

Harnett County Board of Health
Minutes of Regular Meeting
March 05, 2020

The Harnett County Board of Health met in regular session on Thursday, March 05, 2020 in the Health Department Board Room, Harnett County Governmental Complex, 307 W. Cornelius Harnett Blvd., Lillington, North Carolina.

Members present: Dr. Laura Smith, Chairwoman, Ms. Amy Allen, RN, Vice-Chairwoman, Ms. Emily Barefoot, Ms. Gayle Adams, Dr. Nicholas Pennings, DO, Ms. Linda Sturdivant, Ms. Barbara McKoy, Ms. Stacie Hogan, RPH, Dr. Amanda Langdon, DVM, Dr. Kim Fowler, PhD and Mr. John Rouse, Jr., Health Director.

Other present: Mary Jane Sauls, Oliver Tolksdorf, Debra Harris-Hawkins, Donna Surles, Gail Hobbs, and Natasha Johnson.

Chairwoman Smith called meeting to order at 7:00 p.m.

Announcements – Mr. Rouse would like to welcome the three newest Board of Health members, Stacie Hogan, RPH, Dr. Amanda Langdon, DVM, and Dr. Kim Fowler, PhD. Dr. Nicholas Pennings, DO, 2nd term on the Board of Health will expire on May 31, 2020 and due to relocating, he will not renew his term. Ms. Barbara McKoy announced she was appointed by Governor Roy Cooper to serve on the State Health Coordinating Council.

Consent Agenda – Minutes – Motion made by Ms. Emily Barefoot, for the January 16, 2020 minutes to be approved as presented and seconded by Ms. Gayle Adams, Motion Carried.

Consider additions and deletions to the published agenda – None made.

Public Comment – Period of up to 30 minutes for informal comments allowing 3 minutes for each presentation – Chairwoman Smith opened the floor for informal comments by the public, allowing 3 minutes for each presentation up to 30 minutes. Seeing no one, Chairwoman Smith closed the informal comments.

FY 2020-2021 Budget Proposal – Mr. Rouse discussed the overall budget proposal and fee schedule for FY 2020-2021 budget. Mr. Rouse reviewed each line item including decreases and increases, and reviewed the programs fee schedule. Mr. Rouse explained that the county required departments to begin the budget process using FY 2018-2019 actual expense. Justifications were required for any lines that were budgeted over what was spent in the FY 2018-2019. Mr. Rouse related the overall budget decrease from FY 2020-2021 was \$410,518 for Health. The majority is due to carry forward money and a federal fund reduction for the Women Infant and Children (WIC) program, which eliminated a Processing Assistant IV position. This position was currently vacant.

Aging budget remained consistent with prior years. Prior carry forward was taken out of the budget and revenues remained unchanged for FY 2020-2021.

Included in the budget is one new proposed position for the Health Department. The position is an Environmental Health Specialist for Food & Lodging, and a contracted position for Accreditation to assist in preparing for Accreditation in 2021.

Motion made by Ms. Emily Barefoot to adopt proposed budget FY 2020-2021 which includes the fee schedule as presented and seconded by Ms. Linda Sturdivant. Motion Carried.

Patient Satisfaction Surveys – Mary Jane Sauls presented a power point with the results of the 2019 Consumer/Community Satisfaction survey. The survey was administered December 9th - December 20, 2019. The survey is completed each year to assess any changes, additions or deletions to policies or programs. Upon review of the information, no recommendations were made at this time. There was some discussion regarding the patient portal and hours of operation.

Health Director's Report and Program Reports – Mr. John Rouse, Jr.

- **Updates** – Mr. Rouse presented a power point from the North Carolina Department of Health and Human Services on Coronavirus Disease (COVID-19). Data provided on the slides were up to date as of March 4, 2020. Due to being a rapidly evolving situation, information steadily changes. Handouts were provided on “What you need to know about Coronavirus Disease 2019 (COVID-19)” and “Cover your Cough, stop the spread of germs that can make you and others sick”. Mr. Rouse also presented COVID-19 Global Cases by John Hopkins Centers for Systems Science and Engineering (CSSE); the interactive global map showed the confirmed cases of COVID-19 in real-time. John Rouse discussed the Tabletop Exercise with Fort Bragg and other community partners on COVID-19, which was held on Tuesday, March 4, 2020. Mr. Rouse will continue to provide updates to the Board of Health.
- **Extended Hours** – Mr. Rouse announced the Health Department will be offering extended hours to the public starting in April 2020. Currently our WIC clinic offers extended hours Tuesday through Thursday. More information on start date and extended hour times to come, and Mr. Rouse will notify the Board of Health.

Clinical Reports – Donna Surles

- **Child Health and Employee Clinic** have had many visits for patients with upper respiratory problems; the Health Department Laboratory performed 78 flu test in January 2020 and 108 flu test in February 2020. The clinics continue to see positive flu cases, mostly type B, as well as strep. Adult Health and Child Health/Employee clinics still have flu vaccine available and are encouraging everyone 6 months and over to get the vaccine. The Newborn and Postpartum home visits have increased over the past 2 months. The Health Department has been promoting the programs to increase the number of clients that could benefit from the service.
- **Immunization** program has done well on their annual review meeting; the 2018-2019 Health Department goal was 90%, that means that 90% of children age 2 were up to date on immunizations. The Health Department's Immunization Coordinator and all staff do a great job on outreach to children, daycares and families regarding vaccines.
- **Flu Reports** that the Health Department receive from the State Communicable Disease (CD) branch shows a slight decrease in flu cases across North Carolina this past week. According to the report received today, the most prevalent has been Type B. North Carolina has had a total of 127 flu deaths this year and 11 of those deaths were last week. Last year at this time there had been 22 reported deaths, most deaths have been age 65 and older.
- **Family Planning and Maternal Health Clinics** are preparing for the 3 year Women's Health program review. The two-part review with the first part beginning March 11th through March 13, 2020 for visit observation and policy review, and the second portion of the audit will be on April 15th through April 17, 2020 for record and billing review.
- **Communicable Disease** are steadily following the COVID-19. The Health Department staff have multiple emails from the Centers for Disease Control and Prevention (CDC) and the State daily, and are available to us for any questions or concerns. We continue to keep our staff and community partners informed and up to date on the latest information.
- **Preparedness** Epidemiology Team (EpiTeam) are keeping up to date on the COVID-19 outbreak, and have been working with OnTarget Preparedness to plan and prepare for a full-scale exercise to be held in the fall of 2020.

- **Health Insurance Portability and Accountability Act (HIPAA)** recently had Carolinas IT conducting the Health Department's security risk assessment on February 25, 2020 from 9:00am-12:00pm. Carolinas IT conducted a walk thru of the building and looked for anything that could pose a security risk; the Health Department will receive the report in the next couple of weeks.
- **Environmental Health** Oliver Tolksdorf discussed he attended a multicounty meeting with Harnett, Wilson, Johnston, Wayne and Lenoir counties on February 28, 2020 on smoking complaints in bars. The counties have received recent complaints on the issue. The group discussed and reviewed enforcement procedures and results.
- **Aging & Case Management** Mary Jane Sauls reported that April is volunteer appreciation month, and this year the Retired Senior Volunteer Program (RSVP) will sponsor a Spring Volunteer Appreciation Luncheon. The event will honor those that serve at various volunteer stations throughout the county. The luncheon will be held on Thursday, April 9, 2020, from 11:00am – 1:00pm. The annual Senior Health Fair will be held on Thursday, May 7, 2020, from 10:00am – 2:00pm at the Dunn Community Center. The theme this year is "Rollin through the Decades with RSVP". A free hotdog lunch will be provided, and a shred truck will be onsite, sponsored by the North Carolina Department of Insurance. The opening ceremony for Senior Games will be held on April 8, 2020, at Pope Army Airfield. The final date for registration is March 18, 2020. The track events will be held at Campbell University track on April 9th, 16th and 21st. The corn hole event will be held on April 24th at Al Woodall Municipal Park in Erwin.
- **Marketing/Community Outreach** Debra Harris-Hawkins announced the new WIC site at the Anderson Creek Fire station has opened and things are going well at this location. We are continuing to work on caseload, the activity report for January approximately 2,690 participants were seen. The Healthy Communities and Health promotion programs are going well. The month of February was recognized as heart month, a series of community outreach activities were scheduled which included "Go Red Sunday" to promote heart health the Health Department collaborated with 15 churches throughout the county that participated, and we were able to reach approximately 485 people. The Prevent Type 2 Diabetes program (Prevent T2) sessions are held each Thursday from 5:30-6:30pm at the Health Department, we have nine participants that regularly participated in this program. Due to adverse weather the annual "Go Red" Lunch and Learn was postponed we had 92 participants registered for the March 20, 2020 session.

Page 5
Board of Health
March 5, 2020
Harnett County Health Department Board Room

Mammography screening was held on February 20, 2020, and our next screening is scheduled for March 13, 2020. We continue to fill screening schedules, and we do hope to increase the number of screenings if additional dates become available. Two community-testing events were held at a local a barbershop and Central Carolina Community College, 32 people were tested.

Closed Session – There was no need for closed session.

New Business – Chairwoman Smith opened the floor for New Business. Being none Chairwoman Smith closed New Business.

Chairwoman Smith adjourned the meeting.

Respectfully submitted,

John Rouse, Jr.
Health Director

Dr. Laura Smith, Chairwoman