



HARNETT COUNTY CENTRAL PERMITTING

RESIDENTIAL BUILDING PERMIT GUIDE

STORAGE BUILDINGS/ DECKS/ POOLS

STEP ONE: Complete the Residential Land Use Application, using Harnett County's GIS.

- Quick Access Link: <https://gis.harnett.org/gisviewer/>
- If GIS does not reflect a matching Owner, an updated Deed or Offer to Purchase will be required.
- If the Zoning Jurisdiction populates as Coats or Erwin, a Zoning Permit will need to be obtained from the respective Town Office *before* any forms can be submitted to Harnett County.
- Residents located in Angier, Dunn, or Lillington's Zoning Jurisdiction will obtain their building permits from their respective Towns, but they will go through Harnett County for their Septic Permit. However, a Zoning Permit from their Town Office will be required *before* any forms can be submitted to Harnett County.

STEP TWO: Draw a detailed Site Plan, using Harnett County's GIS.

- Quick Access Link: <https://gis.harnett.org/gisviewer/>
- The Site Plan needs to show all existing & proposed structures to include any dwellings, driveways, walkways, steps, porches, patios, decks, pools, wells, easements etc. with distances from the proposed structure to all property lines.
- *If proposed structures are within 10% of minimum setback requirements, a Setback Verification Survey will be required.*
- For pools, a water discharge plan needs to be shown on the Site Plan.
- For properties on septic sewage, a Septic Tank Inspection is required to ensure the proposed structure will not encroach on the system. If the location of the entire septic system is known, the owner may complete a notarized Wastewater Affidavit in lieu of the Environmental Health inspection.

*Septic Tank Inspection applications are processed through Central Permitting.
Steps One & Two must be completed and the fee must be paid before Environmental Health's review begins.*

EXISTING SEPTIC FEE \$100.00
REVISIONS WILL INCURE FEES

STEP THREE: Submit Building Plans for Plan Review with specifications to demonstrate code compliance.

- Detached Garage/Storage Building with livable space OR over 400 square feet —*Professional drawings required*; all floor & roof truss documents shall include framing layouts from supplier.
- Metal Storage Building—Engineered plans required.
- Deck—See supplemental 2018 NC Residential Code Build a Wood Deck on the Central Permitting website.
- *Prefabricated Storage Shed under 400 square feet—No plans are required; skip to step 4.*
- *Pool—No plans are required; skip to step 4.*

STEP FOUR: Complete Residential Building Application to include a full list of contractor information.

- Sign the Affidavit of Workman's Compensation or provide a copy of Workman's Compensation Insurance.
- If the project is being completed by Owner, a notarized Owner Exemption Affidavit will be required.

