

# REQUEST FOR QUALIFICATIONS (RFQ) FOR ENGINEERING CONSULTING SERVICES

HARNETT COUNTY  
ECONOMIC DEVELOPMENT  
RFQ Number: EC-05222026

Issue Date: April 24, 2026

Statement of Qualifications Due Date: May 22, 2026

PROCUREMENT CONTACT: Renea Warren-Ford

EMAIL: [bids@harnett.org](mailto:bids@harnett.org)

**SUBMIT QUALIFICATION STATEMENTS ELECTRONICALLY VIA EMAIL TO: [bids@harnett.org](mailto:bids@harnett.org) with  
“EC-05222026 SUBMITTAL” IN THE SUBJECT LINE**

## SECTION 1- PURPOSE

Harnett County, North Carolina is soliciting qualifications statements from engineering firms to provide professional services to include engineering design and planning, permitting, and construction bid package services, including inspection of construction activities. This Request for Qualifications (RFQ) is issued to identify qualified vendors capable of providing the services described below. The agency will evaluate vendor qualifications, experience, and capabilities. Pricing may be requested at a later stage or during contract negotiations.

**Western Harnett Industrial Park – Phase 1** is located off Hwy 87. This park is planned for smaller light industrial and flex/office users. Phase 1 is a 40-acre development project on the front side of a 195-acre park.

Grant funds will be used for engineering design and planning activities on three parcels:

1. 34 Olive Farm Dr., Sanford, NC 27332 (PIN: 9577-26-4810 | PID: 039576 0035 04)
2. 145 Olive Farm Dr., Sanford, NC 27332 (PIN: 9577-26-4583 | PID 039576 0035 01)
3. Olive Farm Dr., Sanford, NC 27332 (PIN: 9577-27-6239 | PID 039576 0035 26)

Funds will also be used for clearing, grubbing, and rough grading on approximately 10-acres at 34 Olive Farm Dr. Planned construction will consist of clearing, grubbing, rough grading, erosion and sediment control, grassing and stabilization for the buildable areas on the site. The intent of the project is to develop a rough graded area that is ready for a future building pad and site development. The project should be designed in accordance with all applicable Federal, State and local regulations, and in accordance with the provision of the Golden LEAF grant application.

## SECTION 2- SCOPE OF SERVICES

The scope of services shall include the following items:

1. Planning and design of the full 40-acres as part of Phase 1.
2. Site topographic surveys as needed for construction plan preparation.
3. Preparing the final design.

4. The construction bid Scope of Work for approximately 10-acres in conformance with applicable regulations and requirements.
5. Supporting documentation requirements and providing just-in-time input per Harnett County procurement activities from bid advertising to issuing a notice to proceed. Harnett County's procurement team will lead all procurement activities.
6. Conducting the pre-construction conference.
7. Provide periodic Construction Observation to ensure that work is completed in accordance with the project plans and specifications.
8. Reviewing and approving all contractor requests for payment, change orders, and submitting approvals for said payments and or change orders to a designated point-person at Harnett County Economic Development.
9. Additional services as recommended by the engineering firm and requested by the County
10. Currently the project does not expect the scope to include the need for any 401-404 wetland impact permitting.

Construction surveying and NPDES compliance reporting shall be the responsibility of the engineer. These requirements shall be written into the selected engineering firm's final plans and specifications. Compaction testing for the graded areas shall be the responsibility of the contractor, based on the recommendation of the engineering firm selected.

Proposals shall include an anticipated timeline for design and planning, permitting, bidding of the project, and project closure.

### **SECTION 3- VENDOR QUALIFICATIONS**

- Relevant experience providing similar services
- Key personnel and staff qualifications
- Organizational capacity and resources
- References from previous clients
- Licenses, certifications, or professional credentials

### **SECTION 4- SUBMISSION REQUIREMENTS**

- Executive Summary
- Company Background
- Relevant Project Experience
- Staff Qualifications
- References
- Required Certifications

### **SECTION 5- GENERAL COMMENTS**

1. Any cost incurred by respondents in preparing or submitting qualifications for the project shall be the respondent's sole responsibility.
2. All responses, inquiries, or correspondence relating to this RFQ will become the property of the County when received.
3. The County reserves the right to refuse any or all packages received, to advertise for new RFQ

responses, or to accept any RFQ response deemed to be in the best interest of the County in its sole and exclusive discretion. The County reserves the right to negotiate with one or more firms and is not obligated to enter any contract with any respondent on any terms or conditions.

4. The County encourages participation by minority and women-owned businesses.
5. All responses are subject to public disclosure under the North Carolina Public Records Law. To the extent permissible by law, the County agrees to keep confidential any confidential proprietary information included in a response, provided that: (1) the respondent identifies the confidential proprietary portions of the response; (2) the respondent identifies as confidential and proprietary only those portions of the submittal that actually are confidential and proprietary; and (3) the respondent states why protection is necessary. Respondents shall not designate their entire response as confidential and proprietary, nor shall they so designate information that is already public.

## SECTION 6- EVALUATION CRITERIA

| Criteria                        | Possible Points |
|---------------------------------|-----------------|
| Relevant Experience             | 30              |
| Qualifications of Key Personnel | 25              |
| Technical Capability            | 25              |
| References                      | 10              |
| Capacity to Perform Work        | 10              |

## SECTION 7- VENDOR INFORMATION

|                 |
|-----------------|
| Vendor Name:    |
|                 |
| Address:        |
|                 |
| Contact Person: |
|                 |
| Phone:          |
|                 |
| Email:          |
|                 |

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Authorized Signature

Date