



HARNETT COUNTY CENTRAL PERMITTING

MANUFACTURED HOME PERMIT GUIDE

SINGLEWIDE / DOUBLEWIDE / TRIPLEWIDE

STEP ONE (if not in Mobile Home Park): Complete the Residential Land Use Application, using Harnett County's GIS.

- Quick Access Link: <https://gis.harnett.org/gisviewer/>
- If GIS does not reflect a matching Owner, an updated Deed or Offer to Purchase will be required.
- If the Zoning Jurisdiction populates as Coats or Erwin, a Zoning Permit will need to be obtained from the respective Town Office **before** any forms can be submitted to Harnett County.
- Residents located in Angier, Dunn, or Lillington's Zoning Jurisdiction will obtain their building permits from their respective Towns, but they will go through Harnett County for their Septic Permit. However, a Zoning Permit from their Town Office will be required **before** any forms can be submitted to Harnett County.
- *If the property is located in a Mobile Home Park, complete the Application for Existing Septic Tank in a Mobile Home Park & provide the Lease Agreement instead of submitting the Residential Land Use Application. Applicants in a Mobile Home Park will pay the \$100 Existing Septic Fee & skip to Step 4.*

STEP TWO: Draw a detailed Site Plan, using Harnett County's GIS.

- Quick Access Link: <https://gis.harnett.org/gisviewer/>
- The Site Plan needs to show all existing & proposed structures to include any dwellings, driveways, walkways, steps, porches, patios, decks, pools, wells, easements etc. with distances from the proposed structure to all property lines.
- ***If proposed structures are within 10% of minimum setback requirements, a Setback Verification Survey will be required.***
- For properties on septic sewage systems, a thorough site plan aids the Environmental Health Department in locating an appropriate location for the septic tank.

*Septic Permits & Well Permits are obtained at the Central Permitting Department.
Steps One & Two must be completed and the fee must be paid before Environmental Health's review begins.*

NEW SEPTIC TANK FEE \$750.00

EXISTING SEPTIC FEE \$100.00

NEW WELL PERMIT \$250.00

REVISIONS WILL INCURE FEES

(Improvement Permit is valid for 5 years from issue date, or 6 months if tank is installed)

STEP THREE: Complete the Manufactured Home Zoning Criteria Certification for RA-20R/RA-20M or RA-30.

- Applicants replacing an existing Manufactured Home will complete the Manufactured Home Replacement & Removal Certification instead of the aforementioned Zoning Criteria Certification.

STEP FOUR: Complete Manufactured Home Set-Up Application to include a full list of contractor information.

STEP FIVE: Submit a Moving Permit (if purchasing from an individual) or Bill of Sale (if purchasing from a dealer).

- Effective July 1, 2004, a Moving Permit must be obtained from the Tax Department of the county the manufactured home is being moved from.
- If the home is being purchased from a dealer, the Bill of Sale (Form 500) must be provided to show proof of manufactured year as well as the serial number.

FAQs

What are the standard Residential Zoning Setbacks in Harnett County?

- Front 35 Feet
- Side 10 Feet
- Rear 25 Feet
- Corner Side 20 Feet

**Note: Private Deed Restrictions, Recorded Subdivision Plats, Restrictive Covenants, or Homeowners Association Regulations might require setbacks that exceed those above—the more restrictive requirements will govern the setbacks.*

What fees can I expect?

- \$25 Land Use Fee, if applicable.
- \$150 for Singlewide
- \$200 for Doublewide
- \$225 for Triplewide

Phone Numbers to Remember:

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| ○ Central Permitting (Permitting, Inspections) | 910-893-7525 ext 1 |
| ○ Planning (Zoning Inquiries, Board of Adjustments, Recombinations) | 910-893-7525 ext 2 |
| ○ Environmental Health | 910-893-7547 |
| ○ NCDOT | 910-486-1496 |