ 23.4591
	Finance Technician					
	Library Program Specialist					
	Tax Program Assistant					

Transportation Specialist  
Youth Counselor

15	Accounting Clerk IV - DSS	<i>Annual</i>	\$ 31,051	\$ 37,262	\$ 41,143	\$ 51,235
	Accounting Clerk V	<i>Monthly</i>	\$ 2,587.58	\$ 3,105.17	\$ 3,428.58	\$ 4,269.58
	Accounting Technician	<i>Hourly</i>	\$ 14.9284	\$ 17.9144	\$ 19.7803	\$ 24.6322
	Accounting Technician II - Health					
	Animal Control Officer					
	Classification Assistant					
	Collection System Technician Trainee/I					
	Distribution System Technician Trainee					
	Election Specialist					
	Income Maintenance Caseworker I					
	NC Agriculture Cost Share Technician					
	Processing Assistant V					
	Processing Unit Supervisor V					
	Program Assistant V					
	Senior Deputy Register of Deeds					
	Solid Waste Accounts Manager					
	Utility Customer Service Representative					
	Utility Locate Technician					
	Water Quality Technician					
16	Business Property Assistant	<i>Annual</i>	\$ 32,604	\$ 39,125	\$ 43,200	\$ 53,796
	Central Permitting Technician	<i>Monthly</i>	\$ 2,717.00	\$ 3,260.42	\$ 3,600.00	\$ 4,483.00
	Collection System Technician II	<i>Hourly</i>	\$ 15.6750	\$ 18.8101	\$ 20.7692	\$ 25.8635
	Distribution System Technician C					
	EMS Billing & Insurance Specialist					
	Facility Maintenance Technician					
	Heavy Equipment Operator					
	Park Maintenance Technician					
	Practical Nurse II					
	Senior Administrative Support Specialist					
	Senior Utility Customer Service Representative					
17	Accounting Technician III	<i>Annual</i>	\$ 34,234	\$ 41,081	\$ 45,360	\$ 56,486

Accounts Supervisor	Monthly	\$ 2,852.83	\$ 3,423.42	\$ 3,780.00	\$ 4,707.17
Administrative Assistant	Hourly	\$ 16.4587	\$ 19.7505	\$ 21.8077	\$ 27.1567
Administrative Technician					
Collection System Technician III					
Deputy Supervisor					
Distribution System Technian B					
Election Technician					
EMS Transportation Coordinator					
Evidence Custodian					
Financial Service Technician					
Foreign Language Interpreter II					
Human Resources Placement Specialist (DSS)					
Human Services Coordinator I					
Income Maintenance Caseworker II					
Meter Services Specialist					
Plant Maintenance Technician I					
Records Supervisor					
Recreation Program Supervisor					
Senior Facility Maintenance Technician					
Senior Parks & Grounds Maintenance Technician					
Tax Collections Legal Assistant					
Tax Computer Analyst					
Utility System Pump Technician I					
Veterans Services Specialist					
Workforce Development Specialist					

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18	Administrative Service Technician	Annual	\$ 35,946	\$ 43,135	\$ 47,628	\$ 59,311
	Collection System Technician IV	Monthly	\$ 2,995.50	\$ 3,594.58	\$ 3,969.00	\$ 4,942.58
	Distribution System Technician A	Hourly	\$ 17.2817	\$ 20.7380	\$ 22.8981	\$ 28.5149
	Family Resource Program Specialist					
	Help Desk Specialist					
	Juvenile Restitution Coordinator					
	Medical Laboratory Technician II					
	Plant Maintenance Technician II					
	Senior Fleet Maintenance Mechanic					

Senior Workforce Development Specialist  
 Solid Waste Operations Crew Leader  
 Utility System Pump Technician II  
 Utility System Electrical Technician  
 Wastewater Treatment Plant Operator Trainee/I  
 Water Treatment Plant Operator Trainee/Apprentice  
 Workforce Dev JobLink Coordinator

19	Accounting Technician IV	<i>Annual</i>	\$ 37,743	\$ 45,292	\$ 50,010	\$ 62,276
	Administrative Assistant I	<i>Monthly</i>	\$ 3,145.25	\$ 3,774.33	\$ 4,167.50	\$ 5,189.67
	Computer Support Technician	<i>Hourly</i>	\$ 18.1457	\$ 21.7750	\$ 24.0433	\$ 29.9404
	Development Compliance Officer					
	Elections Deputy Director					
	Family Resource Program Manager					
	Finance and Accounting Specialist I					
	Fleet Maintenance Supervisor					
	Fleet Management Specialist					
	GIS Technician					
	GIS/E-911 Technician					
	Income Maintenance Caseworker III					
	Income Maintenance Investigator II					
	Income Maintenance III - Lead Worker*					
	Laboratory Analyst					
	Nutrition Project Coordinator II					
	Planning Technician					
	Plant Maintenance Technician III					
	Project Coordinator/Central Permitting Technician					
	Public Health Education Specialist I					
	Senior Central Permitting Technician					
	Transit Services Manager					
	Utility Collections Officer					
	Utility System Pump Technician III					
	Wastewater Treatment Plant Operator II					
	Water Treatment Plant Operator C					
20	Assistant Solid Waste Manager	<i>Annual</i>	\$ 39,630	\$ 47,556	\$ 52,510	\$ 65,390



Child Support Agent II	Monthly	\$ 3,302.50	\$ 3,963.00	\$ 4,375.83	\$ 5,449.17
Collection System Crew Leader	Hourly	\$ 19.0529	\$ 22.8635	\$ 25.2452	\$ 31.4375
Communications Administrative Officer					
Distribution System Crew Leader					
EDC Office Coordinator					
Financial & Accounting Specialist I					
Human Resources Recruitment Specialist					
Librarian					
Nutritionist II					
Paralegal					
Parks & Grounds Supervisor					
Plant Maintenance Technician IV					
Pre-Trial Release Administrator					
Property Appraiser					
Real Property Appraiser					
Telecommunications Training Officer					
Transportation Manager					
Utility System Pump Technician IV					
Veteran Services Officer					
Volunteer Services Director I					
Wastewater Treatment Plant Operator III					
Water Treatment Plan Operator B					
Zoning Inspector					

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21	Accounting Specialist I	Annual	\$ 41,612	\$ 49,934	\$ 55,136	\$ 68,659
	Administrative Assistant II	Monthly	\$ 3,467.67	\$ 4,161.17	\$ 4,594.67	\$ 5,721.58
	Child Support Lead Agent	Hourly	\$ 20.0058	\$ 24.0067	\$ 26.5077	\$ 33.0091
	EMS Asst Chief of Logistics					
	Engineering Technician					
	Income Maintenance Supervisor II					
	Latent Print Examiner					
	Legal Assistant/Deputy Clerk of BOC					
	Meter Services Supervisor					
	Natural Resources Conservationist					
	Paralegal I - DSS					

Public Health Educator II  
 Right of Way Agent  
 SCADA Technician  
 Senior Collection System Crew Leader  
 Senior Distribution System Crew Leader  
 Social Worker II  
 Tax Customer Service Supervisor  
 Utility Construction Coordinator  
 Utility Construction Inspector  
 Wastewater Treatment Plant Operator IV  
 Water Treatment Plant Operator A

22	Animal Services Manager	<i>Annual</i>	\$ 43,692	\$ 52,431	\$ 57,892	\$ 72,092
	Assistant Emergency Management Coordinator	<i>Monthly</i>	\$ 3,641.00	\$ 4,369.25	\$ 4,824.33	\$ 6,007.67
	Assistant Library Director	<i>Hourly</i>	\$ 21.0058	\$ 25.2072	\$ 27.8327	\$ 34.6596
	Code Enforcement Officer I					
	Executive Assistant					
	Finance & Accounting Specialist II					
	General Services Assistant Director					
	HR Benefits & Wellness Specialist					
	Information Systems Technician					
	Librarian Information Systems					
	Medical Laboratory Technologist I					
	Senior Wastewater Treatment/Pre-Trmt Plant Oper					
	Senior Water Treatment Plant Operator					
	Solid Waste Operations Manager					
23	Assistant Register of Deeds	<i>Annual</i>	\$ 45,877	\$ 55,052	\$ 60,787	\$ 75,697
	Capital Project Construction Manager	<i>Monthly</i>	\$ 3,823.08	\$ 4,587.67	\$ 5,065.58	\$ 6,308.08
	Child Support Supervisor II	<i>Hourly</i>	\$ 22.0563	\$ 26.4673	\$ 29.2245	\$ 36.3928
	Code Enforcement Officer II					
	Communications Manager					
	Distribution & Collection System Supervisor					
	Natural Resources Director					
	Environmental Health Specialist					
	Facility Maintenance Manager					

E

Information Technology Project Manager  
 Planner I  
 Senior Department Support Specialist/Board Clerk  
 Senior Engineering Technician  
 Social Worker III

24	Clerk to the Board of Commissioners	<i>Annual</i>	\$ 48,171	\$ 57,805	\$ 63,826	\$ 79,482
	Electrical Supervisor	<i>Monthly</i>	\$ 4,014.25	\$ 4,817.08	\$ 5,318.83	\$ 6,623.50
	Information System Specialist	<i>Hourly</i>	\$ 23.1591	\$ 27.7909	\$ 30.6856	\$ 38.2125
	Nutrition Program Director I					
	Risk Management and Safety Coordinator					
	Social Work Supervisor II					
	Social Worker IV (I/A&T)					
	Tax Collections Supervisor					
	Tax Database Administrator	E				
	Utility Customer Service Supervisor					
	Veterans Services Director					
25	Applications Analyst	<i>Annual</i>	\$ 50,579	\$ 60,695	\$ 67,018	\$ 83,456
	Chief Deputy Fire Marshal	<i>Monthly</i>	\$ 4,214.92	\$ 5,057.92	\$ 5,584.83	\$ 6,954.67
	Code Enforcement Officer III	<i>Hourly</i>	\$ 24.3168	\$ 29.1803	\$ 32.2202	\$ 40.1231
	Database Administrator					
	EMS Asst Chief of Training					
	EMS Compliance Officer					
	Emergency Services Administrator	E				
	Environmental Health Program Specialist					
	Financial Services Supervisor					
	GIS Specialist					
	Internal Auditor					
	Utility Maintenance Supervisor					
	Workforce Development Director/Joblink Coordinator	E				
26	Environmental Health Supervisor I	<i>Annual</i>	\$ 53,108	\$ 63,730	\$ 70,368	\$ 87,629
	GIS Analyst	<i>Monthly</i>	\$ 4,425.67	\$ 5,310.83	\$ 5,864.00	\$ 7,302.42
	Income Maintenance Administrator I	<i>Hourly</i>	\$ 25.5327	\$ 30.6394	\$ 33.8308	\$ 42.1293
	Public Health Nurse II					
	Senior IT Systems Specialist	E				

Senior Planner  
 Soil Scientist  
 Wastewater Treatment Plant Supervisor

27	Administrative and Budget Officer		Annual	\$ 55,764	\$ 66,916	\$ 73,887	\$ 92,010
	Assistant Manager of Building Services		Monthly	\$ 4,647.00	\$ 5,576.33	\$ 6,157.25	\$ 7,667.50
	Assistant Manager of Planning Services		Hourly	\$ 26.8096	\$ 32.1712	\$ 35.5226	\$ 44.2356
	Community Relations Coordinator						
	Elections Director						
	Emergency Management Coordinator						
	GIS Systems Administrator	E					
	Local Public Health Administrator I	E					
	Public Health Nurse III						
	Utility Capital Projects Manager						
	Social Work Supervisor III						
28	CSE Program Manager		Annual	\$ 58,552	\$ 70,262	\$ 77,581	\$ 96,611
	Deputy Tax Administrator	E	Monthly	\$ 4,879.33	\$ 5,855.17	\$ 6,465.08	\$ 8,050.92
	Public Health Nurse Supervisor I	E	Hourly	\$ 28.1500	\$ 33.7798	\$ 37.2986	\$ 46.4476
	Social Work Program Manager	E					
	Water Treatment Plant Supervisor						
29	Fire Marshal		Annual	\$ 61,479	\$ 73,775	\$ 81,460	\$ 101,441
	GIS/E911 Operations Administrator		Monthly	\$ 5,123.25	\$ 6,147.92	\$ 6,788.33	\$ 8,453.42
	Information Systems Supervisor		Hourly	\$ 29.5572	\$ 35.4688	\$ 39.1635	\$ 48.7697
	Wastewater Treatment Superintendent	E					
30	EMS Chief	E	Annual	\$ 64,553	\$ 77,464	\$ 85,533	\$ 106,513
	EMS Deputy Director	E	Monthly	\$ 5,379.42	\$ 6,455.33	\$ 7,127.75	\$ 8,876.08
	Information Systems Administrator	E	Hourly	\$ 31.0351	\$ 37.2423	\$ 41.1216	\$ 51.2082
	Manager of Building Services	E					
	Manager of Planning Services	E					
	Register of Deeds	E					
31	Library Director	E	Annual	\$ 67,781	\$ 81,337	\$ 89,810	\$ 111,839
	Utility Civil Engineer	E	Monthly	\$ 5,648.42	\$ 6,778.08	\$ 7,484.17	\$ 9,319.92
			Hourly	\$ 32.5870	\$ 39.1043	\$ 43.1779	\$ 53.7688
32	Asst. Staff Attorney	E	Annual	\$ 71,170	\$ 85,404	\$ 94,300	\$ 117,431
	Parks & Recreation Director	E	Monthly	\$ 5,930.83	\$ 7,117.00	\$ 7,858.33	\$ 9,785.92

	Solid Waste Director	E	Hourly	\$ 34.2163	\$ 41.0596	\$ 45.3365	\$ 56.4572
	Tax Administrator	E					
33	Attorney II	E	Annual	\$ 74,729	\$ 89,674	\$ 99,015	\$ 123,302
	County Engineer	E	Monthly	\$ 6,227.42	\$ 7,472.83	\$ 8,251.25	\$ 10,275.17
	Deputy Finance Officer	E	Hourly	\$ 35.9274	\$ 43.1125	\$ 47.6034	\$ 59.2798
	Economic Developer						
	Human Resources Director	E					
	Physician Extender II	E					
	Public Health Nursing Director II	E					
	Social Services Deputy Director	E					
34	Development Services Director	E	Annual	\$ 78,465	\$ 94,158	\$ 103,966	\$ 129,467
	General Services Director	E	Monthly	\$ 6,538.75	\$ 7,846.50	\$ 8,663.83	\$ 10,788.92
	Information Technology Director	E	Hourly	\$ 37.7236	\$ 45.2683	\$ 49.9837	\$ 62.2438
	Sheriff	E					
35	Assistant Public Utilities Director	E	Annual	\$ 82,388	\$ 98,866	\$ 109,165	\$ 135,941
	Emergency Services Director	E	Monthly	\$ 6,865.67	\$ 8,238.83	\$ 9,097.08	\$ 11,328.42
	Finance Officer	E	Hourly	\$ 39.6096	\$ 47.5317	\$ 52.4832	\$ 65.3563
	Physician Extender III	E					
	Senior Staff Attorney	E					
36	Social Services Director	E	Annual	\$ 86,508	\$ 103,809	\$ 114,623	\$ 142,738
	Assistant County Manager	E	Monthly	\$ 7,209.00	\$ 8,650.75	\$ 9,551.92	\$ 11,894.83
			Hourly	\$ 41.5904	\$ 49.9082	\$ 55.1072	\$ 68.6240
37	Local Public Health Director	E	Annual	\$ 90,833	\$ 109,000	\$ 120,354	\$ 149,875
			Monthly	\$ 7,569.42	\$ 9,083.33	\$ 10,029.50	\$ 12,489.59
			Hourly	\$ 43.67	\$ 52.40	\$ 57.86	\$ 72.06
38	Public Utilities Director	E	Annual	\$ 95,375	\$ 114,450	\$ 126,372	\$ 157,368
			Monthly	\$ 7,947.92	\$ 9,537.50	\$ 10,531.00	\$ 13,114.00
			Hourly	\$ 45.8534	\$ 55.0240	\$ 60.7558	\$ 75.6577
39	Not Used		Annual	\$ 100,144	\$ 120,172	\$ 132,690	\$ 165,237
40	Not Used		Annual	\$ 105,151	\$ 126,181	\$ 139,325	\$ 173,499
41	Not Used		Annual	\$ 110,408	\$ 132,490	\$ 146,291	\$ 182,174
42	Not Used		Annual	\$ 115,929	\$ 139,114	\$ 153,606	\$ 191,282
43	Not Used		Annual	\$ 121,725	\$ 146,070	\$ 161,286	\$ 200,846

44	Not Used		<i>Annual</i>	\$	127,811	\$	153,374	\$	169,350	\$	210,889
101	Emergency Medical Technician		<i>Annual</i>	\$	30,426	\$	36,511	\$	40,314	\$	50,203
			<i>Monthly</i>	\$	2,535.50	\$	3,042.58	\$	3,359.50	\$	4,183.58
102	Not Used		<i>Annual</i>	\$	31,947	\$	38,337	\$	42,330	\$	52,713
103	Telecommunicator EMD		<i>Annual</i>	\$	33,545	\$	40,254	\$	44,447	\$	55,349
			<i>Monthly</i>	\$	2,795.42	\$	3,354.50	\$	3,703.92	\$	4,612.42
104	Detention Officer		<i>Annual</i>	\$	35,222	\$	42,266	\$	46,669	\$	58,116
	Advanced Emergency Medical Technician		<i>Monthly</i>	\$	2,935.17	\$	3,522.17	\$	3,889.08	\$	4,843.00
105	Deputy Sheriff		<i>Annual</i>	\$	36,983	\$	44,380	\$	49,002	\$	61,022
	Telecommunications Shift Supervisor		<i>Monthly</i>	\$	3,081.92	\$	3,698.33	\$	4,083.50	\$	5,085.17
	Reserve Deputy										
106	Detention Assistant Shift Supervisor		<i>Annual</i>	\$	38,832	\$	46,599	\$	51,453	\$	64,073
			<i>Monthly</i>	\$	3,236	\$	3,883	\$	4,288	\$	5,339
107	Paramedic		<i>Annual</i>	\$	40,774	\$	48,928	\$	54,025	\$	67,277
	Emergency Medical Services Lieutenant*		<i>Monthly</i>	\$	3,397.83	\$	4,077.33	\$	4,502.08	\$	5,606.42
	Detention Shift Supervisor										
108	Deputy Fire Marshal		<i>Annual</i>	\$	42,812	\$	51,375	\$	56,726	\$	70,641
	Deputy Sheriff Corporal		<i>Monthly</i>	\$	3,567.67	\$	4,281.25	\$	4,727.17	\$	5,886.75
	Deputy Sheriff Detective										
	Fire Marshall Plan Reviewer										
	Emergency Medical Services District Chief										
109	Assistant Detention Center Administrator	E	<i>Annual</i>	\$	44,953	\$	53,944	\$	59,563	\$	74,173
	Community Paramedic		<i>Monthly</i>	\$	3,746.08	\$	4,495.33	\$	4,963.58	\$	6,181.08
	Detective Corporal										
110	Deputy Sheriff Sergeant		<i>Annual</i>	\$	47,201	\$	56,641	\$	62,541	\$	77,881
	Detective Sergeant		<i>Monthly</i>	\$	3,933.42	\$	4,720.08	\$	5,211.75	\$	6,490.08

EMS Asst Chief of Operations

111 Not Used		Annual	\$ 49,561	\$ 59,473	\$ 65,668	\$ 81,775
112 Deputy Sheriff Lieutenant		<i>Annual</i>	\$ 52,039	\$ 62,447	\$ 68,951	\$ 85,864
		<i>Monthly</i>	\$ 4,336.58	\$ 5,203.92	\$ 5,745.92	\$ 7,155.33
113 Not Used		Annual	\$ 54,641	\$ 65,569	\$ 72,399	\$ 90,157
114 Not Used		Annual	\$ 57,373	\$ 68,847	\$ 76,019	\$ 94,665
115 Deputy Sheriff Captain	E	<i>Annual</i>	\$ 60,241	\$ 72,290	\$ 79,820	\$ 99,398
Detective Captain	E	<i>Monthly</i>	\$ 5,020.08	\$ 6,024.17	\$ 6,651.67	\$ 8,283.17
Detention Center Administrator	E					
Sherrif CALEA	E					
116 Not Used		Annual	\$ 63,253	\$ 75,904	\$ 83,811	\$ 104,368
117 Deputy Sheriff Major	E	<i>Annual</i>	\$ 66,416	\$ 79,699	\$ 88,001	\$ 109,587
		<i>Monthly</i>	\$ 5,534.67	\$ 6,641.58	\$ 7,333.42	\$ 9,132.25
118 Not Used		Annual	\$ 69,737	\$ 83,684	\$ 92,401	\$ 115,066
119 Not Used		Annual	\$ 73,224	\$ 87,869	\$ 97,022	\$ 120,819
120 Not Used		Annual	\$ 76,885	\$ 92,262	\$ 101,873	\$ 126,860

Revised 3/31/2020

\* These positions receive a 5% pay differential for additional duties.

**Attachment C:**

**Fiscal Policy**

*For:*



Originally Adopted: May 7, 2012

Approved Amendments as of November 7, 2016

Approved Amendments as of February 17, 2020



## **FISCAL POLICY – PURPOSE**

Harnett County government exists to meet the needs of residents through the services the County is mandated to provide or has elected to provide. In order to meet these needs, the County must maintain its financial integrity. In addition, the County must continually prepare to provide services for a growing population. The County's Fiscal Policy is intended to maintain and improve the County's financial condition and preserve its ability to meet future needs. This policy will be reviewed at least annually and changes approved by the Board of Commissioners. An effective policy:

- Contributes to the County's ability to insulate itself from fiscal crisis,
- Enhances short-term and long-term credit worthiness and helps the County achieve the highest credit and bond ratings possible,
- Promotes long-term financial stability by establishing a clear and consistent framework for budget and financial decisions,
- Directs attention to the total financial picture of the County, rather than single-issue areas,
- Links long-term financial planning with day-to-day operations, and
- Provides the County Staff, the County Board of Commissioners and the County citizens a framework for measuring the fiscal impact of government services against established fiscal parameters.

To these ends, the following fiscal policy is adopted:

## **CAPITAL IMPROVEMENT PLAN (CIP) POLICIES**

1. It is the responsibility of the County Board of Commissioners to provide for the capital equipment and facilities necessary to deliver county services to the residents of the County, as well as provide necessary capital equipment and facilities for the Harnett County Public Schools and the Central Carolina Community College system.
2. North Carolina statutes charge the County Manager with preparation of the capital budget. It shall be his/her responsibility or that of his/her designee to coordinate the CIP process; receive requests from County departments, Harnett County Public Schools, and Central Carolina Community College; and propose a recommended CIP to the Board of Commissioners.
3. The Board of Commissioners is responsible for adopting a CIP annually and may amend it as needed.
4. All capital projects must be proposed through the County's CIP process.

5. The CIP includes all approved capital projects, including new construction, renovations, vehicles and heavy equipment, new software and other technology, and all other purchases and improvements that meet the threshold for definition as a capital project, currently \$100,000 and above.
6. The County will develop a CIP of at least seven years and review and update the plan annually. The Hamett County Public Schools and the Community College System are strongly encouraged to submit their needs through this process, along with a prioritization of their requests.
7. After projects are approved in the CIP and before the project can begin, the project must be authorized through one of two means:
  - A. Capital project ordinances: A separate capital budget ordinance shall be submitted to the Board of Commissioners for approval for all capital projects that are projected to span more than one fiscal year;
  - B. All other capital projects will be budgeted in the operating budget.
8. All capital projects will be assigned a project code by the Finance Officer for tracking and reporting purposes.
9. The CIP will prioritize the maintenance of existing facilities and equipment, and otherwise protect the county's past capital investments. A maintenance and replacement schedule will be developed and followed as funding allows.
10. County departments will provide a written justification and identify the estimated project costs, potential funding sources, and impacts on the operating budget for each proposed capital project and include this information in their requests. The County Manager or his/her designee will review, modify as appropriate, and include this information in the recommended CIP.
11. The County will pursue the most cost-effective strategies for financing the CIP, consistent with prudent financial management.

## **DEBT POLICIES**

1. The County will confine long-term borrowing to critical capital projects that cannot be financed from current revenues, unless financing results in a net financial benefit to the county.
2. The County will take a balanced approach to capital funding by utilizing capital reserves and pay-as-you-go funding where possible. Pay-as-you-go funding will come from budgeted appropriations and funds set aside in capital reserves.
3. The county's capital funding strategy should result in the least financial impact on current and future taxpayers.
4. When the County finances capital projects by issuing bonds or entering into capital leases, it will repay the debt within a period

not to exceed the expected useful life of the project. Target debt ratios will be annually calculated and included in the review of financial trends.

5. Net debt as a percentage of estimated market value of taxable property shall not exceed 2.5%. Net debt is defined as any and all debt that is tax-supported.
6. Debt Service expenditures as a percent of total governmental fund expenditures should not exceed 15%. Should this ratio exceed 15%, staff must request an exception from the Board of Commissioners stating the justification and expected duration of the policy exception. Exceptions shall be reviewed and approved annually by the Board of Commissioners until compliance is achieved.
7. The County will retire tax anticipation debt, if any, annually and will retire bond anticipation debt within six months after completion of the project.
8. Outstanding tax-supported debt principal shall be no less than 50.0% repaid in 10 years.
9. Enterprise Debt Policies:
  - A. The Enterprise Fund is responsible for setting rates and charges at such a level which maintains the "self-supporting" nature of the fund.
  - B. The County will target a minimum amount of equity funding of 10% of the Enterprise Fund capital improvement plan on a five-year rolling average.
  - C. The Enterprise Fund will comply with all applicable bond covenants.
  - D. The Enterprise Fund will maintain a debt service coverage ratio as defined by the General Indenture of the Enterprise System Revenue Bonds. These minimum requirements are summarized to be:
    - 1) 1.20x debt service coverage on Parity Indebtedness (Revenues for this measure may include 20% of the balance in the Surplus Account at the end of the preceding Fiscal Year)
    - 2) 1.00x debt service coverage of Parity Indebtedness, General Obligation Indebtedness, Subordinate Indebtedness, Other Indebtedness, and any amount due to the Qualified Reserve Fund or Qualified Reserve Fund Substitute.

## **RESERVE POLICIES**

1. The County will maintain a minimum Unassigned Fund Balance, as defined by the Governmental Accounting Standards Board, at the close of each fiscal year equal to 15% of General Fund Expenditures with a targeted Unassigned Fund Balance equal to 20% of General Fund Expenditures.
2. In the event that funds are available over and beyond the 20% targeted amount, those funds may be transferred to a capital reserve fund, a capital projects fund, to pay-down debt or to fund other one-time uses. Such transfers or uses shall be approved by the Board of County Commissioners in conjunction with a staff recommendation based upon a fund balance analysis to be completed within six months of the close of each fiscal year taking into consideration the prior year's financial statements, current year-to-date budget performance, current property tax valuations and the County's most recently adopted capital improvement plan.
3. The County Board may, from time-to-time, utilize fund balances that will reduce Unassigned Fund Balance below the 15% minimum for the purposes of a declared fiscal emergency or other such purpose as to protect or enhance the long-term fiscal security of the County. In such circumstances, the Board will adopt a plan to restore the Unassigned Fund Balance to the target level within 36 months. If restoration cannot be accomplished within such time period without severe hardship to the County, then the Board will establish a different but appropriate time period.
4. Enterprise Reserve Policies: The County has adopted a comprehensive strategy for the long-term stability and financial health of each Enterprise Fund that provides for annual increases in fund reserves to an established goal of 50% of operating and maintenance expenses

## **BUDGET DEVELOPMENT POLICIES**

1. The County will manage its annual budget to meet its legal and debt obligations, ensure adequate funding of current service levels, meet the priorities of the Board of Commissioners, maintain the County's financial condition, and keep property tax increases to a minimum. The County shall operate under an annual balanced budget ordinance whereby the sum of net revenues and appropriated fund balances equals the expenditure appropriations.
2. The Budget Process will comply with the North Carolina Local Government Budget and Fiscal Control Act.

3. North Carolina statutes charge the County Manager with preparation of the recommended operating budget. It shall be his/her responsibility or that of his/her designee to coordinate the budget process; receive requests from County departments, Harnett County Public Schools, and Central Carolina Community College; and propose a recommended budget to the Board of Commissioners.
4. The Board of Commissioners is responsible for adopting an annual operating budget and may amend it as needed.
5. Use of one-time revenues: One-time revenues should not support ongoing personnel and operating costs. Use of one-time revenues is appropriate for capital outlay, CIP projects, debt retirement, contribution to capital reserve, and other non-recurring expenses. Proceeds from the sale of surplus capital items will go into the County's general capital reserve, unless proceeds are otherwise restricted.
6. The County will pursue an aggressive policy to collect current and delinquent property taxes, utility fees, licenses, permits and other revenues due to the County. The County will not waive any revenues due to the County unless those revenues were collected unlawfully.
7. The Finance Officer will generate reports that show actual revenues and expenditures compared to the budget and will present this to the County Board on a monthly basis.
8. Budget amendments will be brought to the County Board for consideration as needed.
9. New or increased services: The County should ensure adequate funding of current services before funding new or enhanced services.
10. Mid-year appropriations: All agencies supported by the county must function within the resources made available to them through the annual budget. The county will consider requests for new or expanded programs during the course of the regular budget process. Only in extreme circumstances will such requests be considered outside of the budget process.
11. Funding-of Outside Agencies: From time to time, the County may elect to provide services through nonprofit agencies if those services meet the standard for public purpose as defined by the NC Constitution and the services can be achieved more cost effectively through the nonprofit. In order to receive county funding, nonprofits must abide by the county's budget process and deadlines and provide the information requested during budget process.
12. Grants: The County will pursue federal, state, and private grants to enhance services to County residents. However, the County will strictly limit its financial support of grant-funded programs to avoid commitments that continue beyond funding availability. The County will not continue programs after grants have expired, except as expressly approved by the Board of Commissioners as part of the annual budget process. The grant approval process will proceed as follows:

- A. If a grant does not require any county match, either cash or in-kind, and the funder does not expect the county to continue to fund a position or a program after the grant, then the proposal can be reviewed and approved by staff. However, the County Manager may choose to present a grant proposal to the Board for approval, if he/she feels that it is appropriate.
  - B. If the grant requires a county match, either cash or in-kind, or the funder expects the county to continue to fund a position or program after the grant is complete, then the grant application must be submitted to the Board of Commissioners for approval.
  - C. For grants that require Board of Commissioner approval, but approval cannot be obtained before the grant deadline, the Manager's Office can authorize the application with prior notice to the Chair and Vice Chair and report to the Board of Commissioners at their next meeting. If the Board of Commissioners does not approve the grant proposal, the funder will be notified that the county chooses to withdraw the application.
  - D. Departments shall be responsible for timely completion and filing of reports required by the grantor. Missing of report deadlines shall be grounds for denying approval of future grant applications.
13. New positions: New positions for existing programs and services should be added when there is no other viable option. Alternatives, such as contracting, technology, and reassignment of duties should be fully explored and documented before new positions are funded.
14. Level of budgeting: In order to tie costs to specific services, departments shall submit budgets for each of their divisions or program areas. Department heads are authorized to transfer operating funds between their divisions without prior approval. Transfers to and from personnel and capital outlay must be approved by the Budget Officer. The County shall adopt budgets at the department level. Commissioners reserve the right to review and/or adopt budgets at a greater level of detail.
15. Justification for funding: Departments and agencies requesting funding from the county should justify their requests in terms of maintaining or increasing service levels. Departments should measure their performance in key service areas and periodically compare their performance to other jurisdictions to discover efficiencies and develop best management practices.
16. Contingency funds: Departments shall not include contingency funds in their respective budgets. The county shall include a general contingency fund in its annual budget. The amount of the contingency fund shall not exceed one percent of the annual budget.
17. Budget Officer: The County Manager serves as the budget officer. He/she is authorized to perform the following functions or delegate them:
- A. Transfer funds within a department without limitation.

- B. Transfer amounts of up to \$5,000 between departments of the same fund with a memorandum report of such transfers at the next regular meeting of the Board of Commissioners.
  - C. Transfer amounts of up to \$50,000 from contingency to any department with a memorandum report of such transfers at the next regular meeting of the Board of Commissioners. Greater amounts can be made available upon agreement of the Board of Commissioners.
  - D. Employ temporary help from time to time to meet circumstances.
  - E. Execute contracts provided that funds for the contract have been approved as part of the annual budget and the contract does not exceed the funds appropriated, the contract's term does not exceed three years, all applicable state laws and county policies regarding purchasing are followed, and the contract does not exceed \$100,000.
18. Enterprise Funds:
- A. The County maintains Enterprise Funds (primarily water and wastewater and solid waste) that are self-sustaining for both operational and capital purposes. The Enterprise Funds will adhere to the County Fiscal Policy with any exceptions noted in the policy.
  - B. Any improvements required to meet new regulatory requirements or to meet changes in the service demands will be included in either the capital improvement plan or the annual budget request, depending on the cost of the improvement.
  - C. Service rates:
    - 1) Service rates will be reviewed annually as part of the budget process.
    - 2) Service rates will be adjusted as needed to provide adequate funding for the proper operation, maintenance, and expansion of the system.
    - 3) Service rates will be adjusted as necessary to meet bond covenants, debt service obligations, and the Adopted Fiscal Policy.

## **EDUCATION FUNDING POLICIES**

1. It is the intent of the County to appropriate funding to the Board of Education to assure that the necessary resources are provided for current expense and to meet the low-wealth funding requirements.
2. The County will provide current expense funding based upon the most recent known 2nd month average daily membership

(ADM) times the most recent known Three-Year Average of Appropriations as determined by the NC Department of Public Instruction.

3. The County will provide funds for Capital and Capital Maintenance. The source of funding will be a portion of the lottery proceeds and will be disbursed based upon the adopted budget ordinance.
4. The County will detail the amounts to be budgeted under this policy as part of the annual budget ordinance.

#### **CASH MANAGEMENT/ INVESTMENT POLICIES**

1. It is the intent of the County that public funds will be invested in interest bearing accounts to the extent possible to reduce the dependence upon property tax revenues. Funds will be invested with the chief objectives of safety of principal, liquidity, and yield, in that order. All deposits and investments of County funds will be in accordance with N.C.G.S. 159.
2. Up to one-half (50%) of the appropriations to Non-County Agencies and to non debt-supported capital outlays for County Departments can be encumbered prior to December 31. Any additional authorization shall require the County Manager's written approval upon justification. The balance of these appropriations may be encumbered after January 1, upon a finding by the County Manager that there is a reasonable expectation that the County's Budgeted Revenues will be realized.
3. The County will use a Central Depository to maximize the availability and mobility of cash for all funds that can be legally and practically combined.
4. Cash Flows will be forecasted and investments will be made to mature when funds are projected to be needed to meet cash flow requirements.
5. Liquidity: No less than 20% of funds available for investment will be maintained in liquid investments at any point in time.
6. Maturity: All investments will mature in no more than thirty-six (36) months from their purchase date.
7. Custody: All investments will be purchased "payment-verses-delivery" and if certificated will be held by the Finance Officer in the name of the County. All non-certificated investments will be held in book-entry form in the name of the County with the County's third party Custodian (Safekeeping Agent).
8. Authorized Investments: The County may deposit County Funds into: Any Board approved Official Depository, if such funds are secured in accordance with NCGS-159 (31). The County may invest County Funds in: the North Carolina Capital Management Trust, US Treasury Securities, US Agency Securities specifically authorized in GS-159 and rated no lower than "AAA", and Commercial Paper meeting the requirements of NCGS-159 plus having a national bond rating.
9. Diversification: No more than 10% of the County's investment funds may be invested in a specific company's commercial paper



and no more than 25% of the County's investment funds may be invested in commercial paper. No more than 25% of the County's investments may be invested in any one US Agency' s Securities.

10. Allocation: Investment income will be allocated to each participating fund or account based on a fair and equitable formula determined by the Finance Director.

**SUMMARY OF KEY POLICY RATIOS**

<i><b>Ratio</b></i>	<i><b>Target</b></i>
Tax Supported Debt to Assessed Value:	<2.5%
Tax Supported Debt Service vs. Expenditures:	<15.0%
Tax Supported 10- Year Payout Ratio:	>50.0%
General Fund Unassigned Fund Balance as a Percent of Operating Budget:	>15.0%
Enterprise Fund Pay-go Capital (5-year Rolling Average):	>10.0%
Enterprise Fund Parity Debt Service Coverage (with 20% of Surplus Account)	>1.20x
Enterprise Fund Debt Service Coverage on all Indebtedness:	>1.00x
Enterprise Fund Reserves as a Percent of Operating and Maintenance:	>50%

## Attachment D: Framework for Best Management Practices for Capital Projects & Change Orders

1. Standardization of contract documents.
2. Change Orders and Claims shall be handled in accordance with the Contract Documents.
3. Where contractor delays will not result, the cost for a contract change order shall be negotiated prior to authorization to do the work. The itemized cost proposal will be reviewed by the originating department, legal, finance and administration prior to final approval.
4. Work change directives will be used where work must be done on an emergency basis or when contractor delays through no fault of the contractor will result.
5. There should be consideration for exemptions in cases of special emergency involving the health and safety of the citizens and their property.
6. The County Manager shall have the authority to execute and approve change orders and the associated budget amendment up to five percent (5%) of the contract amount. This specifically includes the transfer of contingency funds. Notification of such actions will be provided to the Board of Commissioners via the County Manager's Report.
7. The estimated quantities of items of unit price work are not guaranteed and are solely for the purpose of comparison of bids and determine an initial contract price. Determinations of the actual quantities and classification of unit price work performed by contractor will be made by Engineer and reconciled in the final adjusting change order.